

**Minutes of the Meeting of Doddinghurst Parish Council held at 20.00 on Thursday 6th July 2017,
Parish Rooms, Adjacent Village Hall, Church Lane, Doddinghurst, Essex.**

Present: Cllrs. Mrs D. Dicker (Chairman), Mr. D Powell, Mrs. J Le Page, Mr M Capon, Mr. A Oliver and Essex County Cllr Leslie Wagland.

1. **Apologies for absence.** Cllrs A Farrow, Mrs. D Rogers Harrison, Mr P Arnell, Mr. A Smith, Mr. G Smith, Mr. D Potter and Borough Councillors Mr Cliff Poppy and Mr Roger McCheyne.
2. 🗳️ **Resolved.** Minutes of the meeting held on the 7th June 2017 approved and signed.
3. **Declaration of Interests** from Members of any item(s) on this agenda. None declared.
4. **Information:** Clerk's report back on progress and from decisions taken at prior meetings.
 1. Burial Ground: 3 new ashes plots in June. Allotment Renewals: No changes.
 2. Completed external audit has been submitted.
 3. 261 Bus – updates are:
 - a) 261 to be subsidised by ECC to 2020
 - b) An operator has been identified as EOCS (Swallows)
 - c) Timetable has been published and appears unchanged, no information on fares as yet, but no break in service between Ensign's 61 service ceasing and Swallows starting.
 4. *Santander have now resumed sending Bank Statements and the approved change to Bank Signatory arrangements have been submitted.*
 5. *The security post ground anchor at Peartree Field entrance has been lengthened and re-installed. The GP committee discussed and agreed a new gate design in steel.*
 6. *A letter of objection over the creation of a set of terraced houses at 1 Barn Mead has been submitted as detrimental to the street scene. In conversation with the adjoining neighbour the proposals for car parking of 4 vehicles would mean the likely removal of a verge planted flowering cherry tree, which has also been flagged to the planning officer. The latest decision date for the application is the 10th July 2017.*
 7. *Teen shelter preferred design has been narrowed to two suppliers and the companies have been asked to identify locations where they can be seen.*
 8. *A meeting with Prince Tree Surgeons has been booked for a tree safety inspection on 11th July. The small fallen tree at the rear of the schools will be addressed at the same time.*
 9. *Fencing contractors have been approached for quotes for the replacement of the collapsed fence that separates the Parish Council/ Mr Parrott land. The land purchase documents and title deeds clearly define this fence as a Parish Council provision and maintenance responsibility.*
 10. *A price for replacing a rotten wooden bollard at Peartree Pond is to be obtained.*
 11. *A potential replacement Parish Council website www.essexinfo.net/doddinghurst-pc/ has been registered with Cambridge Open Systems. This is a free resource for not for profit organisations. It requires no more than an internet explorer type browser to design and set up from a standard template. Cllr David Powell has agreed to spend some time establishing the merits of the system and developing the template to carry the material we need to publish. Whilst the new site is under development the existing website remains in service and anyone putting in the new address is diverted to the old site. Once the new site ready for service the old site can be taken down and a diversion to the new site established, at least for the first year after decommissioning. In the long term this will save the cost of replacing Dreamweaver and the Fasthost web hosting service. All publications/ posters will need to have the Doddinghurst PC website address updated. I would recommend retaining the Fasthost clerk@doddinghurst-pc.gov.uk email service as it conforms to the government standard for Local Authorities. Cllr David Powell is going to continue investigating.*
5. **Information:** Noted: Schedule of Correspondence received up to the 29th June 2017.
6. **Financial Reports and Minutes and Feedback from Committees.**
 - a. Information Financial Reports for June 2017.
 - b. 🗳️ **Resolved.** Approved the Schedule of Payments for June 2017.
 - c. Information and 🗳️ **Resolved: Planning Applications for June 2017**

- d. Information: General Purposes Committee of the 21st June 2017.
 - e. Information: Feedback from Members relating to Committees attended since last meeting. 261 Bus meeting with ECC (3rd July) was cancelled.
7. **Information:** 2017 Teen Facility – equipment selection. Quotes received from Sutcliff and Apex, but amendments would need to be made to the quotes, before decisions are made. Apex also have no sales representative in the South so they would need photos to assess groundwork etc. Fire issue in the past with the Apex product so can be produced with a steel roof. Existing equipment can be viewed in Oxfordshire (Apex) and Suffolk/Norfolk (Sutcliff).
 8. 🗋️ **Resolved:** Approved to continue looking for teen shelter suppliers and obtain more quotes. Find out more specific information on current location sites and visit accordingly. Cllr Wagland to investigate whether ECC have any information on preferred suppliers of teen shelters.
 9. 🗋️ **Resolved:** Approved to get quotes relating to Budgen field fencing.
 10. **Other urgent information** (No council actions/letters/undertakings permissible on this item). No other issues. Cllr Oliver asked advice on a neighbourhood dispute in Lime Grove regarding tall trees and a untidy garden . Will supply information on a charity in Brentwood (Papworth Trust) that can help with gardening issues for the elderly.

The meeting closed at 21.40

Minutes signed:

Date: 7th September 2017

Comments in public session:

- 898 Bus that runs from Blackmore to Brentwood will cease from 28th July 2017.
- Cllr Wagland stated that the 61 Bus has been identified as a priority service.
 - Mobile Library, false information was circulated that the mobile library had been cancelled. “The person concerned had been met with and had the facts re-explained to him”. There is no intention to do anything with the service. Cllr Wagland is investigating why the library bus is now parked on the road and not in the Village Hall Carpark
 - Incursion update – ECC have a funds for incursion prevention.
 - Council can now ask the police to provide a statement as to why they have not used their Section 61 powers.
 - Cllr Wagland has asked that the Clerk of Doddinghurst can summarise in writing what measures Doddinghurst implemented to prevent incursions.
 - New Cabinet Member of Highways Ian Grundy and his Deputy Robert Mitchell, will hold Highway Surgeries, for members of the public to make an appointment to discuss highway issues. It was confirmed they will be changing round the speed signs in Outlings Lane.
 - There was a recent crash in Church Lane. Mrs Watts (Church Cottage 2) has complained on behalf of the residents about the speeding issue in that section of Church Lane. They have been advised all residents need to agree how they wish this to be rectified, as a first step.

The meeting was attended by 0 members of the public.