




Minutes of the Meeting of Doddinghurst Parish Council held at 20.00 on Thursday 7th June 2018, Parish Rooms, Adjacent Village Hall, Church Lane, Doddinghurst, Essex.

Present: Cllrs. Mrs D. Dicker (Chairman), Mr A Farrow, Mr P Arnell, Mr M Capon, Mr. G Smith, Mr. D Powell, Mrs. D Rogers Harrison, Mr A Smith and Mrs J Le Page; Borough Councillor Mr Roger McCheyne.

1. **Apologies for absence.** Mr D Potter, Mr A Oliver; Essex County Cllr Leslie Wagland and Borough Councillors Mr Keith Parker and Mr Cliff Poppy.
2.  **Resolved.** Minutes of the meeting held on the 10th May 2018 approved and signed.
3. **Declaration of Interests** from Members of any item(s) on this agenda. None declared.
4. **Information: Clerk's report back** on progress and from decisions taken at prior meetings:
 - a) *There were two ashes or one full burial interment in the period. There are three more all booked and scheduled in July and August.*
 - b) *The allotment renewal period has been completed and with one and a half vacant plots leased in May there are now a total of three full and two half allotment plots still vacant. These vacant plots have been covered to prevent weed growth.*
 - c) *Ann-Marie continues to work in tandem with current Clerk until final handover.*
 - d) *The Teen Shelter 20% retention due on completion of this work has now been paid.*
 - e) *The contract for the kicking goal has been let and work is scheduled to start on the 18th June 2018. On completion of these works the £20,000 CIF grant, awarded last autumn, may be claimed.*
 - f) *The Broadmead quote for repairs required in the Play Area was accepted and the equipment is now on order. The Basket swing which has subsequently broken has been removed awaiting a new one which should be available in 2-3 weeks.*
 - g) *A complaint was received regarding a child hurt while rolling down the mound by the play area slide. A metal object has been identified as the cause of the problem but had been unreported in any of the safety inspections. The area has been taped off and arrangements made for the foreign object to be removed ASAP.*
 - h) *The school reported that a man in a boiler suit threatened children over the fence with a hammer while they were playing in the playground. Police visited 1 week later but nothing found.*
 - i) *There has also been a complaint of anti-social behaviour of cars speeding around the Village Hall Car Park in the early hours of the morning. The car park will now be locked at night.*
 - j) *There was a litter complaint received while Patrick was on holiday so Clarrie and Debbie did daily litter picking during this period. It was particularly bad around the Teen shelter with broken glass and gas canisters.*
 - k) *Insurance has been renewed.*
 - l) *GDPR – the Privacy Notice has been uploaded to the website and work has started on the data audit.*
 - m) *Letter has been sent to Deal Tree Health Centre regarding concerns and copied to Roger Keeble*
5. **Information: Schedule of Correspondence** received up to the 30th May 2018
6. **Financial Reports and Minutes and Feedback from Committees.**
 - a. Information: Noted: Financial Reports for May 2018.
 - b.  **Resolved. Approved** the Schedule of Payments for May 2018.
 - c. Information and  **Resolved:** Planning Applications for May 2018
 - d. Information: Noted: Draft Minutes of the Finance & Resource Committee of May 10th 2018.
 - e. Information: Noted: Sign off and report of the Internal Auditor for 2017/18 accounts.
 - f. Information: Feedback from Members relating to Committees attended since last meeting. Cllr Alan Smith gave an update on the Village Hall Committee Meeting of 4th June and recent renovations to the Hall by Charles Edward who were brought in by Zoe, Chairman of the Pre -school and a Director of the Company.
 - g. Information: Health Centre – A letter has recently been sent to the Health Centre regarding concerns about the departure of one of the Doctors and the impact this might have on the level of service provided to the Parish. This will be followed up in 2 weeks if no reply is received. Cllr D. Dicker has put this as an Agenda item on the next BBPCA meeting which is on 13th June.

7. 🖐️ **Resolution: Approved and signed** the Annual Governance Statement of the Annual Return for the year ended 31 March 2018
8. 🖐️ **Resolution: Approved and signed** the Accounting Statements for the Annual Return year ended 31st March 2018
9. 🖐️ **Resolution: Approved** the Doddinghurst Parish Council Annual Report for 2017/18
10. **Information:** Kicking Goal installation start date has been put back to 18th June.
11. **Other urgent information** not requiring a resolution. Cllr. Alan Farrow noted that it is now exam time followed by school holidays so we need to check that footpaths are clear of fallen wood. Cllr Gerry Smith noted a fallen tree opposite the bus shelter on Doddinghurst Road.

The meeting closed at 22.00

Minutes signed:

Date: 5th July 2018

The following item was discussed in the public session:

- BBC Cllr R McCheyne has just returned from holiday but will get an update on the cutting of the grass on verges and Dagwood Triangle that has been delayed this year because of the wet weather. Cllr Alan Farrow noted that the footpaths also need attention.