

**Minutes of the Cambridge Road Estates Community Group Meeting
Held at 6pm on 7th November 2011 at Tadlow**

Present:	Jill Preston (JP) Sheila Griffin (SG) Maria Tunmer (MT) Alma White (AW) Veronica Storey (VS) Jim Reynolds (JR) Des Gordon (DG)	Chair Member Support Member RBK Family Learning Kingston University RBK RP Team	Doreen Gardiner (DG) Jenny Pitt (JennyP) Mary Graham [MG] David Ryder Mills (DRM) Joan Stone [JS] Brendan	Secretary Member Member RBK Cllr Piper Hall Drop in Piper Hall Drop in
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Apologies	Cllr Penny Shelton Jill Darling	RBK Councillor RBK Voluntary Services	Steven Brister	RBK Councillor
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1.	<p><u>APOLOGIES AND INTRODUCTIONS</u></p> <p>The Chair opened the meeting and welcomed all guests. Apologies were given</p>	
2.	<p><u>TO AGREE MINUTES OF THE MEETING HELD ON 10TH OCTOBER</u></p> <p>The minutes of the meeting of 10TH October were agreed</p>	
3.	<p><u>TO DISCUSS POSSIBILITY OF 'COOK AND EAT' PROJECT</u></p> <p>This was carried forward until Harman can attend</p>	
4.	<p><u>MATTERS ARISING:</u></p> <p>a) Physical Activity Feedback - VS reported that 2 Primary Schools are interested in the scheme and Family Learning plan to target 5 overall. Families interested will meet with Nathan Issom to set dates and agree funding.</p> <p>b) Play Scheme – There was a meeting earlier in the day where it was agreed that a contract or 'letter of intent' needs to be agreed with Quadron and the CREPs. It was also decided that a 'knock and drop' survey to seek resident opinion. There is also a plan to run a competition to create a logo design. Victor Morris attended on behalf of CRED and, as the Gardening Project is included with plans for Play Scheme he will be creating a 'wish list' for items that they would like the funding for. In addition the CREPs Working Group agreed that there is a need for a budget/cash flow to be created.</p> <p>c) Norbiton First - The Community Working Group (CWG) met on 26th October and agreed the Terms of Reference. There is a meeting booked for 16th November at 6.30pm where there CWG members will be elected/co-opted and hopefully move forward to agree Priorities and a future plan of action.</p> <p>d) Drama Group - JR reported that there was a lot of interest at the University where Masters students are keen to work in partnership with local youngsters in order to write a piece to perform at the Rose Theatre during the Youth Festival in July next year. It was agreed that it would be beneficial to speak with Helen Terry from Youth Services, Oxygen, VS and JR. VS added that she also has a project for under 26 year olds but that younger CRE residents can be targeted if it is felt that this is needed as it open to CRE and part of Norbiton.</p> <p>e) Community Wellbeing Group update - JP and DG attended the last CWG meeting where JK from ECET agreed to meet with Joan and Brendan and discuss ways that ECET may be able to support the Piper Hall drop in. Joan and Brendan reported that this has not happened. It was confirmed that CREst will offer financial support to level of £100 – the best method of administering this will be discussed with Simon Montague-Taylor of MIND. In addition CREst will continue to publicize the 'drop in group' both around the</p>	JP

estates, in GP surgeries and in our Newsletter and Website page.

f) **Building Bridges** –There was no report as nothing appears to have happened

YOUNG PEOPLE OF CRE

As a result of increased ‘anti-social behaviour’ on the CRE Claudia Cane responded to our emails highlighting this problem and agreed to call a meeting between Safer Neighbourhood members and a representative selection of the residents who have been most affected by these problems. This is scheduled for 4pm on 16th November in Tadlow. AW reported that the entry door lock on 5th floor of Camb Gdns and many other doors have been tampered with. She reported this to RBK who stated it would be 3 working days for the work to be done but this time has been and gone with no action.

ESTATE MATTERS

a) Update on the current position regarding the Estate Management Agreement (EMA)

DesG reported that there will be a local offer to residents of CRE concerning residents having the power to make choices regarding areas such as ‘Ground Maintenance’ and ‘Estate Services’ – this would include Caretakers. JP asked that CREst be ‘kept in the loop’ about this process and any decisions affecting residents. Des G suggested that JP email SO requesting copies of the minutes from these meetings.

b) Gardening Group - Notes from the previous CRED meeting had been circulated.

c) Site Inspections - CREst have been informed that there will be no site inspections for the moment due to shortage of staff. DesG requested that anyone who witnesses dogs fouling early in the morning to get straight in touch with Roger Allison who will act.

d) Community Shop - JP and MT met with SO to discuss the re-opening of the Community Shop now that fire damage has been repaired. The shop is now being refurbished and should be open soon. As there now issues concerning CREst continuing to meet in Tadlow, we are looking in to the possibility of meetings being held in the Community Shop. There are concerns that the meeting room may not be large enough to accommodate everyone.

CHAIRS REPORT

The Chairs report had been circulated before the meeting , no issues were raised at the meeting. Following our acceptance as a Charity, MT offered to look in to a training session for CREst Trustees about future roles and responsibilities. This was agreed.

ACCOUNTS

These had been circulated to members prior to the meeting and included a detailed breakdown of the There were no questions. JP has been in touch with KVC seeking a replacement Treasurer.

JP reported that there is a need to change banking arrangements to allow for another CREst Officer to replace Georgie as an account signatory. JPitt agreed to do this.

There it was proposed and unanimously agreed that Jenny Pitt become a signatory on the CREst bank account

b) Thursday afternoon Club accounts - DG reported that a trip to Garson’s Farm has been arranged for 22nd November and it was agreed that the monies remaining in the Thursday Afternoon Club budget will be used to pay for transport plus an individual amount to each participant on submitting a receipt.

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NEWSLETTER

JPitt reported that she is currently working on the January edition. MG reported that she has applied for funding to the Truemark Trust Fund . It was agreed that the number of Newsletters ordered needs to be increased to satisfy demand.

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EVENTS & ACTIVITIES

- a) **Half Term Horrors** - Held on 25th October this was very successful with almost 50 children and parents attending from all over RBK. Given the increase in attendance from outside Norbiton it was agreed that the situation concerning entry prices will be reviewed
- b) **Gala** - 11th December in Kingsmeadow from 4 – 7pm. Entertainer will be Charley Farley and AFC will again provide a buffet and soft drinks. Letters have been sent out seeking donations for the raffle.
- c) **Mince Pie Munch** - There are problems concerning ordering the tree as usual - Des G agreed to look in to this for us.
- d) **Fun Day 2012** –Charley Farley has been booked for the 2012 Fun Day

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ANY OTHER BUSINESS

Everyone present was asked if they could spare anything to donate for the Gala Raffle.

DATE AND TIME OF NEXT MEETING

5th December at 6pm. Venue to be announced.

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