



Downley Community Centre

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## DOWNLEY PARISH COUNCIL

TO: ALL MEMBERS OF THE COUNCIL

You are **HEREBY SUMMONED** to attend a **MEETING** of the **DOWNLEY PARISH COUNCIL** which will take place **ON TUESDAY 8<sup>th</sup> April 2025 at 7:30 p.m.** at the **Downley Community Centre.**

### A G E N D A

1. To record **Attendance** and receive **Apologies for Absence.**
2. **Declarations of Interest & Dispensations** – to receive any declarations of interest and confirmation of any dispensations.
3. To Approve the **Minutes** of the Meeting of Council held on 11<sup>th</sup> March 2025.
4. **Public Participation Session** - There is an overall time limit of 10 minutes for this segment. No single speaker may speak longer than 2 minutes. Points raised, but not on this evening's agenda, will not be addressed at this meeting but will be answered during the next working day or added to a future agenda as appropriate.
5. To receive and note **reports from Buckinghamshire Councillors.**
6. To receive and note the **minutes of the Planning Committee** dated 6<sup>th</sup> March 2025
7. **To consider the following planning applications:**

**25/05617/FUL 20 Woodcote Green**

Application for: Householder application for construction of single storey rear extension.

**25/05633/FUL 19 Commonsidge**

Application for: Householder application for construction of replacement roof to existing conservatory and insertion of roof lights in existing single storey extension. Alternative scheme to Planning Permission 22/07381/FUL.

8. **Councillor reports** – councillors to report on any meetings attended or on the activities of any external bodies they represent.
9. Annual review of the **asset register** (Appendix A)
10. **Grants** – to consider a grant request of £500 from the Downley based Top Notes Choir to provide catering to support their fund-raising event for The Thames Valley Air Ambulance. (Appendix B).
11. To consider a request from the Downley Cricket Club **to allow a maximum of 6 Junior cricket matches to be played on Sunday afternoons over the cricket season.**
12. To consider a request from Xtra time football to run a **ladies football session on Mannings Field** on Thursday evenings between April and the end of August.
13. **To appoint Kelly Wilcox as internal auditor**
14. To consider adopting **NALC's Policy on Anti-bullying and harassment as revised March 2025** (Appendix C)
15. **Invoices** – to note those invoices paid since the last meeting on 11<sup>th</sup> February and to consider and authorise those invoices received in February/March still outstanding (Appendix D)
16. **To note the Clerks progress report** Attached.
17. **To note the date and place of the next Meeting**  
**Tuesday 13<sup>th</sup> May 2025 at Downley Community Centre.**
18. **Exclusion of the Public and the Press.** To RESOLVE that the Public and Press be excluded from the remainder of the Meeting in accordance with the Public Bodies Admissions to Meetings Act 1960 as matters which are about to be discussed are considered confidential.

19. Council Matters.
20. Close of the meeting.

**MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND**

*Giles Tandy* Clerk to the Council 01/04/25