

Chignal Parish Council

C/O 45 Cherry Garden Road, Great Waltham, Chelmsford, Essex, CM3 1DH

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Clerk: Will Adshead-Grant

Chair: Lynn Ballard

Vice Chair: Linda Nelson

Minutes of the Bi-Monthly Meeting of the Chignal Parish Council held at the Chignal & Mashbury Village Hall, on Monday 11th November 2019

Note:

Resignation of Cllr Anstey

Thanks for leading the Parish Plan, Defibrillator. Over 5 years' service. Best wishes for Shropshire.

Co-Option of New member

Jon Lewis is welcomed to the Parish Council.

2019/065 Chairman's Welcome

Highlighted BBC Essex has covered the Chignals in two radio programmes – The Orchard, The Village Hall, Local Businesses, Bats in Churches project. 83.9kgs of food donated to the foodbank during Harvest Festival and the Orchard Fruit Celebration. UK Power networks random power cuts highlighted. WW 1 display was out on the parish display boards.

Chairperson Ballard

Councillors Anstey, Feltwell, Nelson, Towns, Elwick and Lewis

2019/066 Apologies for Absence

None

2019/067 Register of Declarations of Interests and request for dispensation

Cllr Ballard – Member of the Croquet Club – 2019/075

Cllr Feltwell – Member of the Croquet Club – 2019/075

Cllr Towns – Member of the Village hall Committee – 2019/076

2019/068 Public Open Session

13 Members of the Public

Stella – RCCE – United In-Kind Campaign across Essex. Support from Provide. Learning together, connecting with each other and being kind to one another. Working to reduce loneliness as this can lead to poor health. Work to highlight best practice and training. 'Timebank' allows volunteering to be banked for exchange and does create some insurance liability cover. Potential contact with the Chignal Community Group and the Chignals with Mashbury Friends Group and exchange of best practice, such as the Chignal Information Booklet.

Telegraph Wires - Trying to influence Open Reach to put wires underground. Can the Parish Council have a policy of all overhead wires to go underground?

Chairman's Signature1

Playing field improvements – Email has been sent out, Information on noticeboards, some information has been put into some resident’s doors and details are in the Parish News – but this has not reached residents yet.

“Hardoak”, Chignal St James – Concerns about highways incursion onto Mashbury Road on a blind bend by the red barriers put in place 2 months ago.

2019/069 Planning Applications

- 1 . 19/01522/FUL Single storey rear extension to The Orangery, The Green, Chignal St James

The proposed single storey rear extension is to provide a therapy pool. No information is provided in the application on the drainage arrangements for the pool. There are concerns about possible chemical pollution from wastewater draining into the River Can.

Permission was granted earlier this year for an 8m x 5m flat roofed white rendered building to provide storage and a garden room (19/00275/FUL) for The Orangery. It is noted that this proposed building is not shown on the drawings accompanying this planning application. This building is large in relation to the garden area at the rear of the house. The proposed rear extension to the house plus this garden building would together form an almost continuous 16 meters of solid wall immediately adjacent to footpath 24. The proposed rear extension and the outbuilding would also be visible from bridleway 33 which links The Green to Pengy Mill.

The Orangery is very close to the water meadows bordering the river Can in an area of local landscape value which has a high sensitivity to development. The Chignal Villages Design Statement, (Page 21) recommends that developments such as extensions should not fill the available space as it is important in a rural community to provide views of the countryside beyond. The cumulative effect of the garden building and the rear extension is considered to be overdevelopment of this site.

If the rear extension was to be approved, this should be on condition that the garden building (19/00275/FUL) should not be developed. In addition, the therapy pool should be used only for purposes incidental to the enjoyment of the residents of ‘The Orangery’ and as such, shall not be used for any trade, industry or other use whatsoever.

The Parish Council would recommend refusal of this application unless the above conditions are imposed.

It was noted that this application has now been approved with no mention of the Parish Council’s comments.

The City Council to be asked whether the Environment Agency commented on the application regarding possible pollution of the River Can. This stretch of the river is tested on a regular basis.

2. Persimmon Homes development updates

Persimmon Phase 2 has started to have the foundations installed.

Persimmon Phase 1 – some of the houses have been completed and the expectation is that some owners will move in before Christmas.

Chairman’s Signature2

The new road has been built but the BT poles at either end leading onto Chignal Road have not been removed so this has delayed the work. The old Hollow Lane has been partially removed and no delivery vehicles have used this road for the last two months. This area will be landscaped. Utilities are sporadic with both Water and Electricity being taken offline. The new haul road and a cut through to the Old Hollow Lane are being used to access the site.

Resolution: Contact Chelmsford City Council Planners raising concerns that the correct access to the Persimmon Homes site has not be put in place.

2019/070 County and City Councillors' Reports

- a. Essex County Councillor Report - action is being taken on issues raised at the Coffee Morning
- b. Chelmsford City Councillor Report - will attend next Coffee Morning on 4th December

2019/071 To note the Orchard Sub Committee minutes of 8th November 2019
Increasing yield of fruit from the Orchard this year.

Resolution Noted

2019/072 To confirm the full Council Minutes of 9th September 2019

Resolution Confirmed

2019/073 Representatives' Reports: to note

- A) Playing Field - Suggest a Hedge Cut around the Playing Field
- B) Village Hall Liaison - Temporary Heating issue – should be fixed later
First Saturday in December Mince Pie event
First Saturday in June for the Village Hall fete
- C) Newsletter Including Website - Large volume of articles has delayed the newsletter
Consider changing the publication date of the newsletter.
Next edition before Christmas.
- D) Community Safety - New Representative – Jon Lewis
Defibrillator is owned by the Parish Council
Training Course online – to be arranged at Village Hall
- E) Highways (to include Hedges) – Report potholes online and inform Malcolm Feltwell
- F) Footpaths / Bridleways - Nothing to report
- G) Telephone Box - Chignal St. James – Nothing to report

Chairman's Signature3

H) Tree Warden - Chelmsford City Council has pledged to
 plant 150,000 trees across the area.

2019/074 Finance:
 Account Balances:
 Cheque Account £ 7,720.88
 Saving Account £ 48,087.48
 Income (in figures above)
 Cheque Account £747.21 VAT
 Cheque Account £3692.50 Precept

 Total £55,808.36

 Not received yet Cheque Account £133.62 - CIL

To approve Cheques to be signed and issued:

Cheque nr	Item	Cheque Value
100869	Chelmsford DBF	106.89
100870	Clr Feltwell - orchard	115.56
100871	Clr Anstey - printing	207.00
100872	TAYLOR AGRICULTURAL	234.00
100873	clerks' wages - November	93.53
100874	HMRC - November	23.40
100875	ESSEX PENSION FUND	119.75
100876	clerks' wages - October	93.53
100877	HMRC October	23.40
100878	ESSEX PENSION FUND	119.75
100879	DM Payroll	£36.50

Resolution The Payments were approved

2019/075 Proposal on the Playing Field improvements

Chairman's Signature4

Car Parking - Create 4 Parking spaces with a lockable height restriction bar. 3 quotes received.

Resolution: Expenditure approved

Improve access from the Village Hall and remove hedging

Resolution: Expenditure approved

- The Football Goal
- The Croquet Lawn and Maintenance – Croquet Club to provide a maintenance plan.
- The Gazebo

Resolution: Defer until the next meeting in January

2019/076 Requests for Cll expenditure:
1. Shed for the Village Hall.
A timber building would be £10-£12,000 but a more substantial storage building would be £15,000.
8.5m long by 3.5m wide. Clad like the Village Hall. Electric lighting installed.

Resolution – Item to be reviewed by the Village Hall committee to investigate specification and potential costs.

2019/077 Update on options to improve the security of the Parish.

ANPR cameras for the Parish between £6,000 and £12,000.

Resolution: Defer until next Community Meeting in Spring.

2019/078 Sewage Tank Regulation 2020: Proposed meeting organised by Cllr Aldridge for Parish Councils with the Environment Agency.

Resolution Confirm with Cllr Aldridge

2019/079 Review and sign the bank reconciliation.

Resolution: Confirmed and agreed

2019/080 Budget for 2020/2021

Resolution Budget approved at £7600

2019/081 Precept for 2020/2021

Resolution Agreed at £7600: an increase of 2.83% but this will be a reduction per band D of £5.93 per annum.

Chairman's Signature5

2019/082 Discuss the requirement to Purchase an external Hard File for the Parish artwork

Resolution: Agreed to spend up to £100

2019/083 Discuss the situation at The Three Elms public house
The public house has closed. The expectation is that this will not re-open as a business.

2019/084 125 years of the Parish Council – Formed 1894
4th Dec 1894 was the first meeting with 5 Councillors.

2019/085 Discuss VE Day celebrations 2020
Community Group and the Orchard Committee has plans for Saturday 9th May and the St Nicolas Church has arranged bell ringing on Friday 8th May.

2019/086 Option for a new website to replace the Essex.Net website

Resolution: Sub Committee to be created to look at options led by Cllr Nelson

2019/087 Publication of an updated Chignal Information Booklet: copies to be delivered with Chignal News

2019/088 Opening the Village Hall during high temperatures.

Resolution: Defer to next meeting

2019/089 Additional Cheque signatories required

Resolution: Cllrs Nelson and Lewis to be added to the account.

2019/090 Online payments – standing orders for Pension, Salary and Paye

Resolution: Approved

2019/091 Items for next Agenda

- Conservation – Cllr Lewis
- Playing field
- Website
- Community event
- Training for Cllr Lewis

Meeting closed 21:45
Will adshead-Grant
Clerk to the Council