

Chignal Parish Council

C/O 45 Cherry Garden Road, Great Waltham, Chelmsford, Essex, CM3 1DH

Tel: 01245 360811 Email: Chignalpc@gmail.com

Clerk: Will Adshead-Grant

Chair: Lynn Ballard

Website: e-voice.org.uk/Chignal-Parish

Vice Chair: Linda Nelson

Minutes of the Annual General Meeting and the Bi-Monthly Meeting of the Chignal Parish Council held on-line on Tuesday 4th May 2021.

2021/258 Election of the Parish Council Chairman

Resolution ***Cllr Ballard was elected.***

2021/259 Signing of the Declaration of office by the Chairman.

The declaration was signed.

2021/260 Election of the Vice-Chairman

Resolution ***Cllr Nelson was elected.***

2021/261 Chairman's Welcome

Good mix of skills and experience in the Parish Council. Election for the County Council, Police, Crime and Fire Commissioner this week. Last online meeting as the Covid Act powers were not renewed. July Meeting will be face to face in the village hall. The Three Elms pub is up for sale as a business.

Chair Ballard

Councillors Nelson, Stainton, Lewis, Elwick, Towns

2021/262 Apologies for Absence

None

2021/263 Register of Declarations of Interests and any requests for dispensation

Cllr Nelson - neighbour – 2021/279 – item 1

2021/264 Public Open Session for any matters that need to be drawn to the Parish Council's attention. The item does not need to be on the current agenda.

9 members of the Public present at the meeting.

Gardening Express – The parking for lorries and staff has not been created. Parking is still on the road and creating safety issues for road users.
Concerns about the lack of progress.

Erosion of the road edge/verge is a constant problem. Police feel they have no jurisdiction, neither Chelmsford City Council nor Essex County Council have powers to control parking and obstruction on the highway. Way forward is to ensure the planning condition to provide on-site parking is fulfilled.

20/02039/FUL – Owner of the land is against the application and has not been served with any Notice.
The applicant is aware that they do not own the land.
Admiration for the Parish Council Budget which is very tight, and the Chignal News is produced currently at no cost.

2021/265 Review and Adopt the Standing Orders.

Resolution ***The standing orders were adopted.***

2021/266 Adopt the Financial regulations.

Resolution ***the Financial regulations were adopted.***

2021/267 To confirm membership of the EALC and NALC for a year at a cost of £153.79.

Resolution ***Membership Approved***

2021/268 To confirm membership of RCCE and pay the subscription in June when it falls due.
Resolution **Subscription approved**

2021/269 Reappoint the internal auditor – Maurice Howard.
Resolution **Approved**

2021/270 Review and approve the asset register.
Resolution **Approved**

2021/271 Review and approve the risk assessments.
Resolution **Approved**

2021/272 To Review and approve the Terms of Reference and Membership of the Parish Council Committees.

- a. Orchard Committee. *Members: Chairman and one councillor*
Cllr Ballard, Cllr Lewis
- b. Staffing Committee. *Members: Chairman, Vice-chairman and one councillor*
Cllr Ballard, Cllr Nelson, and Cllr Towns
- c. Planning Committee. *Members: Four Councillors*
Cllr Ballard, Cllr Elwick, Cllr Towns and Cllr Stainton

2021/273 Review representative areas of responsibility

• Little Hollows / Copperfield Liaison	Cllr Elwick
• Playing Field	Cllr Towns, Elwick, and Nelson
• Village Hall Liaison	Cllr Towns
• Community Engagement	Cllr Nelson and Stainton
• Community Safety	Cllr Lewis
• Highways (include Hedges)	Cllr Ballard, Towns and Elwick
• Footpaths/Bridleways	Cllr Nelson and Towns
• Tree Warden	Cllr Ballard
• Countryside conservation and climate change (Inc Friends of Nature Park)	Cllr Ballard, Lewis, Nelson, and Stainton

2021/274 Confirmation of arrangements for insurance cover in respect of all insurable risks.

Resolution **Approval to accept up to 10% of a change in the premium. Additional sums above this requires a meeting of the Parish Council to approve.**

2021/275 Review of the Council's complaints procedure
Resolution **Approved**

2021/276 Review of the Council's policies, procedures, and practices in respect of its obligations under freedom of information and data protection legislation
Resolution **Approved**

2021/277 Review of the Council's policy for dealing with the press/media.
Resolution **Approved**

2021/278 Review of the Council's employment policies and procedures
Resolution **Approved**

2021/279 Planning Decisions:

1. **20/02039/FUL.** Woodfall, Chignal Road. Chignal Smealy. Two storey rear extension with a further single storey extension with balcony above. Construction of new 1 bedroom bungalow to rear of property.

The Parish Council submitted detailed comments on the original application 20/02039/FUL in March 2021. In this amended application all the drawings and information remain the same, however we understand that the description of the proposed works was revised for clarity and to allow the correct assessment to occur. Our comments have been amended to reflect the change of description but the recommendation for Refusal still stands.

The property "Woodfall" is situated close to Grade 2* listed St Nicholas Church and a picturesque cricket ground. Twenty-five per cent of the buildings and structures in this small rural hamlet are listed, creating a distinctive period feel with many of the properties owing much to Chignal Smealey's brick making heritage.

This application is for a rear extension to the property to form a large kitchen area, 7m x 7m, providing an additional 50sqm of accommodation on the ground floor, with a large en-suite master bedroom and a same sized rear roof terrace, (with high brick sides) above.

In addition, there is a proposal for the demolition and removal of a double garage at the rear and to one side of the garden, to be replaced by a much larger detached one-bedroom dwelling, (now described as a residential annex rather than a detached bungalow), 15m x 4m, providing an additional 60sqm dwelling space.

The Chignal Parish Plan, 2016, includes a Key Task to "support residents to improve their homes and stay in the village" and this is amplified in Objective 20, "to support opportunities for residents to improve their homes or move to other properties in the Parish because of down-sizing, setting up new households or requiring additional care in line with the (VDS)". However, no evidence is provided by the applicant to support the need for such a significant increase of dwelling space in this rural area. The application only indicates that the bungalow would provide an additional 1-bedroom unit of Market Housing.

Two storey rear extension with a further single storey extension with balcony above

The Chignal Villages Design Statement (VDS) gives guidance on house extensions, Page 20, "extensions should be sympathetic to the property and in harmony with the surroundings". In addition, "extensions should not unduly affect adjoining residents and should not completely fill the available space, as it is important in a rural community to provide views of the countryside beyond and thus avoid the urbanisation of the street scene".

The property "Woodfall" has already been extended to the front and rear. These extensions and square dormer window have resulted in a lack of harmony in the overall appearance of the house, (particularly the side elevations). This lack of design balance would be exacerbated by the proposed rear extension to the ground floor and the large amount of brickwork that would be added to the side elevation to enclose the sides of the terrace above it. This is to give an element of privacy to both the occupants and neighbours. To lessen the impact of this unrelieved brickwork, alternative and softer materials could be considered, such as boarding or cladding, obscure glass balustrade, or with some relief details included in the brickwork, which would improve the view from the neighbouring properties either side of "Woodfall".

It is that noted that, as would be expected, all materials used for the rear extension would match the existing building. The existing glass block panel in the dining room and on the East elevation of the main house is removed and replaced with a glass window to match the others. As this window is only 1m away from the boundary of the neighbouring property, "Hunters End", obscure glass should be fitted to prevent overlooking.

Construction of a residential annex to rear of property.

The proposed detached one bedroom dwelling now described as a residential annex is more than double the size of the concrete garage which it would replace and would be sited only 2.8m from the boundaries of two adjoining Victorian properties: "Ivy Cottage" and "Church View". The new bungalow has two windows at the side, (kitchen and bathroom) that will overlook the small rear gardens of these adjoining properties. These windows are not noted as obscure glass. All the other windows face the adjoining field but are close to its boundary.

The bungalow's location is at the rear of the house and squeezed into the side strip of land, being only 1.5m from the boundary on two sides. There is no indication of services, drainage routes or future maintenance access. The application incorrectly states that the property is connected to main drainage. The site of the proposed new dwelling has several inspections covers; this could indicate that this is the location of Woodfall's septic tank. If the existing septic tank is located on the footprint of the new dwelling, a new drainage system should be provided in a different location which would require planning approval. Details should be provided of the proposed drainage, especially as more bathrooms are being added and the bungalow would require a full kitchen / bathroom and rainwater drainage system to be installed.

The proposed building shoehorned into a small corner of Woodfall's rear garden is inappropriate in a rural location and not a long-term solution to providing additional housing to meet local need. As no reference has been made to the requirements or need for this additional residential accommodation, a condition should be attached to any planning consent to ensure this is not rented out separately to the main house or sold off independently.

The proposed building would also be visible from a very well used Bridleway (43) that passes in front of Church View and Ivy Cottage.

Vehicle Parking

The application states that there is no change in the number of parking spaces available at the property although this application necessitates the demolition of a double garage, (which is not being replaced). It would appear therefore that there would be a reduction in the number of parking spaces at the property. As part of this application includes the building of a separate one bed "residential annex", this could result in additional vehicles being kept at the site necessitating an increase the parking spaces available, especially as there are several vehicles in use currently based at the property.

Chelmsford Local Plan policies relevant to this application

Policy DM8 New buildings and structures in the rural area

Planning permission will be granted for new buildings and structures in the Rural Area where the development will not adversely impact on the identified intrinsic character and beauty of the countryside. B) Redevelopment of previously developed land (whether redundant or in continuing use and excluding temporary buildings). Planning permission will be granted where the proposed development would not result in harm to the identified intrinsic character, appearance, and beauty of the area. The Council will assess the development based on the following: i. the size, scale, massing and spread of the new development compared to the existing; and ii. the visual impact of the development compared to the existing; and iii. the impact of the activities/use of the new development compared to the existing; and iv. the location of the site is appropriate to the type of development proposed. C) Replacement buildings. Planning permission will be granted for the replacement of a building provided that: i. the existing building being replaced is of permanent and substantial construction; and ii. the new building is in the same use as the existing; and iii. the new building would not be out of keeping with its context and surroundings and does not result in any other harm.

Policy DM9 – Infilling in the green belt, green wedge, and rural area. B) Green Wedge or Rural Area. Planning permission will be granted for infilling in the Green Wedge or Rural Area provided that: i. the site is a small gap in an otherwise built-up frontage; and ii. the development does not detract from the existing character or appearance of the area and would not unacceptably impact on the function and objectives of the designation.

Policy DM11 Extensions to existing buildings within the green belt, green wedge, and rural area. Within the Rural Area the extensions must not adversely impact on the identified intrinsic character and beauty of the Rural Area. In all designations, the extension or alteration must not be out of keeping with its context and surroundings or result in any other harm.

Policy DM29 Protecting Living & Working Environments. Development proposals must safeguard the amenities of the occupiers of any nearby residential property by ensuring that development is not overbearing and does not result in unacceptable overlooking or overshadowing. Development must also avoid unacceptable levels of polluting emissions unless appropriate mitigation measures can be put in place and permanently maintained.

Recommendations

This amended application should be **REFUSED** on the following grounds:

The impact of the rear extension to Woodfall is out of keeping with its context and surroundings in the hamlet of Chignal Smealey and will impact on the views of the neighbouring properties (as described above), contrary to Policy DM11 and DM29. The application could be resubmitted with more design details included, especially with improvements made to the appearance of the side elevations of the house.

The construction of new 1 bedroom building, (now described as a residential annex) to rear of the property is contrary to:

Policy DM8 as the location of the site is not appropriate to the type of development proposed and the new building would be out of keeping with its context and surroundings.

Policy DM9 as the site is not a small gap in an otherwise built-up frontage and the development detracts from the existing character or appearance of the area.

Policy DM29 as development proposals must safeguard the amenities of the occupiers of any nearby residential property by ensuring that development is not overbearing and does not result in unacceptable overlooking or overshadowing.

A local resident has informed the Parish Council that he owns land on which the proposed residential annex is to be sited but he has not been served with the required Notice by the applicant. We understand that if the Certificate of Ownership is incorrect that this can be a material matter in considering planning permission.

2. **14/01677/FUL:** Beaumont Otes, Chignal Road, Chignal Smealy - Construction of an agricultural steel portal framed building designed as a purpose made grain storage & drying facility.

Resolution: Request Landowner to plant trees to screen the grain storage buildings.

Resolution: Discuss with Chelmsford City Council on scope for additional verge side tree planting

3. **16/01155/AG:** Land North West of Pieces Cottage, Mashbury Road, Chignal St James, Chelmsford Agricultural building for the purposes of a horticulture business

Resolution: The planning consent expires on June 26th, 2021. Parish Council to monitor the provision of on-site parking and turning areas at Gardening Express. If in breach of the planning consent the Parish Council will highlight this to Planning enforcement.

Resolution Chairman to contact Planning enforcement to understand next steps.

2021/280 Planning Applications:

1. **20/00121/S73:** Land and Buildings West of Beaumont Otes Cottage, Chignal Road, Chignal Smealy. Description of works: Variation to condition 2 of permission 20/00121/FUL - (Conversion of existing buildings, including partial re-building of building G and roof alterations to buildings B, E and H, to form 8 dwellings and provide ancillary residential uses (in Building B). Construction of three detached single garages. Provision of three bin refuges, hard and soft hard landscaping, boundary treatment, car parking spaces and communal amenity spaces). Alterations to Unit 8.

The four new drawings submitted show the rebuilding of barn G/8 that faces the road. This amendment to condition 2 is required due to the collapse / demolition of this building. A photograph of the building in 2020 is attached which shows its condition.

The revised drawings show a proposed new building of the same size and layout having three bedrooms, bath and lounge on the original barn footprint and a kitchen constructed in a new extension at the south end of the building: all as previously approved. This amendment to condition 2 indicates that Unit 8 will be constructed from existing and salvaged materials, (bricks and roof tiles) from the collapsed barn.

The other 7 barn conversions are unchanged and are not mentioned or revised in this new application. We would wish to be consulted on any subsequent amendments to these buildings.

The Chignal Villages Design Statement guidance on change of use of redundant buildings is, "that when agricultural buildings are converted, they should retain their original 'barn' character".

As these revised drawings are virtually identical to the originals, the Parish Council would not wish to revise its comments on the approved full application apart from requesting that if the salvaged materials (brick and tiles) are limited, that they are used on the side of the barn facing the road to maintain the traditional and mature appearance from the lane. Before it was demolished, this brick barn was a prominent historic feature in the local agricultural landscape as shown in the attached photographs dating back to around 2007. We would wish to reiterate the importance of retaining the rustic character and aged brick appearance of barn G/8 facing the road. This could be achieved by utilising only the saved and salvaged bricks, using traditional lime mortar with the bricks laid in the same bond as the original and incorporating the brick features visible on the old photographs. Similarly, only the original pan tiles should be used on roof. Samples of materials to be used and close monitoring of the rebuilding of this barn will be required to ensure that the new building stays as true as possible to the original.

In reconstructing this barn, a concern is that the walls may be built higher than the original to overcome the internal headroom problem which will result in taller more dominant building than the one it replaces.

We should also like to reinforce our comments submitted on the original application regarding a suitable landscaping scheme and to request that planning / building control ensure the use of any salvaged materials where possible on all eight of the barn conversions.

Recommendation: Approval

2. **21/00526/FUL:** The Marin's, Mashbury Road, Chignal St James. Demolition of existing Conservatory. Single storey rear extension & single storey rear infill extension

The Chignal Parish Plan, 2016, includes a Key Task to "support residents to improve their homes and stay in the village" and this is amplified in Objective 20, "to support opportunities for residents to improve their homes or move to other properties in the Parish because of down-sizing, setting up new households or requiring additional care in line with the Chignal Villages Design Statement (VDS)".

The VDS gives guidance on house extensions, Page 20, "extensions should be sympathetic to the property and in harmony with the surroundings". In addition, "extensions should not unduly affect adjoining residents and should not completely fill the available space, as it is important in a rural community to provide views of the countryside beyond and thus avoid the urbanisation of the street scene".

The existing glass conservatory with a pitched roof will be replaced by a single storey flat roof extension on the east side of the house. In addition, a single-story infill extension is proposed on the rear of the west facing side of the house. As both extensions are at the rear of the property, they would not be visible from the road, but it would be preferable to have a pitched and tiled roof on both proposed extensions. This would match the rest of the house and the general style of the other neighbouring properties.

Although the proposed building materials for both extensions will match the existing render used on the existing building, it is noted that the whole ground floor of the property is face brickwork and only the top section, (first floor) is an existing render finish.

It is not considered that the proposed rear extensions will affect the amenities of the adjoining residents.

Chelmsford Local Plan policies relevant to this application

Policy DM11 Extensions to existing buildings within the green belt, green wedge, and rural area. Within the Rural Area the extensions must not adversely impact on the identified intrinsic character and beauty of the Rural Area. In all designations, the extension or alteration must not be out of keeping with its context and surroundings or result in any other harm.

Policy DM29 Protecting Living & Working Environments. Development proposals must safeguard the amenities of the occupiers of any nearby residential property by ensuring that development is not overbearing and does not result in unacceptable overlooking or overshadowing. Development must also avoid unacceptable levels of polluting emissions unless appropriate mitigation measures can be put in place and permanently maintained. It is considered that the proposal for two rear extensions does not impact adversely on the character and beauty of this rural area and is in keeping with its context and surroundings. The development would not be overbearing or result in an unacceptable level of overshadowing.

It is recommended that this application be **APPROVED**.

3. **Reference: 21/00706/FUL:** Address: Woodhall House Chignal Road Chignal Smealy Chelmsford. Description of works: Construction of a single storey rear extension

The proposed works include a rear ground floor "family room", providing an additional 28sqm of living space attached to the rear corner of the house. This is connected to both the existing kitchen and lounge with openings to both rooms and double-glazed doors opening onto the garden.

The Chignal Parish Plan, 2016, includes a Key Task to "support residents to improve their homes and stay in the village" and this is amplified in Objective 20, "to support opportunities for residents to improve their homes or move to other properties in the Parish because of down-sizing, setting up new households or requiring additional care in line with the Chignal Villages Design Statement (VDS)".

The VDS gives guidance on house extensions, Page 20, "extensions should be sympathetic to the property and in harmony with the surroundings". In addition, "extensions should not unduly affect adjoining residents and should not completely fill the available space, as it is important in a rural community to provide views of the countryside beyond and thus avoid the urbanisation of the street scene".

It is noted that the extension is to be built with red face brickwork to match the existing house with a pitched tiled roof, again to match the existing roof tiles. The roof details include two glazed roof skylights and a raised brick

parapet detail, which then forms two matching box gutters to each side of the new roof giving a balanced appearance from the garden.

The joinery is noted to match the existing windows and doors with a feature glazed elevation overlooking the garden and terrace.

This property sits on a large plot with trees and hedges along the Chignal Road. As the proposed extension is at the rear, it will not be visible from the road. It is a well-designed extension which is small in relation to the overall size of the house. It would be sympathetic to the property and in harmony with the surroundings.

Chelmsford Local Plan policies relevant to this application

Policy DM11 Extensions to existing buildings within the green belt, green wedge, and rural area. Within the Rural Area the extensions must not adversely impact on the identified intrinsic character and beauty of the Rural Area. In all designations, the extension or alteration must not be out of keeping with its context and surroundings or result in any other harm.

Policy DM29 Protecting Living & Working Environments. Development proposals must safeguard the amenities of the occupiers of any nearby residential property by ensuring that development is not overbearing and does not result in unacceptable overlooking or overshadowing. Development must also avoid unacceptable levels of polluting emissions unless appropriate mitigation measures can be put in place and permanently maintained. It is considered that the proposal for a rear extension does not impact adversely on the character and beauty of this rural area and is in keeping with its context and surroundings. The development would not be overbearing or result in an unacceptable level of overshadowing.

It is recommended that this application be **APPROVED**.

4. Discuss Gardening Express and recent complaints from residents in the Parish.
Duplicated item.

2021/281 County and City Councillors' Reports

- i. Essex County Councillor Report – Cllr John Aldridge
This is his last meeting due to his retirement after 16 years' service. More broadband consultations to reach the more difficult areas. County Council is taking donation of laptops – these will be wiped before issue. Covid -19. Letters sent to each household. Little Waltham Park&Ride reopens on the 17th of May. Tindall Square will be closed to allow conversion to a pedestrianised area. Hollow Lane decision is imminent, but this may be delayed by the new make up of the County Council. Gardening Express delivery lorries are using Writtle parish roads which is breaking both weight and potentially speed limits.
The time limit is running down on the planning permission.
- ii. Chelmsford City Councillor Report - Cllr Nicolette Chambers
Apologies

2021/282 Confirmation of the minutes of the meeting of the Parish Council on 8th March 2021

Resolution The Minutes were confirmed.

2021/283 Note the Orchard sub-Committee minutes of 1st April 2021.

Resolution The minutes were noted.

2021/284 Review the Accounts for 2020/2021 and the final position of the budget.

Resolution The position of underspend of £2998 due to covid noted.

2021/285 Finance:

Account Balances:	Cheque Account	£	19,508.56
	Saving Account	£	37,618.11

Total **£ 57,126.67**

To approve Cheques to be signed and issued:

01.04.2021	100973	orchard rent - via clerk	£200.00
01.04.2021	100974	ealc annual payment	£153.79
09.04.2021	100975	clerk - April wages	£110.51
09.04.2021	100976	Essex pension fund	£127.67
09.04.2021	100977	HMRC	£25.80

Resolution **The payments were approved.**

Total Payments **£617.77**

2021/286 Review of the Council's expenditure incurred under s.137 of the Local Government Act 1972 or the general power of competence.

Resolution **Spend £0 2020-2021**

2021/287 Review of the Bi-monthly bank reconciliation

Resolution **The account reconciliation was approved.**

2021/288 To confirm and sign the Annual Governance Statement which forms section 1 of the Annual Return for Local Councils, Internal Drainage Boards, and other smaller authorities in England for the year ended 31st March 2021.

Resolution **The Annual governance was confirmed and signed.**

2021/289 To adopt the Annual Accounts for the year ended 31st March 2021 – Pre-Audit and to sign the Annual Return for the year ended 31st March 2021.

Resolution **The Annual accounts were adopted.**

2021/290 Representatives' Reports: to discuss and debate any items.

A) Little Hollows / Copperfield Place Liaison - Cllr Elwick

- Over the next few weeks, the development of the houses in Chignal parish will be complete.
- The completion of the roads and signage is slow.
- The area in front of the Blue House has been rotavated and grass seeded by the owner of the house.
- Concerns raised over the new junction approved by Essex Highways and the 40MPH signage – suggest a site meeting with the new County Council representative for the ward. A briefing paper of highways issues to be produced.

B) Playing Field - Cllr Elwick and Cllr Towns

- Follow up on the new information board.
- Football goal being well used.
- Some croquet games have now been held.
- Concerns about some trees at the bottom of the field.

C) Village Hall Liaison - Cllr Towns

- Village hall is open for the elections.
- Following the Covid road map Carpet Bowls will restart in May.
- The Hall will be open for booking from the start of July.
- Work to commence on the base of the shed in late May.
- Shed is due to be completed end of June.

- Coffee Mornings to start again on 7th July.

D) Community Engagement - Cllr Nelson

- Chignal News: May edition – Hardcopy – items by the 17th of May.
- Meeting to be arranged with Cllr Stainton to improve the website content.

E) Community Safety – Cllr Lewis

- Approve policy for collecting and using data from security cameras to deter fly tipping and other crimes. Cllr Nelson and Lewis will progress the policy. 12 sites within the Parish.
- Additional camera to be purchased.
- Defibrillator at the Village Hall Car Park has had new pads installed.
- Plan a litter pick in March 2022.
- Potential litter pick towards the end of the year (discuss in September).

F) Highways (include Hedges) - Cllr Towns

- Call for any photographs that anyone may have to show blocked drainage areas.
- Update on permanent extension of 40mph signs on Chignal Road, north of Hollow Lane. Decision deferred until after ECC elections.
- Update on proposal to restrict vehicle access to Hollow Lane. Decision deferred until after ECC elections.
- Discuss actions on the incorrect road names being used in the Parish. This has been passed by Chelmsford City Council to Sat Nav mapping company.

G) Footpaths/Bridleways – Cllr Nelson and Cllr Towns

- Consider measures to promote the Countryside Code and support landowners.
- Some overhanging trees have been cut back.
- Surface of the bridleway is improving for horse users but not a good surface for walkers.

G) Tree Warden - Cllr Ballard

- Suggestion for additional trees between Woodside and Beaumont Otes grain storage buildings. See item 2021/279 (2).
- Dead elms on Mashbury Road between Britton's Hall and Braddock's – Local Landowner will remove.

2021/291	Consider local actions to mitigate the impact of climate change and improve biodiversity: report of meeting with the City Council's Climate Change and Ecological Emergency Ambassador. <u>Resolution</u> <u>Discuss a plan for the Community Meeting in October on these topics.</u>
2021/292	Update on the "Friends of Nature Park" scheme to manage access to the restored landfill site, Chignal St James. Signage is in place. Locks are on the two gates. Forms have been created for permissive bridleway usage. 15 or 16 members.
2021/293	Update on renovation and repairs to the Telephone Box in Chignal Smealey by BT. No update
2021/294	Discuss and explore options for a provider of online banking. <u>Resolution</u> <u>Clerk to present options at the next meeting.</u>
2021/295	Confirmation that the Cricket Ground has been confirmed as an asset of community value for the next 5 years.
2021/296	Items for the next Agenda <ul style="list-style-type: none"> • Community Group – Grant • Update on the Three Elms Pub.

- Beaumont Otes Planning update
- Update on Meeting with New Essex County Councillor
- Update on Gardening Express works on parking
- Community Meeting

Next Monthly Meeting Monday 12th July 2021 7.30pm in Chignal Village Hall

13th September 2021,

8th November 2021.

Community Meeting date to be confirmed.

Meeting Closed 21.28

Will Adshead-Grant

Clerk to the Council