

Chignal Parish Council

C/O 45 Cherry Garden Road, Great Waltham, Chelmsford, Essex, CM3 1DH

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Clerk: Will Adshead-Grant

Chair: Lynn Ballard

Vice Chair: Linda Nelson

Minutes of the Bi-Monthly Meeting of the Chignal Parish Council at the Chignal & Mashbury Village Hall, on Monday 10th September 2018.

1. **Chairman's Welcome**

Criminal activity in the last 2 weeks. Commercial dumping of material (70 tonnes) on private land and theft of diggers. Automatic Number plate recognition signs could be discussed as a possible deterrent. The Fire, Police and Crie commissioner has fund available open until the end of the month.

Chair Cllr Ballard.

Cllr Feltwell, Anstey, Nelson, Towns and Middleditch

2. **Apologies for Absence**

Cllr Elwick

3. **Register of Declarations of Interests and request for dispensation**

Item 12 - Croquet club – members Cllr Middleditch, Ballard and Feltwell

Item 11 - Village Hall car park – Cllr Towns chairman of the committee

4. **Public Open Session**

Signage of no through road – waiting on LHP

Footpath from little hollows to Copperfield road – temporary route is in discussion with belief it will be in place by Christmas 2018.

5. **County and City Councillors' Reports**

- a. **Essex County Councillor Report** – Drain cover being removed is being investigated. Writtle employed a local security guard over the summer. Hare coursing being highlighted. EALC AGM. Members meeting on the 17th to discuss various issues and delegation of power.

Concerns raised by members on blocked drains and gullies – information to be send to Cllr Aldridge.

- b. **Chelmsford City Councillor Report** - apologies

6. **To adopt the Orchard Sub Committee minutes of Friday 7th September**

Resolution The Minutes were adopted.

7. **To confirm the full Council Minutes of 9th July 2018**

Resolution The minutes were confirmed and signed

8. **Planning**

Eastern parcel Land north of Copperfield Rd - 14/01672/DOC/4 - amended plans (2)

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Chairman's Signature.....

To report on the meeting held with Essex Highways and City Council Planning on 5th September and to approve the Council's comments on the amended plans.

- Concerns that the haul road should be the same or a similar level to the current hollow lane.
 - Concerns with street lighting. Planning maintain this is an Urban development with an urban road.

Resolution the comment made were approved

9. Representatives' Reports: to note

A) Playing Field - The field side Hedge around the field should be cut approx. £150, Roadside hedge should be lowered but there is a chain link fence inside the hedge.

Resolution Hedge cut approved

B) Village Hall Liaison – several booking up to the end of the year

C) Newsletter Including Website – superfast broadband has reached the Villages. Update required on the website – the Requirement will be advertised to work on the website.

D) Gravel Liaison – Motor bikes are being ridden around the site and the theft of equipment is slowing down the work to open the bridleway.
Meeting likely in Mid-October.

E) Community Safety – Fly tipping incident. Some smaller areas around Hollow Lane have litter. Broadband cables in place all around the village. BT seems to be the only provider of fibre to the house. Telephone lines will also switch to fibre in the future.

F) Highways (to include Hedges) - wooden blocks by the edge of the road.

G) Footpaths/Bridleways – nothing to highlight

H) Telephone Box - Chignal St. James – nothing to highlight

I) Tree Warden - Walk to be planned once the bridleway is open

10. Finance:

Account Balance:

Cheque Account £10,318.84

Saving Account £33,294.37

Income

Interest on Savings Account	£16.59
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To Note Cheques signed between meetings

Chairman's Signature.....

Cheque nr	Item	Cheque Value
100775	Notice Board of Cheshire – 50% Deposit	£1035

To Note Cheques to be signed and issued

Cheque nr	Item	Cheque Value
100776	James Mawer – Cricket Club	£810.55
100777	James Mawer – Cricket Club	£437.07
100778	Clerks Wages and expenses	£266.22
100779	Essex Pension Fund	£57.58
100780	DBF – Chignal News	£82.65
100781	DM Payroll – ½ year payment	£36.50
100782	PAYE / HMRC	40.60
100783	Village Hall Hire	£150

11. Community Infrastructure Levy (CIL) bids

- To receive further details and approve the purchase of a mower for the Community Orchard
 - Mower and trailer cost of £1573
 - Log Cabin for £1560

Resolution Clerk to order on behalf of the Parish Council

- To receive an update on the proposed overflow car park and shed for the Village Hall
 - Planning permission from previous applications is in place
 - Three quotes are being arranged.
 - Shed - Timber
 - Standard unit being priced up.
- To receive an update on the CIL Expression of Interest forms submitted to the City Council for 3 projects to mitigate the impact of additional traffic on Chignal Road
 - Bid for SID has been left to LHP
 - Village Gates at Chignal Smealey has been left with LHP
 - Wildflower, Tree and bulbs at the junction with Copperfield road and Chignal road has been approved by the Panel. Chelmsford City Council would maintain.

12. To approve a proposal by the Chignal Croquet Club to construct two new croquet courts on the Playing Field

Resolution: Agreement in principle to proceed but with the final position of the pitches to be agreed.

Chairman's Signature.....

13. **To approve in principle to contributing towards the cost of engaging Planning and Transport Consultants to appear at the Chelmsford Local Plan Examination in Public in conjunction with the North West Parishes Group**

Resolution: Agree in principle up to a maximum of £1000

14. **To receive an update on the Parish Litter Pick on 20th October, organised by the Community Group**

Everything in place to make this a great community event.

15. **Items for next Agenda (these cannot be discussed at this meeting)**

- Orchard bids – Cil – Lynn
- CCTV Cameras
- Defibrillator
- Croquet court
- Local Plan
- Budget meeting for the precept – Clerk to suggest dates and use the Committee Room

Meeting Closed 21:23

Will Adshead-Grant

Clerk to the Council

Chairman's Signature.....