

Chignal Parish Council

C/O 45 Cherry Garden Road, Great Waltham, Chelmsford, Essex, CM3 1DH

Tel: 01245 360811 Email: Chignalpc@gmail.com

Clerk: Will Adshead-Grant

Chair: Lynn Ballard

Website: e-voice.org.uk/Chignal-Parish

Vice Chair: Linda Nelson

Posted:

You are hereby summonsed to attend the Bi-Monthly Meeting of the Chignal Parish Council on Monday 11th March 2024 at **7.00** for transacting the following business.

w j adshead-grant, Clerk.

The Public and Press are cordially invited to be present. Members of the public are invited to address the Council at the Public Open Session.

AGENDA

Governance

2023/678 Chairman's Welcome

2023/679 Apologies for Absence

2023/680 Register of Declarations of Interests and any requests for dispensation

2023/681 Confirmation of the minutes of the meeting of the Parish Council held on 08 01 2024.

2023/682 Note the Orchard sub-Committee minutes of 27th January 2024.

2023/683 Note the Orchard sub-Committee minutes of 6th March 2024.

2023/684 Public Open Session for any matters that need to be drawn to the Parish Council's attention.

2023/685 County and City Councillors' Reports

- i. Essex County Councillor Report – Cllr Mike Steel
- ii. Chelmsford City Councillor Report - Cllr Nicolette Chambers

Planning

2023/686 Planning Updates:

- Essex Minerals Local Plan Review – Public consultation running to 19th March 2024.
- Planning enforcement from CCC.

2023/687 Planning Applications:

Reference ↕	Address ↕	Type ↕	Status ↕
18/00001/MAS	Land North Of Warren House Roxwell Road Writtle Chelmsford Essex	Application	Pending Decision
21/01545/OUT	Land North Of Warren House Roxwell Road Writtle Chelmsford Essex	Application	Pending Consideration

Finance

2023/688 Implementation of community projects – consider feedback from residents / clubs / groups.

2023/689 Community Infrastructure Levy (CIL) – Consider applications for funding community projects.
Gazebos for the Village Fete and other community uses

2023/690 Chignal welcome / information booklet – consider updating and re printing in 2024.

2023/691 Finance:

Account Balances:

Cheque Account £ **8,081.66**

Orchard Account £ **1,191** (Included in cheque account)

Saving Account £ **44,092.46**

- Interest £161.65 to transfer to current account
- General Reserve £21,280.
- Cil £22,650.25

2023/692 To approve the following payments:

08.01.24	Essex pension fund - January	£166.43	salary
03.01.24	ICO - DD	£35.00	IT & Web
19.01.24	Cllr Ballard-Kneelers	£173.89	CILs
19.01.24	Cllr Ballard - Ladder	£259.00	CILs
15.02.24	AE Simmons - Walks guide	£145.00	CILs
15.03.2024	Cllr Ballard - Orchard Rakes	£107.50	Orchard
15.03.2024	HMRC PAYE - JANUARY	£47.80	salary
15.03.2024	DM Payroll	£60.00	salary
15.03.2024	CLERK SALARY & EXPENSES - JANUARY	£197.75	salary
15.03.2024	Essex Pension Fund - Feb	£165.43	salary
15.03.2024	HMRC PAYE - February	£47.80	salary
15.03.2024	CLERK SALARY & EXPENSES - February	£191.45	salary
15.03.2024	Essex Pension Fund - March	£165.43	salary
15.03.2024	HMRC PAYE - March	£47.80	salary
15.03.2024	CLERK SALARY & EXPENSES - March	£197.75	salary
15.03.2024	JcM - Hedge Cutting	£288.00	Orchard
15.03.2024	EALC	£90.00	training
15.03.2024	Cllr - Ballard - brush & pans	£36.77	Orchard
15.03.2024	re issue payment parishoner	£267.20	Reserve

Total £ **2,690.00**

2023/693 Review of the Bi-monthly bank reconciliation

REPORTS AND UPDATES

2023/694 Representatives' Reports: to discuss and debate any items.

- Little Hollows / Copperfield Place Liaison - Cllr Elwick
 - Completion of Copperfield Place landscaping work
 - Update from CCC Planning enforcement.
- Playing Field - Cllr Elwick and Cllr Towns

- Village Hall Liaison - Cllr Towns
- Community Engagement - Cllr Nelson
 - Community laptop – update on storage options.
 - Parish website launch - progress report and training.
 - Chignal News – proposed new format, content, frequency and circulation.
- Community Safety – Cllr Lewis
 - Update on options for siting and managing a Defibrillator in Chignal Smealey.
 - Love your Parish Day
 - Anti-Litter Road Signs
 - Clock Stock Festival at Boyton Hall Farm.
- Highways (include Hedges) - Cllr Towns
 - Update on LHP funding for village entry gates
 - Road Flooded – Update on clearing blocked road drains.
 - Directional sign to Chignal Smealey: Hollow Lane/Chignal Road junction
- Footpaths/Bridleways – Cllr Nelson and Cllr Towns
- Tree Warden - Cllr Ballard
- Countryside Conservation.

2023/695 Items for the next Agenda

Next meetings:

Monday 13th	May 2024	Monthly Meeting and AGM
Monday 8th	July 2024	Monthly Meeting
Monday 9th	September 2024	Monthly Meeting
Monday 11th	November 2024	Monthly Meeting