

Chignal Parish Council

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Clerk: Will Adshead-Grant

Chair: Lynn Ballard

Website: e-voice.org.uk/Chignal-Parish

Vice Chair: Linda Nelson

Facebook: [Chignals & Mashbury Community page](#)

Minutes of the Bi-Monthly Meeting of the Chignal Parish Council held on Monday 13th March 2023 at 7.00pm in the Chignal & Mashbury Village Hall .

Governance

2022/527 Chairman's Welcome

Chair: Ballard

Cllrs: Nelson, Lewis, Elwick, Towns and Stainton.

2022/528 Apologies for Absence

None required.

2022/529 Register of Declarations of Interests and any requests for dispensation

Cllr Ballard (member of the croquet club).

2022/530 Public Open Session for any matters that need to be drawn to the Parish Council's attention. The item does not need to be on the current agenda.

8 members of the public

- Website – More training sessions and access to the site especially images. The webmaster has fixed some bugs this week to resolve issues.
- 6th May . Coronation event. On screen viewing to be arranged by the community group.
- 10th June 12.00 to 16.00 Village fete (community group and village hall committee)

2022/531 County and City Councillors' Reports

- i. Essex County Councillor Report – Cllr Mike Steel

Hollowgate update. ECC Highways received response from Emergency Services that they were okay with a permanent block. Highways have determined that this can be implemented without a further TRO. Persimmons have put in place a large concrete block!

The downside to this is that I won't be able to get Hollow Lane open for the RideLondon event.

Dickens Place Surgery. It has been brought to my attention that there are reports of Dickens Place Surgery closing in April. This surgery serves some of the resident of the Chignal Parish. I have contacted the MEHT ICB lead and ECC ICB representative to ask for an update and received the response that the current contract holders have given notice.

Furthermore, I have also received a response from Director of Primary Care who states that they are undertaking a process to identify the best approach to secure primary medical services for their population (circa 5k people). Following review and engagement with other primary care providers, they have identified the best route to secure services through list dispersal through patient choice – i.e. that patients will be able to register with other local practices. Dickens Place Surgery will close on 30th April 23.

Patients will receive a letter (likely towards the end of this forthcoming week) to explain this situation and what steps they will need to take. An administrative hub has been commissioned to support patients (and receiving practices) through this process – the number for this is included within the patient communication alongside some other guidance around prescriptions, registering family members, record transfer etc. Dickens Place will also be holding drop in sessions to support patients with queries.

They are working with local practices likely to receive the patients who will receive additional funding of additional clinical capacity where large number of patients will transfer.

Patients who do not register with an alternative practice in the given timeframe will be allocated to their nearest practice – they will be fully informed of this.

Anti-litter signs I was asked by Chignal PC if there was the opportunity to have anti-litter signs.

I spotted some in Gt Notley and I investigated with ECC Highways who said it was nothing to do with them. I then contacted Braintree DC, who responded with the following:

“The anti-litter signs are maintained by Braintree District Council and are moved every ten to twelve weeks to different roadside locations as part of a permanent rolling programme.

A year-long trial was completed in 2021 where an area of 20m either side of the signs was litter-picked both before and after sign installation to see what impact they had had on the amount of litter on the verges. Overall there was a reduction of 28% in litter on these verges over the course of the year, which far exceeded the 10% target that was set.

We received permission from Essex Highways to place anti-litter signs on roadside verges which are maintained by them. We also received permission from National Highways to install signage along the A120 as they maintain this carriageway”.

Noting that it was the DC who do this, I asked the City Council Street Care Officer if they would consider. The response was that they doubted whether this would lead to an improvement but that they would ask the CCC Cabinet Member if they would consider.

Flooding As I previously reported, I arranged for CPC to meet with the Highways engineer 6th Dec 22. Unfortunately, there is only one jetting vehicle to serve several districts in mid Essex, The jetting team cleared gully's and culverts around Pieces Cottage that had become blocked with leaves and stones and cut back vegetation that was blocking roadside ditches. They are satisfied that these drains are now clear and running freely.

They also jetted the drains outside Brookside and Dyers and checked the culverts under the road for blockages. They were then planning to move on to Mashbury Road between Balmachree and Ivy Cottages. They were hoping to jet the area around Maple View and the drain which is blocked by the phone box in front of The Green.

A revisit is being programmed for the two roads to complete the remaining highway drainage maintenance works. Road culvert and other outstanding highway drainage assets identified will be picked up in that revisit.

Mashbury Road - The gullies Pieces Cottage and Gardening Express were cleared of debris and are now running clear. In terms of a concern raised that the drainage system in this area is fundamentally inadequate, Highways responded that the road gullies connect to a 6-inch drain which outfall into a large surface water drain/ditch working perfectly now. The highway drainage system in Chignal & Mashbury Road is like other rural roads and can work effectively if the riparian owners can maintain the ditches regularly.

Chignal Road - The gully's outside Brookside and Dyers Bungalow were cleared of leaves and debris and are running clear but there are other drains which are covered with soil and vegetation which need to be dug out in the road leading to Beadles Hall. Similarly near St Nicholas Church there are drains which need to be dug out before they can be jetted. Highways state that digouts identified will be picked up by the civils crew accompanying the jetting crew during revisit.

There was no time for any other areas of Chignal Road, such as the area which floods near Maple view to be investigated. This will be picked up on the revisit.

Coronation ECC have received correspondence from the Rt Hon Michael Gove MP, stating that the Coronation will see people across the UK and the Commonwealth come together to celebrate. The Coronation programme will include the procession and service at Westminster Abbey on 6 May, the 'Coronation Big Lunch' across the country on 7 May (with a concert taking place in Windsor in the evening), and 'The Big Help Out' community activity on the bank holiday, Monday 8 May. The letter goes on to say that councils should encourage events and relax road closure rules and offering guidance on street meets. National Lottery funding is available of up to £10,000 for events and activities through the National Lottery Awards for All programme and you can encourage community groups to apply. The awards for All does not have a deadline, but it can take up to 12 weeks from the point of application submission to receiving funding, which means applications for the Coronation weekend should be made before the middle of February

Ukraine The hosting scheme is now a year old. I have received correspondence that says that Govt continues to support Ukraine refugees with £150 million of new UK-wide funding in the 2023/24 financial year to local authorities and devolved governments to help support Ukrainian guests

move into their own homes and reduce the risk of homelessness. There is a launch of a £500 million Local Authority Housing Fund, which will provide capital funding directly to English councils in areas that are facing the most significant housing pressures as a result of recent Ukrainian arrivals. However, the reality is slightly different. Many District Councils, including Chelmsford City Council, have a long waiting list for social accommodation. Private rental requires Guarantors which District Councils are unwilling to provide because of the onerous and open ended commitment(although they setting up rent deposit guarantee funds). In my opinion, continuation of hosting is the easiest option, but some hosts, having provided accommodation for a year, are limited in what they can continue to do. I am aware of some hosting coming to an end, and difficulties in obtaining their own homes, and would ask anyone to contact me if they can commit to being a host.

Member Led Pothole Scheme I have now entered in all my 36 pothole allowance – actually entered 51 locations:

- 39 completed.
- 2 works issued.
- 1 referred to water company.
- 9 accepted but awaiting response.

You might like to view a Highways video about Make Safe repairs.

<https://www.youtube.com/watch?v=bCHfmBgTGZs>

I have thanked the Cabinet Member, Cllr Lee Scott, for the scheme and expressed how successful it has been. On several occasions I have suggested a similar scheme for footpaths. I am pleased to say that Cllr Scott has announced a further £4M for a similar scheme in the new FY which will also include pavement defects.

SID Poles LHP requests for additional SID poles require a speed survey to show speeds in excess of the speed limit by 10mph. Alternatively, the Parish Council can fund these. I previously reported that a cheaper option will soon be available whereby the Parish Council can request existing lampposts to be audited to assess if they can be used to mount a SID. I was hoping the process would be in place by march, but it is delayed and I do not have a date yet..

Recycling Centres Booking system ECC have decided to implement a booking system for the Recycling Centres from Monday 13 March. This was a Cabinet decision and I have to admit that I am not fully on board with it! I understand this is to help manage waiting times, reduce congestion, and improve the customer experience. The booking process has already been trialled using the Rayleigh Recycling Centre. I am a member of the Scrutiny Committee that reviews this decision and I will ensure that the decision is well scrutinised. - in terms of benefits and drawbacks (e.g., impact on fly tipping). Some sites do suffer queues, sometimes backing onto major roads. I am told that just applying the booking system to these, could result in residents travelling to other sites and creating queues there. There is no restriction on the number of bookings you can make as long as the waste you are disposing of is household waste. I understand that same day booking will be introduced. More info at <https://www.essex.gov.uk/news/booking-system-planned-for-essex-recycling-centres>

2023 RideLondon-Essex RideLondon will return Sunday 28th May along the same route as last year. This route goes through 3 of the Parish's in my division, but also effects all the others. Because of the issues last year, I insisted on being on the Steering Group and particularly wanted to make sure that the businesses that were badly affected last year, do not suffer the same issues. More info at ridelondon.co.uk/community-info including info on how local access will operate.

There will be two Public Meeting/Consultations in my division:

- 13th March at Writtle College
- 6th April in Great Waltham

Highway Rangers Service: The Chelmsford Highway Rangers service is administered by Chelmsford City Council but funded by ECC. ECC have given notice that they intend to cease funding the service as part of budget savings. Given that the service addresses County Council, City Council and Parish Council tasks, the Conservative group proposed an amendment to the City Council budget for City Council to continue the service and to be funded by freezing members allowances and better projections on the refurbished theatre income. Unfortunately, the amendment was defeated at the City council budget meeting. All parties accept that the Highway Rangers offer a valuable service that address those tasks that generate pride in our environment that otherwise can only get done by a more elongated enforcement process.

ii. Chelmsford City Councillor Report - Cllr Nicolette Chambers

Parish and City Council Your vote matters on 4 May 2023

This May, local elections are happening to elect councillors to all wards across Chelmsford City Council, as well as some parishes. Councillors make important decisions about your local area so make sure to vote and have your say! Everything you need to know about the elections can be found at www.chelmsford.gov.uk/elections.

Registering to vote - You need to register before you can vote in UK elections and referendums. You can do this at <https://www.gov.uk/register-to-vote>. The deadline to register is Monday 17 April 2023. You don't need to re-register if nothing has changed since you last voted, such as your name or address.

Voter ID - You now need to bring photo ID to vote in person. There are lots of different versions of ID that will be accepted, including passports, driving licences, bus passes and blue badges. If you don't have any ID that you can use, you can apply for a voter authority certificate for free before Tuesday 25 April. Visit <http://www.electoralcommission.org.uk/voterID>.

Postal and proxy votes - If you will be away or can't make it to your polling station on 4 May 2023, you can apply to vote by post or by proxy on the Chelmsford City Council website: www.chelmsford.gov.uk/elections. The deadline for a postal vote is Tuesday 18 April, and the deadline for a proxy vote (appointing someone to cast your vote for you) is Tuesday 25 April.

Could you be a councillor? - If you want to get involved in local democracy, then you can either stand as a representative of a political party or as an independent candidate. The deadline for nominating yourself is Tuesday 4 April. A briefing session will take place in early March. Find out more at www.chelmsford.gov.uk/voting-and-elections/stand-for-election/

iii. Chelmsford City Councillor Report - Cllr Nicolette Chambers

The last 4 years have been tough for all residents. For my part I have had very little to report. This is because we have a new administration and I and many others have played no part in the decision making process we have been kept in the dark.

You may not have seen me at many parish meetings but rest assured I have dealt with many issues emanating from the residents of Chignal Smealey and St James most of which are confidential. I have dealt with planning and boundary issues coupled with people wishing to join the village but have been dissuaded one way or another.

This current administration appear to have spend almost all the healthy reserves it inherited when they when they came to office. You will have seen the various papers highlighting the overspend and the problems facing our city and its residents.

I am concerned to hear the possibility of congestion charges to be levelled on people coming into the City either to shop or visit our parks. Further more there is the possibility we will be charged for our brown bin collection.

I have supported all five villages over time and I want to thank you for your work and contributions.

2022/532 Confirmation of the minutes of the Bi-Monthly meeting of the Parish Council held on the 09.01.2023

Resolution: The minutes were confirmed.

2022/533 Note the Orchard sub-Committee minutes of 1st March 2023

Resolution: The minutes were noted.

.Paperwork window opens on 20th March.

Planning

2022/535 Planning Application Updates:

<u>Reference</u>	<u>Address</u>	<u>Status</u>
18/00001/MAS	Land North Of Warren House Roxwell Road Writtle Chelmsford Essex	Pending Decision
21/01545/OUT	Land North Of Warren House Roxwell Road Writtle Chelmsford Essex	Pending Consideration
22/02256/FUL	2 Ivy Cottages Mashbury Road Chignal St James Chelmsford Essex CM1 4TP	Pending Decision
22/02051/FUL	The Old Rectory Chignal Road Chignal Smealy Chelmsford Essex CM1 4SZ	Application Permitted

2022/536 Chelmsford Local Plan Review: public consultation report. Next consultation, early 2024.
Policy board will have received the detailed responses from the parish Council and the North East Parishes.
A very large level of detail. The government is changing the National Government framework. This will then be fed in to the Chelmsford Plan.

2022/537 National Grid, East Anglia Green: public consultation in Spring 2023

The following report was received from Kemi Badenoch – Our MP
National Grid have now confirmed that a review will be undertaken by the Electricity System Operator (ESO), to consider “offshore routes” for electricity transmission in East Anglia.

This is very welcome news and will mean that, at last, communities in our constituency and across Essex, Norfolk and Suffolk affected by the new grid infrastructure will get the chance to see a comprehensive cost benefit analysis of offshore vs onshore options – something I and neighbouring MPs have been calling for since the proposals were first published.

The review arises in light of the need to reinforce the electricity grid to cope with rising electricity output – especially from offshore wind.

I join residents in their frustration that National Grid’s focus to date has been primarily around pylons and overhead lines as the solution to grid capacity, rather than fully considering offshore options – which are being pursued at considerable cost in other parts of the UK (e.g. the Eastern Link from Scotland to the north of England).

The ESO review will:

- Identify alternative options that could address the capacity issue including “consideration of offshore routes”.
- Assess both the benefits and costs of each option (where, to date, National Grid’s cursory consideration of offshore options has purely focused on cost)
- ‘Benchmark’ costs of each proposal against other projects in Britain – important in light of the significant expenditure on the Eastern Link and other interconnector projects elsewhere in the UK

The review will follow the conclusion of the ‘Early Opportunities workstream’, looking at potential coordination of offshore wind schemes in East Anglia and is therefore expected to be published in the summer. My colleague James Cartlidge MP for South Suffolk has received confirmation from ESO that they will work with MPs and Councillors to ensure community engagement is possible, via public meetings and roundtables - likely in late spring/early summer.

As I have made clear, I recognise the importance of enhancing our electricity grid so it can cope with demand of consumers. However, it is vital that consideration of new infrastructure to reinforce the grid

looks at all potential options, including offshore transmission. I want to ensure constituents are presented with the full facts and cost/benefit analysis of onshore vs offshore options. Unfortunately this review is not in itself a guarantee that plans for East Anglia GREEN will be cancelled, the project is currently expected to proceed alongside the review – I have raised concerns directly with National Grid.

However, this review is specifically what residents have been calling for and it will ensure we are having an open discussion of the relative merits of onshore and offshore options. I will be encouraging all residents impacted to get involved in the process and will be sharing updates on the review via my e-newsletter which you can sign up to here: www.kemibadenoch.org.uk.

Alongside the meetings I have had with neighbouring MPs impacted, including the Offset group, National Grid and the Minister for Energy Security, I met Rosie Pearson virtually recently, who has been central to the campaign against the proposals. It was a really useful discussion and I am grateful for the work Rosie is doing to cut through the technical details of the proposals and National Grid's approach. I also held a meeting with parish councils' whose communities are impacted by the proposals at the end of last year, I hope to hold further meetings in the next few months in the run up to the start of the review. I am grateful to all those that continue to raise their objections and concerns for the proposals as they stand. I will continue to represent these directly to National Grid and ministerial colleagues. If you have any queries or questions, do let me know.

2022/538 Barns west of Beaumont Otes Cottage: update on discharge of conditions and site name.

No information on the landscaping scheme. The trees originally selected are non-native trees. Cllr Chambers has sent our list to the planners. The names for the site and local barns have been sent to the city council. All the buildings (8 off) have full planning permission.

2022/539 Wych Elm: Planning Enforcement action.

Enforcement have undertaken a site visit. They don't think a new access has been formed. The owner needs to grass the area by the end of march. Enforcement will re visit.

2022/540 Planning Application: 22/02256/FUL. 2 Ivy Cottages, Mashbury Road, Chignal St James, Chelmsford. Replacement dwelling with detached garage.

Planning Application: 22/02256/FUL. 2 Ivy Cottages, Mashbury Road, Chignal St James, Chelmsford. Replacement dwelling with detached garage

2 Ivy Cottages is a semi-detached former agricultural worker's dwelling dating from 1890 in an area characterised by scattered houses backing onto arable fields. The property borders a Community Orchard, comprising 73 heritage fruit trees, wildflower meadow and an Air Monitoring Station owned by the City Council.

This application proposes to **double** the footprint of this small cottage with extensions which wrap around three sides of the existing building. The kitchen extension alone is over 55sqm with the addition of extra rooms at the side of the property.

The original cottage has been altered over the years with a number of "ad-hoc" extensions, constructed from a mixture of brickwork, render, slate dormers, etc. This proposal removes most of these old extensions, replacing them with brick and horizontal boarding and large amounts of glazing to the rear / garden elevation. This could improve the external appearance to all elevations but especially to the "South West" facing Mashbury Road and the Community Orchard. The front elevation remains the same.

The proposed materials, brick, slate, boarding and the windows would all now match which could give a better overall appearance to the property.

However, the Parish Council has concerns with regard to three key items:

1. Parking is noted as existing for 5 cars but given the previous position of the garage, 2 spaces is regarded as a more realistic figure. The proposal is for 5 car spaces with only a small single garage and an extremely tight driveway of approximately 2.5m. There are no locations shown for car parking or for vehicles to be able to turn around once they drive down to the new garage at the bottom of the garden. Either most of the garden would be used as a turning circle or vehicles would have to reverse out onto the road which is close to a blind bend. The removal of a mature Norway Spruce to construct the garage should be compensated by the planting of a semi-mature tree in the garden.

2. The rear kitchen extension is being constructed at 90 degrees and tight to the adjoining window of 1 Ivy Cottages with a large 7m x 2.9m blank brick wall as their "new rear view".

This will probably considerably reduce the amount of daylight and sunlight entering the rear rooms of No.1. The standard Building Research Establishment (BRE) planning tests should be applied to assess the impact of this proposed rear extension on the neighbouring property and garden. The proposed wall could be moved approximately 1 m from the boundary to allow daylight/sunlight, working space and future maintenance space for this property.

3. We understand that the existing foul drainage system runs from No.1 across the gardens and into the manholes in the rear garden of No. 2 and then down to a septic tank in the garden of No.2. It is noted that none of this drainage linking between the cottages is shown on the drawings, only a new system for cottage No 2. Clarification is required on the provision that will be made for the existing drainage No 1.

Planning Policies

The **Chignal Parish Plan**, 2016, includes a Key Task to "support residents to improve their homes and stay in the village" and this is amplified in Objective 20, "to support opportunities for local residents to improve their homes or move to other properties in the Parish as a result of down-sizing, setting up new households or requiring additional care in line with the **Chignal Villages Design Statement (VDS)**".

The VDS gives guidance on house extensions, Page 20, "extensions should be sympathetic to the property and in harmony with the surroundings". In addition, "extensions should not unduly affect adjoin residents and should not completely fill the available space, as it is important in a rural community to provide views of the countryside beyond and thus avoid the urbanisation of the street scene".

Chelmsford Local Plan Policy DM11 Extensions to existing buildings within the green belt, green wedge and rural area. Within the Rural Area the extensions must not adversely impact on the identified intrinsic character and beauty of the Rural

Area. In all designations, the extension or alteration must not be out of keeping with its context and surroundings or result in any other harm.

Conclusion

Whilst this scheme could improve some aspects of the external appearance of this cottage, it is considered to be out of scale and represents a considerable over-development of the site. In addition, the Council has concerns regarding car parking, light and sunlight and foul drainage which could affect adjoining residents. Collectively, these aspects of the proposed development are considered to be contrary to guidance on house extensions in the Chignal VDS and the rationale and objectives of Local Plan policy DM11.

Recommendation: this application should be REFUSED.

2022/541 Planning application: 22/02218/FUL. Replacement detached double garage.2
Whitelead Cottages, Mashbury Road, Chignal Smealy, Chelmsford CM1 4TD

Planning application: 22/02218/FUL. Replacement detached double garage.
2 Whitelead Cottages, Mashbury Road, Chignal Smealy, Chelmsford CM1 4TD
The existing building which the proposed double garage would replace is not used as a garage. The front elevation and the side elevation facing the house do not have doors wide enough to get a car in, this only leaves the rear elevation possibly accessible, (the remaining elevation is close to adjacent properties boundary) for a vehicle.

The proposed garage is a traditional style with timber boarding and pitched roof, located in the rear corner of the garden of the cottage. There is no vehicular access to the existing garden building and the application does not indicate that access for parking will be provided to this double garage. The intended use of this new building as a garage is consequently not entirely clear. .

It is noted that it is unusual for a “garage” to have eight roof lights flooding the whole building with natural day light, a toilet and basin in a separate room, a kitchen sink and worktop area and full with opening patio doors onto a rear terrace. The drawing also shows that the partition wall between the garage and rear room area is a single line on the drawing suggesting a plasterboard/ lightweight partition which could easily be removed to make one large space.

A major concern is the height of this building 5.350 metres, (which is approximately 18 feet above ground level). This will make it visible from the road and from the neighbouring property.

There appears to be no justification for such a high building if the intended use is for a garage and workshop. The plans as submitted appear instead to indicate that the

proposed double garage will be used instead as a "residential annex" to the cottage, with space for a lounge area, bedroom toilet and kitchen.

Planning Policies

The **Chignal Villages Design Statement** (VDS) gives guidance on house extensions, Page 20, "extensions should be sympathetic to the property and in harmony with the surroundings". In addition, "extensions should not unduly affect adjoin residents and should not completely fill the available space, as it is important in a rural community to provide views of the countryside beyond and thus avoid the urbanisation of the street scene".

Local Plan Policy DM11: Extensions to existing buildings within the green belt, green wedge and rural area. Within the Rural Area the extensions must not adversely impact on the identified intrinsic character and beauty of the Rural Area. In all designations, the extension or alteration must not be out of keeping with its context and surroundings or result in any other harm.

Local Plan Policy DM9: Infilling in the green belt, green wedge and rural area.
B) Green Wedge or Rural Area. Planning permission will be granted for infilling in the Green Wedge or Rural Area provided that: i. the site is a small gap in an otherwise built-up frontage; and ii. the development does not detract from the existing character or appearance of the area, and would not unacceptably impact on the function and objectives of the designation.

This part of Chignal Smealey is noted in the Chignal VDS as where, "large gardens, fields, wide spaces around and between properties emphasise the rural landscape". The spaces between properties along this section of Mashbury Road make an important contribution and add to the rural and spacious character of the area. A new high building in this garden would result in the loss of an important gap and views of the countryside. The site does not form a small gap within an otherwise built up frontage. The introduction of a high building would impact on the setting of the existing cottage and on the neighbouring period property, "The Bells" which is registered as a Building of Local Value in Chignal.

In conclusion, the construction of this high building which appears to be a residential annex rather than a replacement double garage would represent a harmful erosion of the undeveloped and rural nature of Mashbury Road and would be contrary to Chignal VDS guidance on residential extensions and Local Plan policies DM9 and DM11.

Recommendation: REFUSAL

Finance

2022/542 _____ Account Balances:

Current Account	£ 6,544.19
Reserve Account	£ 41,804.65
Orchard Account	£2175.05

Cil Account	£18,297
Parish Reserve	£21,332.6
Grand Total	£ 48,358.84

2022/543 To approve Payments (online):

Date	Item	Payment Value	Budget Heading
Budget 2022-23			
08.03.2023	JCM - Orchard hedge cutting	£288.00	Orchard
08.03.2023	Clerk - March Salary	£170.86	salary
08.03.2023	Clerk - Feb salary	£176.46	salary
08.03.2023	Essex Pension Fund - March	£153.65	salary
08.03.2023	Essex Pension Fund - Feb	£153.65	salary
08.03.2023	PAYE- March	£42.80	salary
08.03.2023	PAYE-Feb	£42.60	salary
08.03.2023	Cllr Lewis - Orchard parts	£32.05	Orchard
08.03.2023	Cllr Lewis – Bench treatment	£79.66	Orchard
08.03.2023	Chignal& Mashbury Village Hall	£130.00	Meeting Room Hire

Resolution: The payments were approved.

2022/544 Review of the Bi-monthly bank reconciliation

Resolution: The reconciliation was approved with zero tolerance.

Reports and Updates

2022/545 Representatives' Reports: to discuss and debate any items.

- A) Little Hollows / Copperfield Liaison - Cllr Elwick
- permanent closure of Hollow Lane;- Concrete block since 3rd February.
 - Copperfield place residents association just beginning.
 - road signage- white finger.
 - damage caused by parking on former Hollow Lane – Timber bollard in to the path..
- B) Playing Field - Cllrs Elwick, Towns and Nelson
- car park usage - no issues created.
 - review of quotes for grass cutting.
 - Cutting the croquet lawns.
 - Quote from JCM – between £1,300 or £2,210
 - Security review of benches after treatment
 - The ones in the playing field to be secured with a chain and padlock.
- C) Village Hall Liaison – Cllr Towns
- No additional updates.
- D) Community Engagement - Cllrs Nelson and Stainton

- update on parish website
 - Extend the deadline for clubs to 4th April.
 - Gather facts and figures of the Parish.
- purchase of a community laptop and printer with EALC grant support.
 - Cllr Nelson to agree specification.

E) Community Safety – Cllr Lewis

- review of Parish Clean-up on 4th March
 - Good support by the parish.
 - Bags were collected and disposed of.

F) Highways (include Hedges) - Cllr Ballard, Towns and Elwick

- feedback on LHP funding for village entry gates – Cllr Steel to confirm .

G) Footpaths/Bridleways – Cllr Nelson and Cllr Towns

Nothing to note.

H) Tree Warden - Cllr Ballard

- Nothing to note.

I) Countryside conservation and climate change (Inc Friends of the Nature Park)
Cllr Ballard, Lewis, Nelson, and Stainton

- Nothing to report

2022/546 CIL Applications

- CIL bid for a picnic table in the Community Orchard
 - 6 person bench requested.
 - Manufactured from recycled materials.
 - £550 ex vat.£660 Including vat

Resolution: The CIL bid was approved for option 1.

2022/ 547 King's Coronation:

update on community events.

2022/548 Items for the next Agenda

Thursday	4 th	May	Parish Elections
Monday	15 th	May	AGM & Bi-Monthly Meeting
Monday	10 th	July	Bi-Monthly Meeting
Monday	11 th	September	Bi-Monthly Meeting
Monday	13 th	November	Bi-Monthly Meeting

Closed 20:04 meeting closed.

Will Adshead-Grant

Clerk to the Council.