

CHIPPING PARISH COUNCIL
ANNUAL GENERAL MEETING
MONDAY 21ST MAY 2018
CHIPPING MEMORIAL HALL 7.00PM

The Attendance Register was signed

COUNCILLOR DONNELLY IN THE CHAIR

i Declarations of Interest

There were none.

ii The minutes of the A.G.M. 2017 were read and approved as being a true record. The minute book was signed by Cllr. Donnelly.

iii APPOINTMENT OF OFFICERS

Cllr. Donnelly was nominated to serve as Chairperson for another year. The vote was carried unanimously.

Cllr. Donnelly accepted the position.

Councillor Donnelly took the Chair.

Election of officers continued.

Deputy Chair	Cllr. Helen McCABE
Village hall rep.	Cllr. Bill Robinson
Brabins Trust rep.	Cllr. Bill Robinson
Parish council liason rep.	Cllr. Phil Brown
Brabins Trust rate payer rep.	Cll. Phil Brown

B4RN Community Broad band

Co-ordinator

Cllr. Paul Hunt

All positions were filled by Cllrs. Nominated and voted for unanimously. Councillors accepted the posts.

iv TO INSPECT AND AGREE ANNUAL GOVERNANCE STATEMENT

The control systems of internal management of the accounting statements, were shown to and explained to Councillors and members of the public. The questions on the statement were read out by the Chairperson and were answered by Councillors.

They confirmed that to the best of their belief good practice was followed. Risks were considered and judged to be minimal. The statement was signed on behalf of the Councillors by the Chairperson.

v TO INSPECT ACCOUNTING STATEMENTS

The year-end financial documents, including minute book, income and receipt book, cheque books and paying in books, asset and risk assessment files, and insurance documents.

Copies of the end of year bank statements were given out. An explanation of procedures was given to the meeting by the Clerk. Councillors assessed all risks to be minimal. Councillors agreed that the documents were a true and accurate account of the years financial dealings.

The statement was signed by the Chair person. The Clerk was asked to ask Mr Ian Blezard to carry out the internal audit.

The meeting closed at 7.45pm.