Charity registration number 1013897

BATH AREA PLAY PROJECT ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees A Henderson

E Hendy V Heslop J Cooper F Wikeley C White M Bogg

T Hill (Appointed 6 May 2021)

C McKeever

Charity number 1013897

Principal address Odd Down Community Centre

Odins Road Odd Down Bath BA2 2TL

Independent examiner Mark Garrett Chartered Accountant

23 Leafield Industrial Estate

Leafield Way Corsham Wiltshire SN13 9RS

Bankers Cooperative Bank

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TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2022

The trustees present their report and financial statements for the year ended 31 March 2022.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016)

Objectives and activities

The policies adopted in furtherance of these objects are listed in the constitution statement and there has been no changes in these during the year.

The trustees have paid due regard to guidance issued by the Charity Commission in deciding what activities the charity should undertake.

The trustees have paid due regard to guidance issued by the Charity Commission on public benefit when exercising any powers or duties to which the guidance is relevant.

The Charity continues provision of play support for children and families, holiday playschemes, youth provision and early years including provision specifically for disabled children and young people in the form of short breaks. The Trustees continued use of reserves in order to ensure the FSPS team were managed effectively. We collaborated and provided a number of free community based play sessions open to all disadvantaged children and families across B&NES, as part of the partnership with Bath Rugby Foundation on the Summer BreakOut umbrella for which grants were used to open these to all in order to maintain this important aspect of our work.

Financial review

During the year, with Covid-19 still very much present, income and expenditure from contracts was used to fulfil our obligations, supporting vulnerable families at full capacity, after negotiations with B&NES for the changes in Short Breaks contracts. With support from local Trusts and Foundation, we were able to provide much needed community play support again. Our work as Lead Partner on the Short Breaks contract was continued for a further year and will shortly be finishing the review of Short Breaks. We were delighted to have the CYPN contract funded by St. Johns through B&NES Council, providing longer term security.

We successfully completed our first Gift Aid claim and have registered with Government Tax free Childcare scheme in order to further support parents/carers when using our services.

It is the policy of the charity that unrestricted funds which have not been designated for a specific use should be maintained at a level equivalent to between three and six month's expenditure. The trustees considers that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. A level of 5 months' reserves has been maintained throughout the year.

The trustees have assessed the major risks to which the charity is exposed and are satisfied that systems are in place to mitigate exposure to the major risks. As part of their ongoing commitment to Quality Governance and Management, the organisation has held the ISO9001 Quality Award since 2010 and has now achieved the 2018 standard. Ofsted registration has been maintained for 5 settings in addition to a new Social Care Ofsted registration for Residential Holiday Schemes for Disabled Children.

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

Structure, governance and management

The charity was established by a charitable trust deed in 1992. The charity objects are as follows:

- (i) to advance the education of children and young people.
- (ii) to promote a range of inclusive and accessible play opportunities for children in their own communities within the Bath area.

The trustees who served during the year and up to the date of signature of the financial statements were:

A Henderson

E Hendy

V Heslop

J Cooper

F Wikeley

C White

M Bogg

C Gerrish T Hill

(Resigned 30 April 2021) (Appointed 6 May 2021)

C McKeever

Trustees are recruited from the area in which the Charity operates and are appointed at the annual general meetina.

BAPP Trustees were delighted to appoint Tracy Hill as Trustee Treasurer who has greatly assisted and guided us in utilisation of Quick Books, ensuring that systems across all our projects have improved financial reporting, greatly assisting Trustees responsibilities in financial management.

The charity's organisation structure consists of a board of unpaid Trustees, who have appointed a director, who is not a trustee, to manage the day to day operation of the charity. The director is supported by a number of paid administration staff in that role. The charity also employs project workers who carry out day to day functional tasks. These staff are under the control of the director and administration team.

Specific investment powers are outlined in the constitution statement.

There were no connected charities.

The trustees' report was approved by the Board of Trustees.

A Henderson

DocuSigned by

Trustee _19/10/2022 Dated:

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF BATH AREA PLAY PROJECT

I report to the trustees on my examination of the financial statements of Bath Area Play Project (the charity) for the year ended 31 March 2022.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Since the charity's gross income exceeded £250,000 your examiner must be a member of a body listed in section 145 of the 2011 Act. I confirm that I am qualified to undertake the examination because I am a member of the Institute of Chartered Accountants in England and Wales, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

--- DocuSigned by:

Mark Garrett

Mark Garrett Chartered Accountant

23 Leafield Industrial Estate Leafield Way Corsham Wiltshire SN13 9RS

Dated:

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2022

		Unrestricted funds	Designated funds	Restricted funds	Total 2022	Total 2021
	Notes	£	£	£	£	£
Income from: Donations and legacies Incoming resources from	3	22,710	-	9,805	32,515	16,572
charitable activities	4	633,904	-	41,680	675,584	529,644
Investments	5	2	764	-	766	-
Material other income		-	-	-	-	39,089
Total income		656,616	764	51,485	708,865	585,305
Expenditure on:	6	4.000			4.000	
Raising funds	7	4,320			4,320	
Charitable activities	8	617,615			617,615	507,225
Total resources expended		621,935	-	-	621,935	507,225
Net incoming resources before transfers		34,681	764	51,485	86,930	78,080
Gross transfers between funds		60,711	-	(60,711)	-	-
Net income/(expenditure) for the Net movement in funds	e year/	95,392	764	(9,226)	86,930	78,080
Fund balances at 1 April 2021		243,543	85,278	20,000	348,821	270,741
Fund balances at 31 March 2022		338,935	86,042	10,774	435,751	348,821

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

BALANCE SHEET AS AT 31 MARCH 2022

		2022		2021	
	Notes	£	£	£	£
Fixed assets					
Tangible assets	12		8,466		10,116
Current assets					
Debtors	13	24,248		20,426	
Cash at bank and in hand		438,585		366,486	
		462,833		386,912	
Creditors: amounts falling due within					
one year	14	(35,548)		(48,207)	
Net current assets			427,285		338,705
Total assets less current liabilities			435,751		348,821
Income funds					
Restricted funds			10,774		20,000
Designated funds			86,042		85,278
Unrestricted funds			338,935		243,543
			435,751		348,821

The accounts were approved by the Trustees on

Docusigned by:

Tracy Hill

THiP 18609C7038458...

Trustee

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

Charity information

Bath Area Play Project is an unincorporated charity.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's [governing document], the Charities Act 2011, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities not to prepare a Statement of Cash Flows.

The financial statements have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a true and fair view. This departure has involved following the Statement of Recommended Practice for charities applying FRS 102 rather than the version of the Statement of Recommended Practice which is referred to in the Regulations but which has since been withdrawn.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Designated funds comprise funds which have been set aside at the discretion of the trustees for specific purposes. The purposes and uses of the designated funds are set out in the notes to the financial statements.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

(Continued)

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

Turnover is measured at the fair value of the consideration received or receivable and represents amounts receivable for services provided in the normal course of business.

1.5 Expenditure

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures, fittings & equipment 25% reducing balance basis Motor vehicles 25% reducing balance basis

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

1 Accounting policies

(Continued)

1.9 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.10 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.11 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

3 Donations and legacies

	Unrestricted funds			Unrestricted funds	Restricted funds	Total	
	2022 £	2022 £	2022 £	2021 £	2021 £	2021 £	
Donations and gifts	22,710	9,805	32,515	14,402	2,170	16,572	

Donations from Bath Building Society, The Medlock Charitable Trust, Van Neste Foundation, Andrew Fletcher, The Combe Down Holiday Trust, The Joyce Fletcher Charitable Trust, Co-operative Local Donations and Amazon Smile Program are all gratefully acknowledged. Our particular thanks for all donations from parents, members of the public at play events and anonymous donors.

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

4 Incoming resources from charitable activities

	Office and O.D.C.C. 2022	Family, playPre and support serv ₂ ic ₀₂ e ₂ s	school and Creche 2022	Disabled services 2022	Total 2022	Total 2021
	£	£	£	£	£	£
Services provided under						
contract Performance related	45,332	137,534	115,025	170,322	468,213	447,327
grants	14,317	119,088	19,446	690	153,541	49,555
Ancillary trading income Charitable rental	727	-	35,947	-	36,674	21,819
income	8,952	-	806	-	9,758	4,689
Other income	3,333	-	4,065	-	7,398	6,254
	72,661	256,622	175,289	171,012	675,584	529,644
Analysis by fund						
Unrestricted funds	62,611	232,897	167,384	171,012	633,904	481,240
Restricted funds	10,050	23,725	7,905	-	41,680	48,404
	72,661	256,622	175,289	171,012	675,584	529,644

Grant receivable sub-analysis: -

For the year ended 31 March 2021

	Office and O.D.C.C.	Family, playPre school and and support Creche				, , , , , , , , , , , , , , , , , , ,					Total 2021
	£	services _£	£	£	£						
Services provided under contract	17,672	143,992	107,636	178,027	447,327						
Performance related grants	20,000	18,615	9,996	944	49,555						
Ancillary trading income	-	11,979	9,840	-	21,819						
Charitable rental income	4,689	-	-	-	4,689						
Other income	6,018	118	118		6,254						
	48,379	174,704	127,590	178,971	529,644						
Analysis by fund											
Unrestricted funds	28,379	157,240	117,594	178,027	481,240						
Restricted funds	20,000	17,464	9,996	944	48,404						
	48,379	174,704	127,590	178,971	529,644						

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

4 Incoming resources from charitable activities

(Continued)

Grant receivable sub-analysis: -

5 Investments

	Unrestricted funds	Endowment funds designated	Total	Total
	2022	2022	2022	2021
	£	£	£	£
Interest receivable	2	764	766	-

6 Grants and Contracts

Grants and contracts include the following: -

Bath and North East Somerset commissioning contracts £377,300
Quartet Community Foundation £14,825
Midsomer Norton Town Council £800
Keynsham Town Council £1,100
The Ludlow Trust £6,000
GWR CEP £9,573
Radstock Town Council £1,000
Westfield Parish Council £1,000
Soil Association £150
Groundwork UK £1,000

Other grants received: Covid support funding £10,667

7 Raising funds

	Unrestricted funds	Total
	2022	2021
	£	£
Fundraising and publicity		
Fundraising agents	4,320	-
	4,320	-

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

	Play services 2022	Office and support a serv <u>2</u> i 6) <u>2</u> 9 25	Pre-school and nursery 2022		Total 2022	Total 2021
	£	£	£	£	£	£
Staff costs	85,429	145,281	107,644	81,806	420,160	329,345
Depreciation and impairment	2,578	-	-	<u>-</u>	2,578	3,372
Direct Charitable Expenditure	150	-	1,897	12,606	14,653	13,057
partners to subcontract	-	1	-	79,307	79,308	96,324
	88,157	145,282	109,541	173,719	516,699	442,098
Share of support costs (see note 9)	61,745	14,124	17,107	5,540	98,516	62,967
Share of governance costs (see note 9)	2,400	-	-	-	2,400	2,160
	152,302	159,406	126,648	179,259	617,615	507,225
Support costs			Common out	0	2022	2024
			costs	Governance costs	2022	2021
			£	£	£	£
Rent, rates and venue hire Utility costs			32,413 4,781	-	32,413 4,781	14,777 7,893
Stationery and postage			1,412	-	1,412	1,320
			3,978	-	3,978	4,046
Telephone and internet			24,665	-	24,665	16,789
Telephone and internet Materials and repairs			44 505			
Telephone and internet Materials and repairs Travel and vehicle costs	a DBS chool	1 5	11,535	-	11,535	4,258
Telephone and internet Materials and repairs Travel and vehicle costs Professional fees, bookkeepin		κs,		-		
Telephone and internet Materials and repairs Travel and vehicle costs	ts	κs,	11,535 17,049 293	- -	17,049 293	4,258 11,863 121
Telephone and internet Materials and repairs Travel and vehicle costs Professional fees, bookkeepin OFSTED and compliance cos	ts	(S,	17,049	:	17,049	11,863
Telephone and internet Materials and repairs Travel and vehicle costs Professional fees, bookkeepin OFSTED and compliance cos Staff welfare, hygiene and train	ts	KS,	17,049 293	- - - 2,400	17,049 293	11,863 121
Telephone and internet Materials and repairs Travel and vehicle costs Professional fees, bookkeepin OFSTED and compliance cos Staff welfare, hygiene and train Miscellaneous costs	ts	(\$,	17,049 293	2,400	17,049 293 2,390	11,863 121 1,900

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

10 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

11 Employees

The average monthly number employees during the year was:

	2022 Number	2021 Number
	40	44
Employment costs	2022 £	2021 £
Wages and salaries Social security costs	390,959 17,079	302,996 17,046
Other pension costs	12,122 —————————————————————————————————	9,303
		

Part time and sessional staff have been included in the totals above in their entirety and the numbers above do not represent full time equivalent numbers.

There were no employees whose annual remuneration was more than £60,000.

12 Tangible fixed assets

	Fixtures, Motor vehicles fittings & equipment		
	£	£	£
Cost			
At 1 April 2021	60,989	11,100	72,089
Additions	928		928
At 31 March 2022	61,917	11,100	73,017
Depreciation and impairment			
At 1 April 2021	57,117	4,856	61,973
Depreciation charged in the year	1,017	1,561	2,578
At 31 March 2022	58,134	6,417	64,551
Carrying amount	· <u> </u>		
At 31 March 2022	3,783	4,683	8,466
At 31 March 2021	3,872	6,244	10,116

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

13	Debtors		
		2022	2021
	Amounts falling due within one year:	£	£
	Trade debtors	15,846	10,695
	Other debtors	8,401	-
	Prepayments and accrued income	1	9,731
		24,248	20,426
14	Creditors: amounts falling due within one year		
		2022	2021
		£	£
	Other taxation and social security	6,477	8,354
	Trade creditors	21,864	1,852
	Other creditors	2,197	1,374
	Accruals and deferred income	5,010	36,627
		35,548	48,207

15 Retirement benefit schemes

Defined contribution schemes

The charity operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the charity in an independently administered fund.

The charge to profit or loss in respect of defined contribution schemes was £12,122 (2021 - £9,303).

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

16	Analysis of net assets between funds								
		Unrestricted funds	Designated funds	Restricted funds	Total	Unrestricted funds	Designated funds	Restricted funds	Total
		2022	2022	2022	2022	2021	2021	2021	2021
		£	£	£	£	£	£	£	£
	Fund balances at 31 March 2022 are represented by:								
	Tangible assets	8,466	-	-	8,466	10,116	-	-	10,116
	Current assets/(liabilities)	339,243	86,042	2,000	427,285	233,427	85,278	20,000	338,705
		347,709	86,042	2,000	435,751	243,543	85,278	20,000	348,821

Draft Financial Statements at 19 October 2022 at 10:31:51 BATH AREA PLAY PROJECT

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2022

17 Related party transactions

Remuneration of key management personnel

The remuneration of key management personnel is as follows.

2022 2021 £ £ 39,820 37,766

Aggregate compensation