



# THE PARAGON JUNIOR BATH

*3-11 IAPS Day Established  
Co-educational Christian Junior School*

## AFTER SCHOOL CLUB LEADER

The Paragon's After School Club offers indoor and outdoor adventures, sports and arts & crafts based activities to children between the ages of 3 and 11.

The After School Club Leader will be the heart and soul of this newly established exciting venture. We are therefore looking for a hardworking, enthusiastic and experienced Leader with a passion for working with children to join the team as soon as possible.

This role offers a great deal of variety. The successful candidate will lead and contribute to lots of different activities, with no two days alike. The Leader will inspire their team to create a fantastic atmosphere that helps make the after school time relaxing and enjoyable for all the children involved.

The After School Club Leader is responsible for supervising the children, ensuring their safety at all times, engaging with them in aspects of play and conversation, setting up activities for children to optionally take part in, meeting and greeting parents and providing them with feedback on their child's time at the club. The Leader will ensure that all staff in the team strictly adhere to the safeguarding requirements of the School.

In addition to the above duties, The After School Club Leader will oversee the entire operation with further responsibility for planning the structure, managing staff, handling bookings, organising sessions and liaising with parents.

The successful candidate must possess the following skills and attributes:

- NVQ level 3 childcare qualification;
- paediatric First Aid qualification (desirable);
- previous experience working with children;
- enthusiastic and organised with excellent communication skills and good sense of initiative;
- fun loving, caring, responsible, compassionate, committed, creative, responsible;
- flexible team player willing to take on various tasks as required.

Hours are 2.30 pm-6.00 pm over a 5 day week, term time only, with further opportunities for holiday work. We offer a competitive salary depending on the skills and experience of the successful candidate.

The closing date for applications is Monday 11 April 2016. Interview date Monday 18 April 2016. To apply, please complete an [application form](#) and send it with your supporting letter to HR Department, Prior Park College, Ralph Allen Drive, Bath, BA2 5AH. You can also email your application to [recruitment@priorparkschools.com](mailto:recruitment@priorparkschools.com).

For more information please contact us or visit our website <http://www.paragonschool.co.uk>. Telephone: 01225 835353 ext. 266.

Prior Park Schools are committed to safeguarding and promoting the welfare of children. Applicants must be willing to undergo child protection screening appropriate to the post, including checks with past employers and the Disclosure and Barring Service.