

Chignal Parish Council

C/O 45 Cherry Garden Road , Great Waltham, Chelmsford , Essex, CM3 1DH

Tel: 01245 360811 Email: Chignalpc@gmail.com

Clerk: Will Adshead-Grant

Chair : Lynn Ballard

Vice Chair : Linda Nelson

Minutes of the Meeting of the Chignal Parish Council at the Chignal & Mashbury Village Hall, on Monday 12th March 2018

1. **Chairman's Welcome**

Chair Ballard

Cllrs Feltwell, Towns , Anstey , Elwick, Nelson,

2. **Apologies for Absence**

Cllr Middleditch

3. **Register of Declarations of Interests and request for dispensation**

None

4. **Public Question Time** – 6 Members of the Public

Blocked Culvert – Green by phone box – follow up with Highways

5. **County and City Councillors' Reports**

a. Chelmsford City Council

Business Investment Development for city centre is going ahead; A1060 litter pick; Lt Hollows residents are now appearing on her register; she will ask again whether Chelmsford City Council will sell us the orchard site.

b. Essex County Council

Essex reviewed cladding on its own properties – independent contractor on Fire Safety. Investment in Independent Living accommodation. Retention of Business rates - 50% to Central Government and 50% to District Councils. Big Switch currently running. Superfast Broadband – Chignal December 2019.

6. **To adopt the Budget Committee minutes of 08 Jan 2018**

Resolution: Minutes Adopted

7. **Budget Committee - receive a report of the meeting held 12 March 2018 from the Committee Chairman.**

Review of high priority community projects agreed in principle. Grant paperwork now required. Bird Box project the most popular. Defibrillator the most popular safety project.

8. **To adopt the Orchard Sub Committee minutes of the meeting on the 8th February 2018**

Resolution Minutes adopted

9. **To confirm the full Council Minutes of the 08 Jan 2018**

Resolution: Minutes Confirmed

10. Representatives' Reports: to note

- A) Playing Field Trees on the Boundary – Hedge to be reviewed.
 B) Village Hall Liaison
 C) Newsletter Including Website Local Tradesman directory on line?
 Agreed to continue to issue Parish News to Mashbury
 D) Gravel Liaison Permissive Bridleway to be discussed ECC / Tarmac
 E) Community Safety
 F) Highways Verges in a poor state due to large vehicles
 ECC Maintenance Programme due to be issued March
 Ditches need pipes.
 G) Footpaths/Bridleways Trees down on footpaths and bridleways have been cleared
 H) Telephone Box - Chignal St. James Nothing to report
 I) Tree Warden Large tree on bend between Langley's Corner and the
 church – hanging branches cut back. Continue to monitor.

11. Finance:

Account Balance :

Cheque Account £ 11,476.43

Saving Account £ 33,261.43

Income: 05.03.18 Interest £16.58

£

Income

05.03.18	Interest	£16.58
Cash Income		
15.10.2017	Fruit Celebration	£61.80 (Banked)
Nov 2017	Community Group - Halloween	£107.00 (Banked)
06.01.2018	Orchard - Wassail	£11.76 (to be banked)

A) To Note Cheques issued since the last meeting.

Date	cheque nr	Item	cheque value
04.03.2018	100743	Clerks Salary and Expenses	£185.25
04.03.2018	100744	HMRC – PAYE	£41.20

B) To Note Cheques to be signed and issued

Date	Cheque nr	Item	Cheque Value
11.03.2018	100746	cancelled	
11.03.2018	100747	Refreshments for Community Event	£10.38
11.03.2018	100745	March Chignal News printing	£130.00

12. Update on the Chelmsford Local Plan

Discussed at the community meeting. Summary of main points has been issued. Consider that the plan is not sound. Final version of the planning consultants reports due on 13 March. North West Parishes will support / endorse the information.

Comments will be e-mailed to City Council to meet 14th March deadline.

13. Feedback on the Community Event on the 3rd March

Very positive meeting. Good mix of residents from across the parish. Several projects identified for the CIL monies.

14. Clerks End of Year Appraisal (Spinal Point review)

Defer to Personnel Committee

15. Feedback on the Litter Pick on 10th March

Good Pick. Large items collected by Chelmsford City Street Clean. Fewer people but more rubbish collected over the weekend. Good turn-out for the Litter Pick from Little Hollows residents.

Resolution: Clerk to chase Chelmsford City Council - Windscreen to be picked up from the dustcart issue

16. Noticeboard Maintenance (Varnish etc)

Thanks to Cllr Elwick for the repairs to the noticeboard by the phone box. All three noticeboards need to be varnished and weather proofed.

17. Little Hollows Noticeboard

Contact Countywide to confirm a location. This will be a Metal noticeboard.

18. Confirmation of the minutes of the Budget (Planning and Transport Consultants) Committee 07.02.2018

Spend approved up to £800

Resolution Minutes Confirmed

19. As required by legislation, notice is hereby given that Will Adshead-Grant will be admitted to membership of the Local Government Pension Scheme operated by Essex County Council, following the necessary 7 days public notice. This item will be included in the Agenda of the meeting of the Parish Council on 12th March 2018.

Resolved: Will Adshead-Grant to join the Essex Pension Scheme. The paperwork was signed.

20. Items for next Agenda (these cannot be discussed at this meeting)

- Items can be e-mailed to Clerk

Meeting closed 19:56
Will Adshead-Grant
Clerk to the Parish Council