

**Minutes of the Meeting of Doddinghurst Parish Council held at 20.00 on Thursday
5th July 2018, Parish Rooms, Adjacent Village Hall, Church Lane, Doddinghurst, Essex.**

1. **Present:** Cllrs. Mrs D. Dicker (Chairman), Mr A Farrow, Mr M Capon, Mr. G Smith, Mrs. D Rogers Harrison, Mr A Smith, Mrs J Le Page; Mr D Potter, Mr A Oliver; Essex County Cllr. Leslie Wagland and Brentwood Borough Councillors Mr Roger McCheyne and Mr Cliff Poppy.
2. **Apologies for absence.** Mr P Arnell, Mr. D Powell, BBC Cllr Mr Keith Parker
3. 🗳️ **Resolved.** Minutes of the meeting held on the 7th June 2018 approved and signed.
4. **Declaration of Interests** from Members of any item(s) on this agenda. None declared.
5. **Information: Clerk's report back on progress and from decisions taken at prior meetings:**
 - a) *There were no ashes or full burials in the period. There are three more all booked and scheduled in July and August.*
 - b) *There were a couple of reports of untidy plots at the allotment. The owners have been contacted and asked to ensure their plots are being properly maintained. There are still three full and two half allotment plots still vacant. The Allotment Inspection was scheduled for 5th July 2018. Permission was given for one plot holder to use the plastic roof of the old teen shelter as a wildlife pond.*
 - c) *Ann-Marie has continued to work in tandem with current Clerk during June. Attended the BBPCA meeting on 13th June with Roger Blake and Debbie Dicker.*
 - d) *The Kicking goal work started on the 22nd June 2018. The work is now completed except for collection of the equipment currently in the small car park which is being arranged this week. On completion of these works the £20,000 CIF grant, awarded last autumn, may be claimed.*
 - e) *The Kicking goal work coincided with the Stonley Festival and the Scout hut kitchen refurbishment but all seemed to go ok.*
 - f) *The Broadmead quote for repairs required in the Play Area was accepted and the equipment ordered. Broadmead came today to fit the new basket swing and complete other work on order.*
 - g) *ROSPA report was received and all remedial tasks are in hand.*
 - h) *Risk Assessments are all in now except for the Parish Room.*
 - i) *Report of Tree felling on land north of 21 Rectory Chase by Mrs Ranaghan was progressed with BBC and enforcement and forestry commission responded quickly with a provisional TPO. On 15th June Mrs Ranaghan wrote to Nick Howard at BBC to request that the TPO be confirmed.*
 - j) *Collating work for the NATS team who are with us for a week beginning 13th August*
5. **Information: Schedule of Correspondence** received up to the 30th June 2018. Note no reply as yet to Parish Council letters regarding the Junior School and Health Centre.
6. **Financial Reports and Minutes and Feedback from Committees.**
 - a. Information: Noted: Financial Reports for June 2018.
 - b. 🗳️ **Resolved. Approved** the Schedule of Payments for June 2018.
 - c. Information and 🗳️ **Resolved:** Planning Applications for June 2018
 - d. Information: Noted: Draft Minutes of the General Purpose Committee of June 20th 2018.
 - e. Information: Feedback from Members relating to Committees attended since last meeting. Cllr D Dicker gave an update from the BBPCA meeting which she attended with Roger Blake and Ann-Marie Smith on 13th June 2018. Concerns about there being sufficient infrastructure to support the Local Plan were raised and Cllr. Dicker mentioned our concerns about the capacity of the Deal Tree Health Centre. Next BBPCA meeting is 19th September 2018
 - f. Information: Cllrs discussed progress at the Health Centre and noted that there has not been a reply to the letter sent at end of May. It was agreed that a working party would be arranged by Cllr. G. Smith of himself, Cllr. M. Capon, Cllr. J. Le Plage and Clerk Ann-Marie Smith to discuss options for escalation.
7. **Information:** Kicking Goal has been installed and is in operation with local teenagers now using it regularly.
8. **Information:** With the completion of the Kicking goal, the CIF grant awarded last Autumn will now be claimed.

9. **Information:** Contracts for Pear Tree Field have now been exchanged and completed. The cost of the land will now be shown on the Parish Council Asset Register.
10. 🗋️ **Resolved:** The impending sale of Water Works Spring Farm by Informal tender on 13th July 20 was discussed. The land is now being offered for sale by Kemsley LLP, 113 New Road Chelmsford as 'commercial' property @ 8.85 acres for £575,000 with a caveat over its planning status. The Councillor's reviewed the planning history and all options available and agreed on a resolution to write to Kemsley to request that they ensure that all potential purchasers are aware that the enforcement notice issued by Essex County Council in 2016 will subsist with the purchase. The enforcement is to cease importation of waste materials, remove all waste materials deposited since 2016 and restore the land to its prior condition.
11. 🗋️ **Resolved:** It was agreed that Ann-Marie Smith will be appointed as Proper Officer and Clerk with effect from 5th July 2018 having completed a three month probationary period. Roger Blake will relinquish the Clerks role and continue as Responsible Finance Officer as previously agreed.
12. **Other urgent information** not requiring a resolution.

The meeting closed at 21.30pm

Minutes signed:

Date: 6th September 2018

The following item was discussed in the public session:

- BBC Cllr R Mc Cheyne and Cllr C Poppy explained the BBC Leisure Strategy focusing on the Play Park in Warley, King Georges Park and the Brentwood Centre. They also gave an update on the accreditation of nine enforcement officers concentrating on fly tipping and littering. The NATS team will be in our area next week and wc 13th August 2018.
- ECC Cllr. L Wagland explained that she is now deputy to Kevin Bentley responsible for Highways and they are refocusing priorities, which will include more focus on local roads. Lesley asked if DPC would reprioritise local needs so she can escalate the most important.