

# Integrated Working Newsletter

February 2016

## Launch of a new e-learning module

We are pleased to launch a new e-learning module for the common assessment framework (CAF). The module takes around half an hour to complete and can be used as part of induction for all new starters across the children's workforce.

The free module doesn't replace the multi-agency common assessment training but gives a basic understanding of the CAF process for new starters or those who would like a refresher.

It may be helpful to complete this before the multi-agency training. Please visit <http://bathnes.learningpool.com>.



## Our offer to you

Just a reminder, the Integrated Working Team continues to offer practical support as and when it is needed:

- ❖ Check if a common assessment already exists to reduce duplication and work
- ❖ Support to identify who might need and initiate a common assessment
- ❖ Advice/recommendations about services/support
- ❖ Practical support in chairing Team around the Child/Family meetings
- ❖ Help to set SMART objectives
- ❖ Multi-agency training/in-house single agency training
- ❖ Visit to your school/service
- ❖ Input to team meetings
- ❖ Guidance documents and leaflets via our webpages at [www.bathnes.gov.uk/earlyhelp](http://www.bathnes.gov.uk/earlyhelp) ... and more!

Please feel free to call or email us - see our contact details overleaf.

"The team has been supportive and responsive to me when I have asked for assistance."



Our postal address is:

Integrated Working Team,  
People and Communities  
Department, Bath and North  
East Somerset Council, Lewis  
House, Manvers Street,  
Bath, BA1 1JG

If you are emailing confidential  
information, please ensure it is  
done securely. For advice  
please contact 01225 395021.

## Family Feedback

Following a mail out to children, young people and families who undertook a common assessment last year, we received 46 responses which exceeded last year's response rate. 6 came directly from young people. Families and young people commented positively on early intervention and on specific services. *"Enabled all involved to pass information to each individual."*

There is still some work to do to ensure that families are fully engaged in the assessment process. However, overall the responses were more positive than in previous years, and the increased willingness of professionals to act as Lead Professional is valued by families.

## Training dates for 2016-2017

Following feedback and quality assurance activity, a revised training programme is being offered from April 2016 alongside the launch of the e-learning module.

- ❖ **Common Assessment training**  
13<sup>th</sup> May 2016 9.00am-1.00pm The Hollies, Midsomer Norton
- ❖ **Lead Professional and Team around the child training**  
*(now a full day in response to delegate feedback!)*  
22<sup>nd</sup> April 2016 9.30am-4.00pm Civic Centre, Keynsham
- ❖ **Common Assessment Framework: A Manager's Briefing**  
22<sup>nd</sup> June 2016 9.00am-1.00pm Civic Centre, Keynsham

To book your place on these courses or to find out more information, please visit <http://bathnes.learningpool.com>.



"Very informative, interesting and engaging session. Thank you."

"Very friendly, felt comfortable contributing and asking questions."

## Contact Us

|                 |   |              |
|-----------------|---|--------------|
| Alex Hobbs      | Integrated Working Administrator                  | 01225 395021 |
| Anjula Kaushik  | Assessment and Information Officer (N.E Somerset) | 01225 395448 |
| Kevin Clark     | Assessment and Information Officer (Bath area)    | 01225 395308 |
| Caroline Dowson | Integrated Service Manager                        | 01225 395092 |