

Chignal Parish Council

C/O 45 Cherry Garden Road , Great Waltham, Chelmsford , Essex, CM3 1DH

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Clerk: Will Adshead-Grant

Chair : Lynn Ballard

Website: e-voice.org.uk/Chignal-Parish

Vice Chair : Linda Nelson

Minutes of the Virtual Bi-Monthly Meeting of the Chignal Parish Council held on Monday 11th May 2020

2020/134 Chairman's Welcome

Our first ever Virtual meeting of the Parish Council.

Chairperson Ballard

Councillors Towns, Nelson, Elwick, Feltwell and Lewis

2020/135 Apologies for Absence

None

2020/136 Register of Declarations of Interests and any requests for dispensation

None

2020/137 Public Open Session for any matters that need to be drawn to the Parish Council's attention
5 members of the public.

1 person to discuss the Football Goals – Item 147.

Concerns raised about motorbikes at the old quarry site.

A resident raised concerns over the bunds around the two barns at Beaumont Oates.

2020/138 Planning Applications

1. Update on the Persimmon Homes development and consultation on Hollow Lane improvements
The building work has restarted but adheres to social distancing. Site already started will be continued but additional excavation has been paused. All current plots will be completed. Hollow lane works not completed.

2. .20/00511/FUL, 2 Chignal Hall Lane – approval of comments

Resolution Comments approved

3. .20/00121/FUL, Land and buildings west of Beaumont Otes, Chignal Road - amendments

Resolution No additional comments

4. Update on the Warren Farm Master Plan

Public consultation on the Warren Farm Master Plan expected following approval of the Chelmsford Local Plan by the City Council on 27th May.

2020/139 Clerks Report

- o Annual Accounts – items 151 and 152
- o Internal Auditor - Item 153
- o Insurance Renewal £223.44 – LTA £212.27 – 3 Years

Resolution Send the insurance renewal to all members.

Resolution Insurance renewal approved.

2020/140 County and City Councillors' Reports

- a. Essex County Councillor Report Essex County Council facing large shortfall in budgets and having to use reserves. Shortfall to be met by Central Government. Recycling centres to reopen with social distancing measures. County Park Car Parks under review on when to re-open.

b. Chelmsford City Councillor Report Apologies. Local Plan due 27th May.

2020/141 Confirmation of the minutes of the meeting of the Council on 9th March 2020

Resolution The Minutes were confirmed.

2020/142

Finance:

Account Balances:

Cheque Account £ 3817.55

Saving Account £ 36,099

Income (in figures above)

Cheque Account £ 3,800 Precept ½ Payment

Total £ **45,929**

Income Awaited:

CIL £28,262.20 due next few days

To approve Cheques to be signed and issued:

Cheque nr	Item	Cheque Value	Budget Classification
100910	Essex Pension Fund-April	£123.72	Clerks Salary
100911	HMRC-April	£23.20	Clerks Salary
100912	Clerk wages -April	£93.73	Clerks Salary
100913	Clerk wages -May	£93.53	Clerks Salary
100914	Essex Pension Fund-May	£123.72	Clerks Salary
100915	HMRC-May	£23.40	Clerks Salary
100916	EALC	£142.11	SUBS
100917	CAS - Insurance	£212.27	Insurance

Total Payments £835.68

Resolution The Cheques were approved and signed

2020/143

Report on COVID-19 impact in the parish

Great Community support. E-mail support system set up. Support available and phone call support, shopping or medicine collection. VH is closed until 13th June. Lodge bus service is still running.

2020/144

Report on ASB at Little Hollows

Issues started to arise in November 2019 in some flats managed by Clarion Housing. Frequent visitors at random times of days and night. A neighbourhood watch scheme was set up which included video evidence being gathered. Clarion Housing worked with Essex Police and the Neighbourhood watch at Little Hollows . A high number of complaints was received by the Chief Constable. Eventually a raid was undertaken by Essex Police and although there were no drugs found – the raid was a success as a lit of stolen goods were recovered from the flats.

Resolution Chairman to follow up on letter sent to MP Kemi Badenoch which our highlighted concerns.

2020/145

Re-scheduling of the Community Meeting discussion of security cameras and other community safety matters

Resolution Meeting with the Camera company based at Boyton Hall to be arranged to discuss the scope.

2020/146 Update on the Community Orchard

The Orchard is open for daily exercise during the Corvid pandemic. Grass has been cut – but a charger is required for the mower to keep the battery trickle charged.

The daffodil bulbs gifted by Gardening Express flowered in April.

2020/147 Update on Playing Field Improvements – report from working group

The 4 car space Car Park has been created. The Croquet court has been laid out and marked with oak posts. The ground has been cut. The Oak Gazebo is on order with Shire Oak. The Concrete base is on order with Tamlyn. A decision is needed on the goal post replacement on size and location.

Resolution Public consultation on the Goal Post – Size and Location

2020/148 Update on the Parish Council website

Site is up and running. **E-voice.org.uk/chingal-Parish**.

2020/149 Discussion of The Three Elms site

Wellington Pub Company. Managed by Criterion Asset Management. The Pub is no longer listed as available.

Resolution Write to Criterion Asset Management.

Resolution Consider registering the Three Elms as an Asset of Community Value

2020/150 Clerk's Annual Appraisal

Resolution Meeting to be set up in three months' time with Cllr Towns, Ballard and Nelson.

2020/151 To confirm and sign the Annual Governance Statement which forms section 1 of the Annual Return for Local Councils, Internal Drainage Boards and other smaller authorities in England for the year ended 31st March 2020 – The Clerk

Resolution The annual governance statement was approved, and the AGAR signed.

2020/152 To adopt the Annual Accounts for the year ended 31st March 2020 – Pre-Audit and to sign the Annual Return for the year ended 31st March 2020.

Resolution The accounts were approved, and the AGAR signed.

2020/153 To Re-appoint Mr Maurice Howard as the Internal Auditor

Resolution The appointment was approved.

2020/154 Cil Applications

- Village Hall shed

Resolution Defer to Next meeting

- Improvements to the Croquet court – response from the Croquet Club

The club will remain an informal Social club that plays croquet amongst its members. The Club is committed to continue cutting the grass. They will investigate a mower and the specification required. No more improvement works to the courts will be requested.

Resolution Response from the Croquet club noted.

2020/155 Items for next Agenda

- Scramble bikes on the old Pit – Cllr Lewis
- Scramble bikes on the bridleways – Cllr Towns
- Increase in Fly Tipping – Cllr Nelson
- Cil – VH Shed
- Playing field – Goal – Outcome of the consultation.

Meeting Closed 21:00

Will Adshead-Grant

Clerk to the Council