

Minutes of the Meeting of Doddinghurst Parish Council General Purpose Committee held at 20.00 on the 20th June 2019, Parish Room (adjacent the Village Hall), Doddinghurst Road, Doddinghurst.

Present: Cllrs: Alan Farrow (Chairman), Diane Rogers-Harrison, Gerry Smith, Julia Le Page, Phil Arnell

1. **Apologies for absence:** Cllr David Potter
2. **Declaration of Interests relating to items on the agenda** – Reference item 9, Cllr Alan Farrow and Cllr Julia Le Page are on the committee of the Village Hall
3. **Resolved:** Approved, the minutes of the GP meeting of 18th April 2019.
4. **Information:** Update on activities undertaken since last meeting:
 - a) *Burials. All previously notified completed and a new one pending*
 - b) *Allotments. Renewals are all complete and there are now five half plots and one full plot vacant.*
 - c) *Broadmead Leisure have completed all the outstanding items in the Play Area on their quote. They have been asked for advice / quote for items notified on the ROSPA report received in May 2019 which are different to those notified by Brentwood in June 2019 – Agenda item. New continental arm supports have arrived for the kicking goal and now need fitting.*
 - d) *Police meeting with local beat officer, Faye took place on 25th April 2019.*
 - e) *Football Pitches. Charity Event went ahead last weekend, 15th June with disclaimer. A further email has been sent to request a date to clear remaining equipment from the Refs room and remove the container.*
 - f) *NATS team were back in wc 13th May 2019*
 - g) *Hatch Roofing will be starting the refurbishment of the Parish Room roof in early July 2019*
 - h) *Quotes have been obtained to repair the fencing in the burial ground refurbishment – agenda*
 - i) *Pre -school were advised about the decision not to extend the Parish Office wi-fi and they were fine.*
 - j) *After further complaints to BT regarding the wi-fi connection in the office they have replaced our Hub and are now charging us £5.30 less per month! Wi-fi is now working much better and we have Guest wi-fi so our Parish Office network is safe and secure.*
 - k) *Insurance renewed on 1st June 2019*
 - l) *Risk assessments are with the Councillors to complete.*
 - m) *Litter – Patrick is on holiday from Friday 21st June to Friday 28th June 2019*
5. **Information:** The findings on the Play Area Report received in June and the ROSPA report received in May were compared and discussed. There is a contradiction in the reported findings particularly regarding items with bearings so when Broadmead next come in Cllr. Gerry Smith has offered to attend with the Clerk to discuss how we reconcile the differences. The Clerk will also where necessary continue to challenge the inspection reports.
6. **Information and Resolved:** Declined. The request to purchase an ashes plot and memorial headstone for memorial purposes only was discussed. As this is contrary to current policy the request was declined and there is currently an alternative option for buying a memorial plaque for this purpose.
7. **Information and Resolved:** Burial Board viewed photos of the fencing in the cemetery where broken fence posts are causing the fencing to lean. Two similar quotes have been received to fit concrete spurs and it was agreed that all eleven remaining posts would be supported by concrete spurs at a cost of £60 per spur.
8. **Information and Resolved:** It was agreed to proceed with installing a fireproof seat in the bus shelter opposite Pear Tree Field at a cost of £292.58 plus VAT plus fitting at approximately £60 plus VAT.
9. **Information and Resolved:** It was agreed that the Village Hall Committee should have a set of keys for the overhead barrier and posts for use in an emergency and to allow access to the field for events. This was

on the condition that the keys are locked away on alarmed premises and that Full Council are in agreement at next meeting on 4th July 2019.

10. Any Other Urgent Business. None

The meeting closed at 21.30

Signed:

Dated: 17th October 2019