

Chignal Parish Council

C/O 45 Cherry Garden Road, Great Waltham, Chelmsford, Essex, CM3 1DH

Tel: 01245 360811 Email: Clerk@Chignal-pc.gov.uk

Clerk: Will Adshead-Grant

Chair: Lynn Ballard.

Website: e-voice.org.uk/Chignal-Parish

Website: chignalparish.org.uk

Vice Chair: Linda Nelson.

Posted: 08.01.2025

You are hereby summonsed to attend the Bi-Monthly Meeting of the Chignal Parish Council to be held on Monday 13th January 2025 at **7.30pm** for transacting the following business.

w j adshead-grant, Clerk.

The Public and Press are cordially invited to be present. Members of the public are invited to address the Council at the Public Open Session.

2024/797 Chair's Welcome.

2024/798 Apologies for Absence.

2024/799 Confirmation of the minutes of the meeting of the Parish Council held on 11th November 2024.

2024/800 Note the minutes of the Orchard subcommittee held on 7th January 2025.

2024/801 Declarations of Interests of members and any requests for dispensation.

2024/802 Public Open Session for any matters that need to be drawn to the Parish Council's attention. (The items do not need to be on the current agenda).

2024/803 County and City Councillors' Reports.

- i. Essex County Councillor Report – Cllr Mike Steel
- ii. Chelmsford City Councillor Report - Cllr Nicolette Chambers

2024/804 Planning.

- Note the decisions by Chelmsford City Council Planning:

<u>Reference</u>	<u>Address</u>	<u>Status</u>
24/01480/FUL	Dwelling At Hard Oak Mashbury Road Chignal St James Chelmsford Essex CM1 4TZ	Application Permitted
24/01059/CLEUD	Hard Oak Mashbury Road Chignal St James Chelmsford Essex CM1 4TZ	Application Permitted
24/01172/FUL	Howletts Hall Mashbury Road Chignal St James Chelmsford Essex CM1 4TP	Application Permitted

- **Norwich to Tilbury:**

Update on NW/SW Chelmsford parishes group's activities

Finance

2024/805 Finance:

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Essex Local Nature Recovery projects and refurbishment and uses for the telephone box by The Green, (paper attached).

2024/812 Community Communications Working Group, 29th November:

Update on actions, (minutes attached). Consider roll-out of Chignal parish branding: 2-hour training session led by graphic designer, Fran Layzell for Parish Council and Chignal groups and clubs.

2024/813 Discuss a policy and cost for the use of the Parish Council mower -

REPORTS AND UPDATES.

2024/814 Representatives' Reports: to discuss and debate any items.

- A) Little Hollows / Copperfield Place Liaison - Cllr Elwick
 - Landscaping.

- B) Village Hall Liaison - Cllr Towns

- C) Community Engagement - Cllr Nelson and Cllr Stainton
 - Update on changing the Parish website to gov.uk domain.
 - Use of gov.uk e-mails by all councillors and Clerk. Consider opportunities to maximise benefits of the new software to facilitate updates to the website and the roll-out of the Chignal parish branding.

- D) Community Safety – Cllr Lewis.
 - Update on additional defibrillators:
 - i. St Nicholas Church.
 - ii. Phone box by The Green.
 - Contractor to re-paint and refurbish in Spring 2025.
 - Defibrillator is to be installed in 2025.
 - Date for parish litter pick

- E) Highways (include Hedges) - Cllr Towns.
 - Update on LHP funding for village entry gates
 - Update on reinstalling the directional sign to Chignal Smealey at Hollow Lane/Chignal Road junction.

- F) Countryside conservation. – Cllr Lewis.
 - Essex Local Nature Recovery Strategy – update on public consultation.

2024/815 Items for the next Agenda

Next meetings:

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| Monday 10 th March 2025 | Annual Parish Meeting at 7pm followed by the Bi-Monthly Meeting at 7.30PM. |
| Monday 12 th May 2025 | Annual General Meeting and Bi-Monthly Meeting at 7.30PM. |