

Smaller authority name: CHIPPING PARISH COUNCIL

**NOTICE OF PUBLIC RIGHTS AND PUBLICATION
OF UNAUDITED ANNUAL GOVERNANCE &
ACCOUNTABILITY RETURN**

ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2025

**Local Audit and Accountability Act 2014 Sections 26 and 27
The Accounts and Audit Regulations 2015 (SI 2015/234)**

NOTICE	NOTES
<p>1. Date of announcement <u>21.5.2025</u> (a)</p> <p>2. Each year the smaller authority's Annual Governance and Accountability Return (AGAR) needs to be reviewed by an external auditor appointed by Smaller Authorities' Audit Appointments Ltd. The unaudited AGAR has been published with this notice. As it has yet to be reviewed by the appointed auditor, it is subject to change as a result of that review.</p> <p>Any person interested has the right to inspect and make copies of the accounting records for the financial year to which the audit relates and all books, deeds, contracts, bills, vouchers, receipts and other documents relating to those records must be made available for inspection by any person interested. For the year ended 31 March 2025, these documents will be available on reasonable notice by application to:</p> <p>(b) <u>BARBARA GREEN</u> <u>14, BROOKLANDS CHIPPING</u> <u>01995</u></p> <p>commencing on (c) <u>Tuesday 3 June 2025</u></p> <p>and ending on (d) <u>Monday 14 July 2025</u></p> <p>3. Local government electors and their representatives also have:</p> <ul style="list-style-type: none">• The opportunity to question the appointed auditor about the accounting records; and• The right to make an objection which concerns a matter in respect of which the appointed auditor could either make a public interest report or apply to the court for a declaration that an item of account is unlawful. Written notice of an objection must first be given to the auditor and a copy sent to the smaller authority. <p>The appointed auditor can be contacted at the address in paragraph 4 below for this purpose between the above dates only.</p> <p>4. The smaller authority's AGAR is subject to review by the appointed auditor under the provisions of the Local Audit and Accountability Act 2014, the Accounts and Audit Regulations 2015 and the NAO's Code of Audit Practice 2015. The appointed auditor is:</p> <p>PKF Littlejohn LLP (Ref: SBA Team) 15 Westferry Circus Canary Wharf London E14 4HD (sba@pkf-l.com)</p> <p>5. This announcement is made by (e) <u>Barbara Green</u> <u>R.F.O. C.P.C.</u></p>	<p>(a) Insert date of placing of the notice which must be not less than 1 day before the date in (c) below</p> <p>(b) Insert name, position and address/telephone number/ email address, as appropriate, of the Clerk or other person to which any person may apply to inspect the accounts</p> <p>(c) Insert date, which must be at least 1 day after the date of announcement in (a) above and at least 30 working days before the date appointed in (d) below</p> <p>(d) The inspection period between (c) and (d) must be 30 working days inclusive and must include the first 10 working days of July.</p> <p>(e) Insert name and position of person placing the notice – this person must be the responsible financial officer for the smaller authority</p>

WHAT SMALLER AUTHORITIES NEED TO DO TO ADVERTISE THE PERIOD DURING WHICH ELECTORS AND INTERESTED PERSONS MAY EXERCISE RIGHTS RELATING TO THE ANNUAL ACCOUNTS

The [Local Audit and Accountability Act 2014](#) and the [Accounts and Audit Regulations 2015](#) require that:

- 1) The accounting records for the financial year to which the audit relates and all books, deeds, contracts, bills, vouchers, receipts and other documents relating to those records must be made available for inspection by any person interested, during a period of 30 working days set by the smaller authority and including the first 10 working days of July.
- 2) The period referred to in paragraph (1) starts with the day on which the period for the exercise of public rights is treated as having been commenced i.e. the day following the day on which all of the obligations in paragraph (3) below have been fulfilled.
- 3) The responsible financial officer for a relevant authority must, on behalf of that authority, publish (**which must include publication on the authority's website**):
 - a) the Accounting Statements (i.e. Section 2 of either Form 2 or 3, whichever is relevant, of the Annual Governance & Accountability Return (AGAR)), accompanied by:
 - i) a declaration, signed by that officer to the effect that the status of the Accounting Statements are unaudited and that the Accounting Statements as published may be subject to change;
 - ii) the Annual Governance Statement (i.e. Section 1 of either Form 2 or Form 3, whichever is relevant, of the AGAR); and
 - b) a statement that sets out—
 - i) the period for the exercise of public rights;
 - ii) details of the manner in which notice should be given of an intention to inspect the accounting records and other documents;
 - iii) the name and address of the local auditor;
 - iv) the provisions contained in section 26 (inspection of documents etc.) and section 27 (right to make objections at audit) of the Act, as they have effect in relation to the authority in question;

HOW DO YOU DO IT?

- 1) You will meet statutory requirements if you fully and accurately complete the notice of public rights pro forma in this document, and publish (**including publication on the smaller authority's website**) the following documents, the day before the public rights period commences:
 - a) the approved Sections 1 and 2 of either Form 2 or 3, whichever is relevant to your smaller authority, of the AGAR; and
 - b) the completed Notice of Public Rights and Publication of Unaudited Annual Governance & Accountability Return. Please note that we have pre-completed it with the following suggested dates: Tuesday 3 June – Monday 14 July 2025. (The latest possible dates that comply with the statutory requirements are Tuesday 1 July – Monday 11 August 2025); and
 - c) the notes which accompany the Notice (Local authority accounts: a summary of your rights).

Where the authority has answered 'No' to any assertions on Section 1, as stated on the face of Section 1 of the AGAR, a sufficiently detailed explanation of the reasons must be published with the AGAR on the authority's website.

Annual Internal Audit Report 2024/25

CHIPPING PARISH AUTHORITY COUNCIL

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During the financial year ended 31 March 2025, this authority's internal auditor acting independently and on the basis of an assessment of risk, carried out a selective assessment of compliance with the relevant procedures and controls in operation and obtained appropriate evidence from the authority.

The internal audit for 2024/25 has been carried out in accordance with this authority's needs and planned coverage. On the basis of the findings in the areas examined, the internal audit conclusions are summarised in this table. Set out below are the objectives of internal control and alongside are the internal audit conclusions on whether, in all significant respects, the control objectives were being achieved throughout the financial year to a standard adequate to meet the needs of this authority.

Internal control objective	Yes	No*	Not covered**
A. Appropriate accounting records have been properly kept throughout the financial year.	✓		
B. This authority complied with its financial regulations, payments were supported by invoices, all expenditure was approved and VAT was appropriately accounted for.	✓		
C. This authority assessed the significant risks to achieving its objectives and reviewed the adequacy of arrangements to manage these.	✓		
D. The precept or rates requirement resulted from an adequate budgetary process; progress against the budget was regularly monitored; and reserves were appropriate.	✓		
E. Expected income was fully received, based on correct prices, properly recorded and promptly banked; and VAT was appropriately accounted for.	✓		
F. Petty cash payments were properly supported by receipts, all petty cash expenditure was approved and VAT appropriately accounted for.	✓		
G. Salaries to employees and allowances to members were paid in accordance with this authority's approvals, and PAYE and NI requirements were properly applied.	✓		
H. Asset and investments registers were complete and accurate and properly maintained.	✓		
I. Periodic bank account reconciliations were properly carried out during the year.	✓		
J. Accounting statements prepared during the year were prepared on the correct accounting basis (receipts and payments or income and expenditure), agreed to the cash book, supported by an adequate audit trail from underlying records and where appropriate debtors and creditors were properly recorded.	✓		
K. If the authority certified itself as exempt from a limited assurance review in 2023/24, it met the exemption criteria and correctly declared itself exempt. (If the authority had a limited assurance review of its 2023/24 AGAR tick "not covered")			N/A
L. The authority published the required information on a website/webpage up to date at the time of the internal audit in accordance with the relevant legislation.	✓		
M. In the year covered by this AGAR, the authority correctly provided for a period for the exercise of public rights as required by the Accounts and Audit Regulations (during the 2024-25 AGAR period, were public rights in relation to the 2023-24 AGAR evidenced by a notice on the website and/or authority approved minutes confirming the dates set).	✓		
N. The authority has complied with the publication requirements for 2023/24 AGAR (see AGAR Page 1 Guidance Notes).	✓		

O. (For local councils only)	Yes	No	Not applicable
Trust funds (including charitable) – The council met its responsibilities as a trustee.			✓

For any other risk areas identified by this authority adequate controls existed (list any other risk areas on separate sheets if needed).

Date(s) internal audit undertaken

Name of person who carried out the internal audit

DD/MM/YYYY

DD/MM/YYYY

16/05/2025

IAN AMBLEZARD INTERNAL AUDITOR

Signature of person who carried out the internal audit

Ian Amblezard

Date

16/05/2025

*If the response is 'no' please state the implications and action being taken to address any weakness in control identified (add separate sheets if needed).

**Note: If the response is 'not covered' please state when the most recent internal audit work was done in this area and when it is next planned; or, if coverage is not required, the annual internal audit report must explain why not (add separate sheets if needed).

Certificate of Exemption – AGAR 2024/25 Form 2

To be completed by smaller authorities where the higher of gross income or gross expenditure did not exceed £25,000 in the year of account ended 31 March 2025, and that wish to certify themselves as exempt from a limited assurance review under Section 9 of the Local Audit (Smaller Authorities) Regulations 2015

There is no requirement to have a limited assurance review or to submit an Annual Governance and Accountability Return to the external auditor, **provided** that the authority has certified itself as exempt at a meeting of the authority after 31 March 2025 and a completed Certificate of Exemption is submitted no later than **30 June 2025** notifying the external auditor.

CHIPPING PARISH COUNCIL

certifies that during the financial year 2024/25, the higher of the authority's total gross income for the year or total gross annual expenditure, for the year did not exceed **£25,000**

Total annual gross income for the authority 2024/25:

£23,211.70 R0. 23,212.

Total annual gross expenditure for the authority 2024/25:

£15,149.87 R0. 15,150.

There are certain circumstances in which an authority will be **unable to certify itself as exempt**, so that a limited assurance review will still be required. If an authority **is unable to confirm the statements below then it cannot certify itself as exempt** and it **must** submit the completed Annual Governance and Accountability Return Form 3 to the external auditor to undertake a limited assurance review for which a fee of **£210 +VAT** will be payable.

By signing this **Certificate of Exemption** you are confirming that:

- The authority was in existence on 1st April 2021
- In relation to the preceding financial year (2023/24), the external auditor **has not**:
 - issued a public interest report in respect of the authority or any entity connected with it
 - made a statutory recommendation to the authority, relating to the authority or any entity connected with it
 - issued an advisory notice under paragraph 1(1) of Schedule 8 to the Local Audit and Accountability Act 2014 ("the Act"), and has not withdrawn the notice
 - commenced judicial review proceedings under section 31(1) of the Act
 - made an application under section 28(1) of the Act for a declaration that an item of account is unlawful, and the application has not been withdrawn nor has the court refused to make the declaration
- The court has not declared an item of account unlawful after a person made an appeal under section 28(3) of the Act.

If the above statements apply and the authority neither received gross income, nor incurred gross expenditure, exceeding £25,000, then the Certificate of Exemption can be signed and a copy submitted to the external auditor **either** by email **or** by post (not both).

The Annual Internal Audit Report, Annual Governance Statement, Accounting Statements, an analysis of variances and the bank reconciliation plus the information required by Regulation 15 (2), Accounts and Audit Regulations 2015 including the period for the exercise of public rights still need to be fully completed and, along with a copy of this certificate, published on the authority website/webpage* before 1 July 2025.

Signing this certificate confirms the authority will comply with the publication requirements.

Signed by the Responsible Financial Officer

Date

Barbara Green

19/05/2025

I confirm that this Certificate of Exemption was approved by this authority on this date:

19/05/2025

Signed by Chair

Date

D. J. Slater

19/05/2025

as recorded in minute reference:

MINUTE REFERENCE 252

Generic email address of Authority

chippingparishcouncil@outlook.com

Telephone number

TE0199561013R

*Published web address

@ - ENVOICE.ORG.UK / chippingparishcouncil

ONLY this Certificate of Exemption should be returned EITHER by email OR by post (not both) as soon as possible after certification to your external auditor, but no later than 30 June 2025. Reminder letters for late submission will incur a charge of £40 + VAT.

WIPPIING PARISH COUNCIL

MEETING MONDAY 19.5.25

Memorial hall 7.45pm

ATTENDANCE BOOK SIGNED

ALL COUNCILLORS SIGNED IN FOR A.G.M. at 7.00pm

MINUTES OF THE LAST MEETING

Proposed as correct by Cllr.Hunt seconded by Cll. Urie

The minute book was signed by the Chairman Cllr. Slater.

Declarations of Pecuniary interest .

There were none.

OPEN FORUM

There were no speakers

CLOSED OPEN FORUM

B4RN

Volunteers to pass project back to B4RN until further notice.

COMMUNITY HEATING PROJECT

Our volunteers are no longer working on this project .

The project is shelved for the moment until funding is available.

WAR MEMORIAL

Two metal obelisks are in place.Plants have been purchased and planted with the help of St .Marys school children . Cllr. Urie has cleared a patch of land in the top corner and installed metal poppies, grey slate to be placed on the ground as the area will not sustain the growth of

pare plants were given to Bowland with Leagram P.C. to plant around their new notice board. The children will oversee the bees and other wildlife habitats and food shortly.

There is now a shed with a lock available next to the War Memorial to store all the equipment. Councillors are aware of the code .

PLANNING

All relevant plans were viewed and discussed by Councillors. THERE WERE NO OBJECTIONS

Settlement boundary review settlement for Chipping was reviewed by all the Councillors . Open spaces and village amenities were added and was sent on the E-Mail to the planning officer Yvonne Smallwood R.V.B.C.

FINANCE

PAID

D.URIE plants war memeorial	450.00
Chipping in Bloom plants for village	250.00
S.Marsden web upkeep	220.00
R.V.B.C.COMMERCIAL RECYCLING BIN	522.00
A.Metcalf serviettes flags for WW2 party	63.00
VHall hire ww2 party	60.00

TO PAY

LALC membership	244.70
Tim Slater catering ww2 party	600.00
Zuric insurance	603.40

...O.B.

Dates for meetings 2025

MONDAY 23RD JUNE

MONDAY 18TH AUGUST

MONDAY 29TH SEPTEMBER

MONDAY 17TH NOVEMBER

MONDAY 5TH JANUARY

Interest registered to apply for grants for metal fence for play area.

It was agreed by Councillors to transfer some money into savings account.

A new cheque book requested . a new minute book to be purchased.

New county councillor Ian duxburry to be invited to a Parish Council meeting.

Councillors would like the 30mph speed sign outside the V.Hall moved to the settlement boundary on Garstang Road .

Clerk to send invoices to Bowland with Leagram P.C.and Thornley P.C. £130 for their share of the War Memorial upkeep.

The information regarding parking in the village has been collated and is now with Lancs Highways.

Notices of information for three road closures in the area to be put on the web site.

Councillors agreed to pay their share of cctv maintenance and upkeep.

The next meeting of Chipping parish council to be 23.6.25 V hall 7.30pm.

The meeting closed at 9.20pm

CHIPPING PARISH COUNCIL

A.G.M. 19.5.25

CHIPPING MEMORIAL HALL 7.00PM

Attendance book signed

All Councillors pres

Declarations of Interest

There were none

MINUTES OF THE LAST A.G.M. 22.5.24.

Minutes approved by Councillors. The minute book was signed by the Chairman.

ELECTION OF OFFICERS

CHAIRMAN David Slater

DEPUTY CHAIRMAN Paul Hunt

VILLAGE HALL REP. David Walmsley

BRABINS TRUST REP. David Urie

RATE PAYER REP. David Slater

PARISH COUNCIL LIASON REP David Marsden

All Councillors were nominated for office seconded and voted for unanimously.

All councillors accepted office.

Councillor Slater in the Chair

To accept and approve the Internal Audit.

All statements record books ,minute book ,cheque and paying in books were available for inspection.

All was found to be correct, criteria met.

Councillors thanked Mr. Ian Blezard for doing the Internal Audit once again.

The Questions on The AGAR form were read out by the Chairman and answered by the Councillors.

Councillors confirmed ,to the best of their belief good practice is followed .Risks were considered and judged to be minimal.

TO INSPECT ACCOUNTING STATEMENTS

All documents were available for inspection. Councillors were each given a copy of the Bank Reconciliation .Explanations were given by the clerk.

Councillors judged they were a true and accurate record.

The Statements were signed on behalf of The Authority by the Chairman.

Councillors agreed to sign The Exemption certificate as the gross total income and total gross expenditure are below £25,000. The Council met all the required criteria. The exemption form was signed by the Chairman .

The meeting closed at 7.30pm

CHIPPING PARISH COUNCIL

BANK RECONCILIATION 4.4.25

O/B 26310.86

ACC. 24214647 C/A/ 15050.17

ACC.24223654 5096.72

ACC.38054752 6163.97

TOTAL 26310.86

INCOME 23211.70

TOTAL 49522.56

EXPENDITURE 15149.87

TOTAL 34372.69.

C/B

ACC.24214647 C/A/ 22953.54

ACC. 24223654 5168.44

ACC.38054752 6250.71

TOTAL 34372.69

Account Name
CHIPPING PARISH COUNCIL

Account No Sort Code Page No
24223654 01-05-24 1 of 2



NatWest

MRS B GREEN
14 BROOKLANDS
CHIPPING
PRESTON
PR3 2QU

Business Reserve Account

Summary	
Statement Date	05 APR 2024
Period Covered	06 JAN 2024 to 05 APR 2024
Previous Balance	£5,078.54
Paid In	£18.18
Withdrawn	£0.00
New Balance	£5,096.72
BIC	NWBKGB2L
IBAN	GB39NWBK01052424223654

Welcome to your NatWest Statement

Account Name
CHIPPING PARISH COUNCIL

Account No Sort Code Page No
24223654 01-05-24 1 of 2



NatWest

MRS B GREEN
14 BROOKLANDS
CHIPPING
PRESTON
PR3 2QU

Business Reserve Account

Summary	
Statement Date	04 APR 2025
Period Covered	04 JAN 2025 to 04 APR 2025
Previous Balance	£5,152.20
Paid In	£16.24
Withdrawn	£0.00
New Balance	£5,168.44
BIC	NWBKGB2L
IBAN	GB39NWBK01052424223654

Welcome to your NatWest Statement



100100222400020002

Account Name
CHIPPING PARISH COUNCIL
BONUS SAVER ACCOUNT

Account No 38054752 Sort Code 01-05-24 Page No 1 of 2



00001221/00001582/319 0036739-0001-0
BARBARA GREEN
CHIPPING PARISH COUNCIL
14 BROOKLANDS
CHIPPING
PRESTON
PR3 2QU



Business Reserve Account

Summary	
Statement Date	05 APR 2024
Period Covered	06 MAR 2024 to 05 APR 2024
Previous Balance	£6,157.12
Paid In	£6.85
Withdrawn	£0.00
New Balance	£6,163.97
BIC	NWBKGB2L
IBAN	GB14NWBK01052438054752

Welcome to your NatWest Statement

Account Name
CHIPPING PARISH COUNCIL
BONUS SAVER ACCOUNT

Account No 38054752 Sort Code 01-05-24 Page No 1 of 2



00001496/00001952/319 0072104-0001-0
BARBARA GREEN
CHIPPING PARISH COUNCIL
14 BROOKLANDS
CHIPPING
PRESTON
PR3 2QU



Business Reserve Account

Summary	
Statement Date	04 APR 2025
Period Covered	06 MAR 2025 to 04 APR 2025
Previous Balance	£6,244.08
Paid In	£6.63
Withdrawn	£0.00
New Balance	£6,250.71
BIC	NWBKGB2L
IBAN	GB14NWBK01052438054752

Welcome to your NatWest Statement



Account Name
CHIPPING PARISH COUNCIL
7

Account No 24214647 Sort Code 01-05-24 Page No 1 of 2



00002224/00003229/319
MRS B GREEN
14 BROOKLANDS
CHIPPING
PRESTON
PR3 2QU

0036739-0001-0



Current Account

Summary	
Statement Date	05 APR 2024
Period Covered	06 JAN 2024 to 05 APR 2024
Previous Balance	£41,651.33
Paid In	£729.69
Withdrawn	£27,330.85
New Balance	£15,050.17
BIC	NWBKGB2L
IBAN	GB49NWBK01052424214647

Welcome to your NatWest Statement

Account Name
CHIPPING PARISH COUNCIL
7

Account No 24214647 Sort Code 01-05-24 Page No 1 of 2



00002513/00003465/319
MRS B GREEN
14 BROOKLANDS
CHIPPING
PRESTON
PR3 2QU

0072104-0001-0

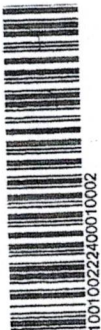


Current Account

Summary	
Statement Date	04 APR 2025
Period Covered	04 JAN 2025 to 04 APR 2025
Previous Balance	£25,176.44
Paid In	£2,571.77
Withdrawn	£4,794.67
New Balance	£22,953.54
BIC	NWBKGB2L
IBAN	GB49NWBK01052424214647

Welcome to your NatWest Statement

15.1



Section 2 – Accounting Statements 2024/25 for

CHIPPING OF A PARISH COUNCIL

	Year ending		Notes and guidance
	31 March 2024 £	31 March 2025 £	
1. Balances brought forward	29547	26311	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2. (+) Precept or Rates and Levies	11500	12500	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.
3. (+) Total other receipts	82505	10712	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4. (-) Staff costs	2792	2792	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.
5. (-) Loan interest/capital repayments	NIL	NIL	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6. (-) All other payments	83987	12358	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	29547	34373	Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).
8. Total value of cash and short term investments	29547	34373	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
9. Total fixed assets plus long term investments and assets	220000	220000	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
10. Total borrowings	NIL	NIL	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

For Local Councils Only	Yes	No	N/A	
11a. Disclosure note re Trust funds (including charitable)				The Council, as a body corporate, acts as sole trustee and is responsible for managing Trust funds or assets.
11b. Disclosure note re Trust funds (including charitable)			NA	The figures in the accounting statements above exclude any Trust transactions.

I certify that for the year ended 31 March 2025 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval

Barbara Green

Date

12/05/2025

I confirm that these Accounting Statements were approved by this authority on this date:

19.05.2025

as recorded in minute reference:

MINUTE 252

Signed by Chair of the meeting where the Accounting Statements were approved

D. J. Slater

Section 1 – Annual Governance Statement 2024/25

We acknowledge as the members of:

CHIPPING NANTON PARISH COUNCIL

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2025, that:

	Agreed		
	Yes	No	
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	✓		<i>prepared its accounting statements in accordance with the Accounts and Audit Regulations.</i>
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	✓		<i>made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.</i>
3. We took all reasonable steps to assure ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.	✓		<i>has only done what it has the legal power to do and has complied with Proper Practices in doing so.</i>
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	✓		<i>during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.</i>
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	✓		<i>considered and documented the financial and other risks it faces and dealt with them properly.</i>
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	✓		<i>arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.</i>
7. We took appropriate action on all matters raised in reports from internal and external audit.	✓		<i>responded to matters brought to its attention by internal and external audit.</i>
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.	✓		<i>disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.</i>
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	N/A
			✓

*For any statement to which the response is 'no', an explanation must be published

This Annual Governance Statement was approved at a meeting of the authority on:

19/05/2025

and recorded as minute reference:

252

Signed by the Chair and Clerk of the meeting where approval was given:

Chair: *D.J. Slater*
 Clerk: *Barbara Green*

Information required by the Transparency Code (not part of the Annual Governance Statement)

The authority website/webpage is up to date and the information required by the Transparency Code has been published.	Yes	No
	✓	

@ enquiries@chippingparishcouncil.org.uk

CHIPPING PARISH COUNCIL

VARIANCES BOX 6

2023/2024

PAYMENTS

Probus community heating project	£74,750.00
BL+EA Tarmac	1872.00
Tree surgery	720.00
Roundal road surface signs	892.00
SPID hire and analasys	171.00
3yr Village clock maintenance	744.00
Contract.	
Coronation celebrations	393.00
NBB wheelchair suitable	798.00
Picnic table.	
Vertical drainage on playing field.	6630.00

TOTAL £86960.00

2024/2025

PAYMENTS

NBBplastics picnic bench	464.00
Honesty box for carparking	40.00
Payment to Lunch club	1100.00
Drain repairs on carpark	240.00
New water boiler V.Hall	428.00
Multi use games area refurb.	4512.00

TOTAL £6784.00

Chipping Parish Council

Variences BOX 3

2023/2024

Grants received from L.C.C

Feasibility study 54170.00

Bio diversity grant from L.C.C. 800.00

Coronation grant R.V.B.C. 500.00

Concurrent grant R.V.B.C. 675.00

Total grants £56145.00

V.A.T.REFUNDS

£19016.00

Donations from Village fund raising

£ 6964.00

2024/2025

Grant from R.V.B.C. to purchase a bench 265.00

Concurrent grant from R.V.B.C. 1965.00

Grant for lunch club R.V.B.C. 1100.00

Total grants 3330.00

V.A.T.REFUNDS

1866.00

Donations from Village fund raising

£5357.00

Explanation of variances – pro forma

Name of smaller authority: CHIPPING PARISH COUNCIL

County area (local councils and parish meetings only): _____

Please provide **full explanations, including numerical values**, for the following:

- variances of more than 15% between totals for individual boxes (except variances of less than £200);
- New from 2020/21 onwards:** variances of £100,000 or more require explanation regardless of the % variation year on year;

Section 2	20.21.4 £	20.21.5 £	Variance £	Variance %	Detailed explanation of variance (with amounts £)
Box 2 <i>Precept or Rates and Levies</i>	11,500	12,500	1000	8.69%	
Box 3 <i>Total other receipts</i>	82505	10712	-71793	-87%	
Box 4 <i>Staff costs</i>	2792	2792	—	—	
Box 5 <i>Loan interest/ capital repayments</i>	N/A	N/A	—	—	
Box 6 <i>All other payments</i>	83,987	12,358	-71629	-85%	
Box 9 <i>Total fixed assets & long term investments & assets</i>	210,000	220,000	—	—	
Box 10 <i>Total borrowings</i>	NIL	NIL	—	—	

Bank reconciliation – pro forma

Name of smaller authority: CHIPPING PARISH COUNCIL

County area (local councils and parish meetings only): _____

Financial year ending 31 March 2025

Prepared by Barbara Green R.F.O. CLERK (Name and role)

Date 04.04.2025

Balance per bank statements as at 31 March 2025 £ £

26,311

Petty cash float (if applicable) N/A

Less: any un-presented cheques at 31 March 20... NONE

Add: any un-banked cash at 31 March 20... N/A

34,373

Net balances as at 31 March 20... (Box 8) _____

Barbara Green R.F.O. Clerk