

Minutes of the Meeting of Doddinghurst Parish Council General Purpose Committee held at 20.00 on the 18th April 2019, Parish Room (adjacent the Village Hall), Doddinghurst Road, Doddinghurst.

Present: Cllrs: Alan Farrow (Chairman), Diane Rogers-Harrison, Gerry Smith, Julia Le Page, Phil Arnell

1. **Apologies for absence.** None.
2. **Declaration of Interests relating to items on the agenda** - None declared.
3. 🗳️**Resolved:** Approved, the minutes of the GP meeting of 21st February 2019.
4. **Information:** Update on activities undertaken since last meeting:
 - a) *Burials. Two new completed in March and two pending.*
 - b) *Allotments. Renewals are all complete and there are now five half plots and four full plots vacant.*
 - c) *Broadmead Leisure have completed all the outstanding items in the Play Area on their quote. They have been asked for advice / quote for remaining items – basketball maintenance and teen shelter caps.*
 - d) *Prince Tree Surgery completed the annual tree maintenance on 25th March 2019.*
 - e) *Police meeting with local beat officer, Faye - next meeting 25th April 2019.*
 - f) *Football Pitches. Further letter sent to Brian Hallett, Chairman of BTFC, after GP meeting on 21st February 2019 but no reply received.*
 - g) *Parish Roof refurbishment specification was sent to three contractors and two quotes have been received – Agenda Item*
 - h) *Independent Asbestos survey carried out on Parish Hall roof on 10th April 2019 and no asbestos found.*
 - i) *New notice board has been installed in the small car park and is now in use.*
 - j) *NATS team are back in wc 13th May 2019 so please email any items for attention*
5. **Information:** The latest Play Area Report received at the end of March 2019 was discussed. Cllr. Alan Farrow will fit the caps to the teen shelter when he returns from leave. Ann-Marie will speak to Broadmead about work needed on the basketball wall.
6. **Information and 🗳️Resolved:** Cllr Alan Farrow proposed revising the Administration fee for Transfer of Deed of Grant Ownership to £75 with immediate effect, to cover administration costs in line with other cemeteries, encourage families to Transfer the Grant and thus ensure future Doddinghurst Parish records are maintained. This was seconded by Cllr. Gerry Smith and agreed by all present.
7. **Information and 🗳️Resolved:** Burial Board viewed photos of the fencing in the cemetery where broken fence posts are causing the fencing to lean. Clerk will seek quotes to replace with concrete spurs.
8. **Information and 🗳️Resolved:** Quotes received for the refurbishment of the Parish Roof were discussed and Hatch Roofing were chosen as the preferred contractor pending the Clerk finding out the extra cost that would be incurred if the ridge should need replacing and obtaining final sign off by Full Council.
9. **Information and 🗳️Resolved:** A Parishioners request to plant hedging along the road side in Days Lane was discussed and Councillors are not prepared to support the current application to Essex County Council.
10. **Information and 🗳️Resolved:** Request to extend the Parish Office wi-fi for use by a group using the Parish Room was considered but request is declined on the grounds that it could compromise DPC Information security.
11. **Any Other Urgent Business.** Cllr. Smith mentioned ongoing concern with availability of appointments at the Health Centre. Parishioners have approached the Chair of Council regarding replacing the bus seat in the bus shelter that was burnt down a few years ago. Cllr Dicker and Cllr Le Plage are meeting with Brentwood BC Head of Parks and Gardens to explore options for DPC and have met with Brentwood Active

regarding the setting up of a chair based fitness class on the Village Hall. These items will be brought to and discussed at a future Council meeting.

The meeting closed at 21.30

Signed:

Dated: 20th June 2019