Minutes of the Annual Meeting of

Carlton-on-Trent Parish Council held on

Tuesday 6th June 2023 at 7.30pm

in Carlton on Trent Village Hall

Present:

Cllr L Hopkins (Chair), Cllr M Martin (Vice-Chair), Cllr M Eley, Cllr G Hendrickson, Cllr M Hopkins, Cllr F Mear, Cllr J Mear, T Grimes (Clerk), DCllr S Michael plus 1 member of the public.

1. To consider any apologies for absence

All councillors were present.

1. To receive any declarations of interest in items on the agenda

MM declared an interest in the clerk’s wages, accountancy expenses payment and the request for a new laptop by the clerk.

1. To accept the minutes of the Annual Parish Council meeting held Tuesday 16th May 2023

The minutes were accepted as a true record and duly signed by the chair.

1. To check the minutes of the Annual Parish Meeting held Tuesday 16th 2023

The minutes were checked and accepted as a true record.

1. 10-minute open forum to receive questions and comments from members of the public

One member of the public raised the question of moving the Ferry Lane bench. The chair updated them on the discussion of the last meeting, the fact that the bench was not the cause of the anti-social behaviour problems and that Highways couldn’t offer alternative sites. There was also some discussion of whether the land was adopted Highway and under their control or under the control of the land owner, the member of the public offered to provide documentation.

1. To note the following matters arising from previous minutes
   1. Ferry Lane Signs

LH reported that she had emailed again and has had no response.

* 1. Bank Signatories

The clerk informed the meeting that MH had been added to the account but login issues still needed to be resolved. The form had been completed to remove retiring councillors and to add GH as suggested last month. The required resolution and declarations were circulated prior to the meeting.

**RESOLVED**: To add GH as a bank signatory by signing the required declarations.

(proposed ME, seconded LH, carried unanimously)

The forms were completed by the current signatories and GH.

1. To receive updates on any District and County Councillor matters

DCllr SM reported the change in political mix of the council following the recent election. There had not been any meetings as new councillors were undergoing training.

1. To consider how to spend the remaining CIL money

The clerk reported that the monies had to be spent by April 2025. It was noted that there wasn’t a dog bin or litter bin at the South end of the village. The clerk reminded councillors that dog bin emptying was paid for by the parish council and would therefore have an ongoing cost commitment, whereas litter bins were emptied by Newark & Sherwood. Repainting the telephone kiosk was also suggested. The clerk was asked to make enquiries about locating a litter bin at the South end of the village.

1. To consider the following planning matters
   1. 23/00809/OUTM – development on Carlton Lane, Sutton on Trent

The plans were discussed and the following concerns were raised

* the road not being fit for increased traffic
* the lack of any footpath for pedestrians
* the flood risk
* The impact on Carlton on Trent with increased traffic attempting to access Sutton via on Carlton Lane.
* The impact on a sewage system that cannot cope.

**RESOLVED**: To object on the basis of the matters discussed.

(proposed MM, seconded MH, carried unanimously)

1. To consider responding to the following correspondence
   1. Notts CC – Waste & Mineral Plan error

It was agreed this was for note and a consultation would follow at the next stage.

* 1. GoCompare and other website requests

The clerk informed councillors that there were increasing numbers of requests for items to be placed on the website, the latest being GoCompare flood information. The note numerous other requests and said uploading depended on relevance of content and workload. The clerk asked if there were any ‘rules’ councillors would like to set. It was agreed that commercial information would not be listed as the Council did not want to be seen to be endorsing any company. Charity requests would be limited to those of local interest. Any others would be at the clerk’s discretion and all would be dependent on the clerk’s workload at the time of receipt.

1. To consider the following financial matters
   1. To note the bank reconciliation

This was checked and signed by the chair.

* 1. To consider a new laptop for the clerk

The clerk informed councillors that the laptop was purchased in September 2017, making it 6 years old. It has slowed considerably, the hinge has failed so will not stay upright without support and now the charge lead is taped to prevent electric shocks. Councillors felt H&S was a concern and asked the clerk to investigate costs.

* 1. To approve the following payments
     1. Clerks wages and HMRC – usual amounts
     2. Audit costs - £24.87

The clerk reported that the usual wine had been purchased in payment for audit services.

RESOLVED: To make these payments.

(proposed LH, seconded ME, carried unanimously, MM did not vote)

1. To raise any other business which may need to be included on the agenda of the next meeting

MM noted that the H&S check was due.

The clerk had circulated some information for a potential newsletter and asked for councillors’ instruction. It was felt that the beat officer information should go on social media and a few posters on lamp posts but there was insufficient material for a newsletter at present.

1. To note the date of the next meeting

The next meeting will be 4th July 2023 at 7.30pm.

The meeting closed at 20:11