

Chignal Parish Council

C/O 45 Cherry Garden Road , Great Waltham, Chelmsford , Essex, CM3 1DH

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Clerk: Will Adshead-Grant

Chair : Lynn Ballard

Vice Chair : Linda Nelson

Minutes of the Bi-Monthly Meeting of the Chignal Parish Council at the Chignal & Mashbury Village Hall, on Monday 12th November 2018 at 7.30pm

1. **Chairman's Welcome**

Thanks for the work of the Community Group – Litter Pick and Table top sale – great success..Thanks for the Nest Box project as 61 units have been built.

Chair Ballard

Cllrs Feltwell,Anstey,Middleditch,Towns,Elwick,Nelson

2. **Apologies for Absence**

None

3. **Register of Declarations of Interests and request for dispensation**

Cllrs Ballard, Feltwell and Middle ditch – item 12 – Members of the croquet club

Cllr Towns – item 13 C – Chairman of the Village Hall Committee.

4. **Public Open Session**

31 MOP

Item 12. Concerns raised over rabbit fences, location of the courts, location of the pavilion.

Lose of use of the full facility for the annual fete.

Suggestion to use the cricket club ground – with permission.

Suggestion that a petition had been started against the development.

Concern about a resident requiring a hedge flail to their property.

Concerns raised about changing the views.

5. **County and City Councillors' Reports**

a. Essex County Councillor Report - Apologies – Traffic Count to be followed up.

b. Chelmsford City Councillor Report - Apologies

6. **To adopt the Orchard Sub Committee minutes of 19th October 2018**

Resolution: Adopted

7. **To confirm the full Council Minutes of 10th September 2018**

Resolution: Adopted

8. **Representatives' Reports: to note**

A) Playing Field

Hedge has been cut.

B) Village Hall Liaison

Mince Pie celebration 1st Saturday in December.

Most weekends booked until year end

C) Newsletter Including Website

Lots of articles. Website needs some focus.

Next edition Jan 2019

D) Gravel Liaison

Motorbikes using the area. Some theft of equipment.

New fences put in.

- E) Community Safety - Parish watch, community watch.
Lots of the households have fibre. Still a few pockets needing superfast.
Following up with superfast Essex.
- F) Highways (to include Hedges) top 10 potholes in Parish nominated.
- G) Footpaths/Bridleways Missing Marker posts.
- H) Telephone Box - Chignal St. James No issues
- I) Tree Warden - More Walks Planned for Spring

9. **Finance:**

Account Balance:

Cheque Account £ 7,401.46
Saving Account £ 46,006.37

Income (in figures above)

50% Precept	£3,340
CIL	£12,712.07

To Note Cheques signed between meetings

Cheque nr	Item	Cheque Value
100794	Essex Pension Fund- Oct	£57.58
100795	Clerks Salary and Expenses - OCT	£169.01
100796	PKF LittleJohn – External Audit	£240.00

To Note Cheques to be signed and issued

Cheque nr	Item	Cheque Value
100788	Cllr Feltwell – Expenses for Orchard and noticeboards	£356.31
100789	Taylor Agricultural – Cutting football pitch	£204.00
100790	HMRC - PAYE	£40.80
100791	Clerks Salary and Expenses - NOV	£172.36
100792	Essex Pension Fund- Nov	£57.58
100793	HMRC - PAYE	£40.60
100797	Chelmsford DBF	£105.21
100798	Village Hall	£70.00

100799	BirdBox Project	£164.65
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10. Chelmsford Local Plan:

Broomfield, Little Waltham and Writtle (North West Parish) Joined approach to oppose some elements. Government Inspector 20th November to 14th December in the civic centre. Planning consultant and a transport consultant retained by the North West Parishes. Key areas of concerns to be reviewed. Warren Farm – Crest Nicolson – have been asked to draw up a master plan.

11. Update on the Persimmon Homes development

Haul road – temporary road. Middle of the road is being tarmacked. Concerns over street lighting that the residents don't want. Road priority of the junction is a concern as its against the volume of the traffic. Current hedges and trees will remain. Additional Trees and hedges will be planted. Planning consideration is that the new road must be completed before any house can be occupied. Work to upgrade the Copperfield road will happen in February 2019.

12. Croquet courts.

Cllrs Middleditch, Feltwell and Ballard declared an interest

Chair Cllr Nelson for this item

Site meeting held in ½ term. Several plans were proposed and rejected.

Compromise may be to use the bottom corner of the field but this is used for the fete (once a year) and trees and hedges (owned by a third party).

Suggestion of using the cricket ground for the croquet club.

Proposal that any constructive objections be made in writing to the Clerk with potential alternatives based on the Chignal news item before Christmas.

Resolution – Proposal approved

13. Community Infrastructure Levy bids:

Cllr Towns declared an interest in item c

- a. Community Orchard Committee, benches, mulch, trees and irrigation tubes;
Bid for 2 x Green Oak Benches, replace 3 apple trees - **Bid Cost £2,222.48**

Resolution: Approved

- b. Community Group, meeting room hire; - **Bid Cost £40**

Resolution: Grant to met from Parish Funds £40 2 x Committee Room - Approved

- c. Village Hall Management Committee, car park – Hard standing and storage shed – **Bid Cost £17,900 and £3,833.94**

Planning permission in place. 3 bids from hard Landscaping. Should create additional 30 spaces all year round.

Resolution: The Car Park improvement bid were approved.

Resolution: The Shed bid was approved up to £3,833.94

14. Report on the Budget meeting and recommendation for the 2019/20 Precept

Proposal: Increase the annual budget from £6480 to £7385

Resolution: Precept of £7385 approved for 2019-2020

15. Community security measures:

report on site meeting and recommendations for managing access to Bridleway 33; consideration of other security measures, such as Number Plate Recognition and CCTV Cameras.

Proposal to have a gate that is 5 foot wide. A prohibitive notice for motor traffic.

16. Defibrillator: progress report

£1000 – Red Cross recommended and a storage cabinet £500 – Total £1500

Potential site in the Village Hall Car Park.

Update at the next meeting.

17. Management of grass verges:

Discussion with Chelmsford City Council on the highways regime with a proposal to discuss the plantlife with

18. Confirmation of conclusion of Audit 2017-2018

19. Items for next Agenda (these cannot be discussed at this meeting)

- Defibrillator: progress report – Cllr Middleditch
- Local Plan
- Croquet

Meeting Closed 21:30

Will Adshead-Grant

Clerk to the Council