


**Minutes of the Meeting of Doddinghurst Parish Council held at 20.00 on Thursday
7th March 2019, Parish Rooms, Adjacent Village Hall, Church Lane, Doddinghurst, Essex.**

Present: Cllrs. Mrs D. Dicker (Chairman), Cllrs, Mrs J. Le Plage, Mrs D. Rogers Harrison, Mr G. Smith, Mr P. Arnell, Mr A. Oliver, Mr M. Capon; and Brentwood Borough Councillor Mr Roger McCheyne, Essex County Cllr. Lesley Wagland

1. **Apologies for absence:** Cllrs Mr A. Farrow, Mr A. Smith, Mr D Potter; Brentwood Borough Councillors Mr C Poppy, Mr K Parker
2.  **Resolved.** Minutes of the meeting held on the 17th January 2019 approved and signed.
3. **Declaration of Interests** from Members of any item(s) on this agenda. None.
4. **Information: Clerk's report back** on progress and from decisions taken at prior meetings:
 - a) *Burials. Three ashes interments in new plots including one in full burial area and three reopen ashes plots. One new full burial and an ashes scattering with a plaque.*
 - b) *Allotment. One and a half plots taken up leaving two full plots and three half plots. Advertising on Notice board and Facebook at the end of February has resulted in new Leaseholders. Renewals have started.*
 - c) *Play Area Inspection received at the end of January. Broadmead Leisure have now completed the outstanding work on the roundabout.*
 - d) *Prince Tree Surgery will commence work on 25th March 2019.*
 - e) *Football Pitches. Letter sent to Brian Hallett, Chairman of BTFC, and copied to Gary Waplinton, after the Council Meeting on 17th January 2019 withdrawing facilities and use of pitches. No reply received from BTFC but teams played without permission on Sunday 27th January and Sunday 10th February 2019. Roger changed the locks and Gary has emptied the container. Discussed at GP Meeting in February – see minutes.*
 - f) *Contacted BT on three occasions 21/11, 18/12 and 14/1 regarding lack of phone signal and intermittent broadband in Parish Office. Diagnosed as a block and tail problem which was fixed by OpenReach on 23/1/19. Escalated as a complaint and given two months free rental as compensation worth £100.*
 - g) *Parish Office Alarm has been serviced*
 - h) *Parish Roof refurbishment specification has been sent to three contractors and only one has replied so far.*
 - i) *Fly Tipping has continued in Days Lane and Dagwood Lane and Brentwood Borough Council have responded promptly.*
 - j) *No interest in the Councillor Vacancy so far so it has been re-advertised in the March Link.*
 - k) *Chairman's Annual Letter is also in the March Link together with a thank you to the village volunteer litter pickers.*
 - l) *Meeting took place with a Parishioner regarding his proposal for DPC providing a BMX bike track for the youngsters – see agenda*
 - m) *Local Development Plan Pre-submission Consultation sent out to DPC Councillors for comment by 28th February 2019.*
 - n) *Roger arranged for the new noticeboard to be installed in the small car park.*
5. **Information:** Schedule of Correspondence received up to the 28th February 2019.
6. **Financial Reports and Minutes and Feedback from Committees.**
 - a) **Information:** Noted: Financial Reports for January/ February 2019 including RFO Report:
 - Bank Account funds on 27/02/19 stand at £87,610, with 1 pending transaction for £388.61 and one pending invoice payment for £900 for repairs to the Wicksteed rota-rider.
 - The Bank Mandate to add Cllr M R Capon and delete Mr G W Bateson as Barclays Bank signatories has been completed and accepted by Barclays Bank.
 - The agreed 2019/20 precept demand of £71,914 has been submitted to, and acknowledged by, Brentwood Borough Council.

- The £1000 donation to the Village Hall (as agreed at the November Full Council) has being processed.
 - The replacement notice board by the Small Car Park has been installed
 - From April 2019 NEST pension payments increase to 3% for the employer and 5% for the employee making 8% in total.
 - The National Living Wage increases on the 1st April 2019 and the minimum wage for people over 25 rises to £8.21 per hour, a rise of 4.9%. The new rate will have a minor impact on some hourly rates.
- b) **Resolved.** Approved the Schedule of Payments for January /February 2019.
- c) **Resolved:** Approved Planning Applications for January /February 2019.
- d) **Information:** Feedback from General Purpose Committee of 21st February 2019.
- e) **Information:** Feedback from Members relating to Committees attended since last meeting. Cllr Capon cannot attend the next bus meeting in Brentwood in June so Cllr Dicker will attend.
- 7. Public Participation:** In response to feedback from a resident on local Fly Tipping Brentwood Borough Councillor, Mr McCheyne gave an update on the new Enforcement Team that is in operation. He also agreed to investigate why an illegal construction in Church Lane has not yet been removed. There was an update on Louise McKinlay stepping down as Leader of BBC in May and Essex County Councillor Lesley Wagland gave an update on her attendance at tonight's Blackmore meeting on the Local Development Plan and feedback proposed.
- 8. Information and Resolved:** There will be no increase to the Parish Room rate which will remain at current rate of £10 per session. It will be looked at again by the Finance and Resources Committee at budget time later in the year.
- 9 Information and Resolved:** Approved the implementation of SLCC/NALC 2019/20 national pay award from 1st April 2019.
- 10. Information and Resolved:** Approved the legally required increase in Employer Pension Contribution to 3% (from 2%) from 6th April 2019.
- 11. Information and Resolved:** Approved the introduction of DPC 'read only' Facebook Page for advertising events. This will not replace the DPC website which will continue as now.
- 12. Information:** Youth - the chairman gave an update on the recent Youth meeting and Doddinghurst Youth will be invited to the Blackmore Youth Centre via an advert in the LINK. Cllrs discussed the proposal by one of our Parishioners to consider installing a BMX bike track facility in the village and Cllr Dicker will phone him with an update.
- 13. Information:** Feedback on the Brentwood Local Development Plan is required by 19th March and Cllr. Capon will work with the Clerk in providing a response from DPC.
- 14. Information:** Brentwood Half Marathon is on Sunday 17th March 2019
- 15. Information:** The Annual Parish Meeting in on 11th April 2019
- 16. Information:** The May Fair is on 6th May 2019 in the Village Hall and Councillors will help set up on Sunday. It is an opportunity to advertise for future Councillors.
- 17. Other urgent information** not requiring a resolution: None

The meeting closed at 22.15pm

Minutes signed:

Date: 9th May 2019