

**Minutes of the Cambridge Road Estates Community Group Meeting  
Held at 6pm on 10th October 2011 at Tadlow**

<b>Present:</b>	Jill Preston ( <b>JP</b> )	Chair	Penny Shelton ( <b>PS</b> )	RBK Cllr
	Sheila Griffin ( <b>SG</b> )	Member	Jenny Pitt ( <b>JennyP</b> )	Member
	Maria Turner ( <b>MT</b> )	Support	Mary Graham [ <b>MG</b> ]	Member
	Alma White ( <b>AW</b> )	Member	David Ryder Mills [ <b>DRM</b> ]	RBK Cllr
	Veronica Storey ( <b>VS</b> )	RBK Family Learning		
	Kim Perkins [KP]	Community Musician		

**Apologies** Doreen Gardiner (**DG**) Secretary Steven Brister RBK Councillor

		<b>ACTION</b>
1.	<b><u>APOLOGIES AND INTRODUCTIONS</u></b> The Chair opened the meeting and welcomed all guests. Apologies were given	
2.	<b><u>TO AGREE MINUTES OF THE MEETING HELD ON 12<sup>TH</sup> SEPTEMBER</u></b> The minutes of the meeting of 12 <sup>TH</sup> September were agreed	
3.	<b><u>TO DISCUSS MUSIC WORKSHOP &amp; COURSES WITH KIM PERKINS – COMMUNITY MUSICIAN</u></b>  The Chair introduced KP and explained that she was present to tell us about the free music workshop & courses that are available. KP explained that a grant had been applied for on behalf of Adult Learning (ages 19+) which would provide, free of charge, taster sessions for a variety of musical instruments and vocal sessions as it was felt that music is a useful tool to try and draw people in to ‘society’. This is available until March 2012.  KP explained that these workshops and courses would be on offer in many locations throughout RBK in the hope that music can be used as a method of breaking down barriers towards learning. She asked for our support to find out what type of sessions CRE residents may prefer and spread the word about the availability of these sessions. KP explained that the sessions were currently being planned but she will provide us with the details as soon as they are available so that we can work towards involving CRE residents from a variety of age groups via groups such as the Playscheme project, ‘Happy feet’ and others that gather on the CRE	<b>KP CREst</b>
4.	<b><u>MATTERS ARISING:</u></b>  a) <b>Family Learning Event</b> – VS confirmed that all the plans have been made for the event this Saturday but wished to confirm that the parking had been suspended. JP stated that DesG had confirmed this. However, JP had also arranged for the Hawks Rd Clinic to leave the barrier up too. VS also confirmed that she would provide the refreshments on Saturday ready for CREst members to prepare and serve.  b) <b>Physical Activity Feedback</b> - VS reported that there are plans for an activity such as ‘Zumba’ or music and dance in the spring. The hope is that this will encourage families to be encouraged to exercise with their children from age 10 – teenage in a similar project to that which has been running in Chessington. VS reported that the course will probably run for 6 weeks from February in either Piper Hall or QMH for one hour per week at an overall cost of £500. She hoped to target 3 local schools – Coombe Girls, Kings Oak and King Athelstone. The hope is that there could perhaps be a ‘talent show’ at the end of the course. VS will report further at the next meeting.	<b>JP/DG  VS</b>

5	<p>c) <b>Play Scheme</b> – SG reported that progress with this had been very slow with no meetings from July until the meeting held the previous Friday. However, at that meeting a ‘Code of Conduct’ and ‘Terms of Reference’ were agreed. Also, Hilary Garner ( KVA) had been agreed as Vice Chair. Concern had also been expressed at the meeting that Simon L from Quadron had been absent since August with no-one from Quadron appearing to take over. This had resulted in the project falling behind with quite a considerable amount of time to make up if we are to stay on track. Several CREst members expressed concern that there seems to be no clear method of financial reporting in place. JP promised to pursue this at the next CREPs meeting. She also promised to circulate electronic versions of the ToR and Code of Conduct.</p> <p>d) <b>Norbition First</b> - JP reported that there had been a meeting the previous week where a draft ‘Terms of Reference’ had been agreed – JP promised to circulate these as soon as they are received. The minutes from 27<sup>th</sup> September meeting had yet to be circulated but these will be sent around too. As part of the meeting , ME informed those present that a letter had been received from the Cabinet Office which notified that Norbition were eligible for almost £17000 in matched funding. In order to access this the Norbition Working Together Community Working Group (CWG) needed to log on to the ‘Community First Foundation’ website and follow the link to register . As there had only been 3 Norbition residents at the meeting JP had volunteered to undertake this task as it needed to be done by a resident. However, there seems to be a few problems with the site as the link has not yet appeared. JP will keep everyone updated when possible.JP also reported that there is a conference scheduled for the next day (11<sup>th</sup> Oct) but ME had made it clear that only those who had been directly invited were to attend. Those present again expressed concern that the survey to establish priorities within Norbition had been presented to the RBK Strategy Committee despite there only being an original 100 responses plus the 50 completed by JP. DRM agreed to pursue this as a Norbition Councillor as he too had been growing concerned.</p> <p>e) <b>Euphonix Choir</b> – JPitt reported that 24 people have currently signed up to attend from CRE and surrounding areas. Marilyn Mason had also agreed that the choir would perform at the Mince Pie Munch in December</p> <p>f) <b>Drama Group</b> - SG’s will get in touch as soon as term starts</p> <p>g) <b>Community Wellbeing Group update</b> - JP reported that she and DG had attended a meeting recently where Sylvie Ford ( Commissioner for Mental Health Services) had attended for the first part. During the second part they had raised the plight of the previous Roselands Clinic drop in service users who are attempting to set up a drop in café in Piper Hall now that Roselands had shut. The CWG members had appeared reluctant to allow any other members to join the ‘Core group’ for fear that resources would be depleted. However, JP had asked JG from ECET if she would visit Piper Hall during a Tuesday morning session to offer support . Whilst CREst have agreed to donate £100 to the new group there was concern that they needed trained support too. JPitt offered to call in and chat with Brendon and Joan once again the following morning.</p> <p>h) <b>Building Bridges</b> –There was no report as nothing appears to have happened</p> <p><b><u>ESTATE MATTERS</u></b></p> <p>a) <b>Site inspections</b> – CC has reported that site inspections have temporarily ceased due to lack of staff. AW reported that are many lights that have not worked for a long time in Cambridge Gdns and also several smashed drains. There were also several blocks with broken front door locks. DRM agreed to look in to this. It was also reported that work was being carried out on the fire doors in Brinkley and Childerley with Graveley to follow.</p> <p>b) <b>Fire Fund report</b> – JP reported that all Madingley residents have been written to regarding the surplus funding. She also reported that the site manager has stated that he expects Madingley to be completed and ready for the top floor residents to return to</p>	<p>JP</p> <p>JP</p> <p>DRM</p> <p>JP/MM</p> <p>JPitt</p> <p>DRM</p>
---	---	---

by the 1st week of November. It is also possible that the Community Shop may be returned for Community use shortly afterwards.

**c) Update on the current position regarding the Estate Management Agreement (EMA) –**  
As DesG had not attended the meeting this matter was carried forward once again

**d) Safer Neighbourhood update –** SG reported that the Norbiton Safer Neighbourhood Team will not be reduced in number with no loss of Sergeant. JP reported that several residents had complained about the number of youths who are gathering around the Brinkley/Foxton/Croxton area.

**e) Gardening Group -** Notes from the previous CRED meeting had been circulated.

6. **FIX MY TRANSPORT**

JP reported that this is a new site similar to 'Fix my Street' which allows residents to report problems with transport. The details of this service have been added to the 'Fix my Street' information sheet. The details will be added to our website

JP

7. **CHAIRS REPORT**

The Chairs report had been circulated before the meeting, no issues were raised at the meeting

8. **ACCOUNTS**

These had been circulated to members prior to the meeting and included a detailed breakdown of the Fun Day accounts. There were no questions. JP has been in touch with KVC seeking a replacement Treasurer.

9. **CHARITY REGISTRATION UPDATE**

CREst had held an EGM before this meeting where a copy of the previously circulated revised Constitution had been formerly adopted and signed by CREst Trustees. This will now be scanned and forwarded to the Charity Commission.

JP

10. **TRAINING UPDATES**

J Pitt reported that she had just attended a training session on 'How to set up a Press Office on a shoe-string' which had also offered several good ideas about sending out positive messages. She also plans to attend 'Volunteers and the Law' in the near future.

11. **NEWSLETTER**

MG has received positive feedback concerning this as soon as we become a registered Charity. In the meantime £800 has been made available to pay for the October 2011 issue. JPitt reported that Wafiq is keen to become involved with working on Youth issues and plans to attend the Half Term Horrors.

MG

12. **EVENTS & ACTIVITIES**

**a) Half Term Horrors -** This event is being held in QMH from 2-4pm on 25<sup>th</sup> October. Charley Farley has been booked to entertain.

**b) Gala -** 11<sup>th</sup> December in Kingsmeadow from 4 – 7pm. Entertainer will be Charley Farley and AFC will again provide a buffet and soft drinks. DG and JP plan to write seeking donations for the raffle in the near future.

**c) Mince Pie Munch -** This was planned for 15<sup>th</sup> December from 3pm in Piper hall. It was agreed that CREst will again sponsor a Christmas Tree outside Tadlow and Euphonix Choir have agreed to sing at the event.

JP/DG

d) **Fun Day 2012** – JP reported that there had been a suggestion that the Fun Day be moved to mid week next year. After discussion it was agreed to remain with a Saturday event because holding an event mid week might infer that we assumed that CRE residents do not work. Also, it would be hard to attract enough volunteers as they, too, work. JP provided the dates surrounding the Olympics and Paralympics plus Kingston Carnival and it was agreed that the event should be held on 8<sup>th</sup> September 2012.

13

**ANY OTHER BUSINESS**

MG proposed a vote of thanks to all those who had helped to revise the Constitution in readiness for applying to be registered as a Charity

14

**DATE AND TIME OF NEXT MEETING**

7<sup>th</sup> November at 6pm. Venue to be announced.

DRAFT