

Chignal Parish Council

C/O 45 Cherry Garden Road , Great Waltham, Chelmsford , Essex, CM3 1DH

Tel: 01245 360811 Email: Chignalpc@gmail.com

Clerk: Will Adshead-Grant

Chair : Lynn Ballard

Vice Chair : Linda Nelson

Minutes of the Monthly Meeting of the Chignal Parish Council at the Chignal & Mashbury Village Hall, on Monday 9th July 2018.

1. **Chairman's Welcome**

Chair Ballard

Cllr Anstey, Middleditch, Nelson, Towns, Feltwell

2. **Apologies for Absence**

Cllr Elwick

3. **Public Open Session**

3 Members of the Public

4. **Register of Declarations of Interests and request for dispensation**

Nothing declared.

5. **County and City Councillors' Reports**

a. **Essex County Councillor Report** - Concerns on the proposed redesign of the junction with Hollow Lane and delays in constructing the foot/cycle path connecting to Copperfield Road..

b. **Chelmsford City Councillor Report** -.Gov e-mail possible: Loughton Town Council use this email address. Purchase of Community Orchard site by the Parish Council refused. The 1 acre site was previously used for hay making and now houses air monitoring equipment which requires a 20m space around it and no overgrowth by trees. Persimmon Homes has been served with a Temporary Stop order for 28 days. Enforcement team investigating next steps if Persimmon fails to address the concerns raised.

6. **To note the Orchard Sub Committee minutes of the meeting on 9th July**

Fruit Celebration event planned on Sunday 14th October at 3pm. Orchard fruit will be a bit limited due to the hot weather and aphid damage.

Resolution: Noted

7. **To confirm the Monthly Council Minutes of the 14th May 2018**

Resolution: Confirmed

8. **Planning Applications :**

1. Re-use and conversion of existing buildings on site to a residential dwelling.

Planning Application

Barn South Hillcroft Chignal Road Chignal Smealy Chelmsford Essex

Ref. No: 18/00882/FUL

The Structural Engineer's report on this building seems to indicate that it needs demolition and rebuilding to comply with current building regulations for insulation, ventilation, and daylight openings. It comments that the roof, external boarding, the timber stud walls and the unreinforced concrete floor slab need substantial repair or replacement so there would not be a lot left of the original structure.

There are also no services to the plot so Electricity, Water and drainage would have to be installed. The photographs show rotten timbers, cracked concrete floor slab and years of decay in the structure.

In the Chignal Villages Design Statement, (page 18) reference is made to “the trees and hedges in and around the good sized housing plots in the Woodhall area of Chignal Smealey helping to maintain the rural feel and the gaps between the properties emphasise the rural location by showing that there are no buildings behind”.

The need for any additional housing in this part of Chignal is being met more than adequately by the new residential development in the parish north of Copperfield Road.

The Parish Council also has concerns regarding access to this site as it has limited sight-lines on a blind bend, on to the Chignal Road. The Parish Council made similar comments in relation to a previous planning application for a house on this site (14/01320/OUT).

Resolution: the application be refused.

9. Representatives’ Reports: to note

- A) Playing Field Hedge cut required; proposals for croquet pitch improvement and relocation being considered; access to the field has been raised and possible bottoming out of cars – this will continue to be monitored.
- B) Village Hall Liaison fete raised £2500 for hall funds. The committee needs more volunteers to help arrange and maintain the fete going forward.
- C) Newsletter Including Website new issue just released showing the variety of activities in the villages. The website needs a review / update.
- D) Gravel Liaison no meeting recently. Meeting due on the bridleway. It’s been cut ready but it’s still locked.
- E) Community Safety West Chelmsford is still 2nd safest place in Chelmsford. Defibrillator still requires a grant to fund it: likely through Chignal Community Group. Fibre Broadband may arrive later this month!
- F) Highways (to include Hedges) Concerns with ditches and lorries driving over the ditch edges. The ditches should or can be piped.
- G) Footpaths/Bridleways Community Group planning local walks in liaison with Parish Council.
- H) Telephone Box - Chignal St. James Minor repair required.
- I) Tree Warden nothing to report

10. Finance:

Account Balance :

Cheque Account	£ 13,003.13
Saving Account	£ 33,277.78

Income

4th June	Interest on Savings Account	£16.58
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To Note Cheques to be approved signed :

Cheque nr	Item	Cheque Value
100760	Clerks Wages and expenses - June	203.43
100761	PAYE June	44.60
100762	Bird Box Project - Expenses	140.14

100763	Taylor Agricultural – Grass Cut	312.00
100764	Essex Pension Fund - June	62.93
100765	RCCE – Annual Membership	£52.80
100766	Clerks Wages and Expenses - July	£162.91
100767	PAYE July	£40.60
100768	Essex Pension Fund - July	£57.58
100769	Chelmsford DBF - Printing	£83.79

11. Discuss Noticeboard Maintenance (Varnish etc) – Cllr Elwick

New metal noticeboards would be cheaper than repairing the old wooden ones. Agreed in principle: size and prices required.

12. Note that the Parish Council is required to Register with ICO at a fee of £40 for Parish Councils

Resolution Approved

13. Proposal that the Parish Council purchases a folding sweeper for the Village Hall to clear the floor after meetings. (Estimate <£100)

Resolution Approved

14. Confirmation that the football pitch will be used twice a month for training.

Team from Springfield have asked permission to use it twice a month for training on a Saturday.

Resolution: Approved subject to croquet pitch location.

15. Discuss the Persimmon Homes development, north of Copperfield Road and any possible enforcement action

Temporary Stop Notice ceases on the 3rd August. Chelmsford have taken this enforcement action seriously.

16. Discuss the meeting on the Chelmsford Community Infrastructure Levy – Bids for additional works up to £95,000 in the area of Little Hollows development.

Bids to be in by the 16th August. Potential projects to mitigate the impact of additional traffic on Chignal Road discussed with the City Council:

- White Entrance Gates on Chignal Road, Chignal Smealey – consult Jon Simmons (Local Highways Panel).
- A Solar powered SID on Chignal Road, Chignal Smealey
- Tree planting on the wide verge alongside Chignal Road between the junctions with Copperfield Road and Mashbury Road – consult City Council Parks service.

Resolved: to work up and submit funding bids for these three projects

17. Does the Parish Council wish to review its membership of the Rural Community Council of Essex- cost is £44 + Vat (£52.80) ?

Resolved Yes . Renew membership.

18. **Meeting with Highways (29th May) additional details to be discussed**

Resolution: Minutes to be forwarded to Cllr John Aldridge for distribution to the other attendees.

19. **Discuss the funding application from the Cricket Club**

20. **Chignal Cricket Club**

a. **£1000 for the roof of the Cricket Pavilion (materials only)**

b. **£1500 for a new mobile practice net facility**

Total £2500

Resolution In principle supported with condition of encouraging community involvement and advertising open or cricket practice days.

Chignal & Mashbury Jubilee Community Orchard

a. **£2,000 for a large and more secure shed**

Resolution In principle approved up to £2000

b. **£1530 for a sit on mower**

Resolution A mower is required. Model to be submitted and costings to be resubmitted.

c. **£350 for delivery and installation**

Total £3,880

Resolution; Delivery and installation subject to type of shed.

20. **Update on traffic and planning issues concerning Garden Express**

Currently enforcement with Chelmsford City Council.

Resolution: Continue to monitor the situation

21. **Items for next Agenda (these cannot be discussed at this meeting)**

- Follow up on the Orchard Mower
- Chelmsford Local Plan

Meeting Closed 21:29

Will Adshead-Grant

Clerk to the Council