

# **Chignal Parish Council**

C/O 45 Cherry Garden Road, Great Waltham, Chelmsford, Essex, CM3 1DH

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Clerk: Will Adshead-Grant

Chair: Lynn Ballard

Website: [e-voice.org.uk/Chignal-Parish](http://e-voice.org.uk/Chignal-Parish)

Vice Chair: Linda Nelson

## **Posted: 02.01.2024**

You are hereby summonsed to attend the Bi-Monthly Meeting of the Chignal Parish Council on Monday 8<sup>th</sup> January 2024 at **7.30pm** for transacting the following business.

*w j adshead-grant, Clerk.*

The Public and Press are cordially invited to be present. Members of the public are invited to address the Council at the Public Open Session.

## **AGENDA**

### **Governance**

2023/651 Chairman's Welcome

2023/652 Apologies for Absence

2023/653 Register of Declarations of Interests and any requests for dispensation

2023/654 Confirmation of the minutes of the meeting of the Parish Council held on 13 .11. 2023.

2023/655 Note the Orchard sub-Committee minutes of 3<sup>rd</sup> January 2024.

2023/656 Public Open Session for any matters that need to be drawn to the Parish Council's attention.  
The item does not need to be on the current agenda.

2023/657 County and City Councillors' Reports

- i. Essex County Councillor Report – Cllr Mike Steel
- ii. Chelmsford City Councillor Report - Cllr Nicolette Chambers

### **Planning**

2023/658 Planning Updates:

- National Grid – Norwich to Tilbury transmission options – update on public consultation and government funding for offshore coordination.
- Planning enforcement from CCC.

2023/659 Planning Applications:

<a href="#">Reference</a>	<a href="#">Address</a>	<a href="#">Status</a>
18/00001/MAS	Land North of Warren House Roxwell Road Writtle Chelmsford Essex	Pending Decision
21/01545/OUT	Land North of Warren House Roxwell Road Writtle Chelmsford Essex	Pending Consideration
23/01421/FUL	Barn South Hillcroft Chignal Road Chignal Smealy Chelmsford Essex	Application Permitted
23/01092/FUL	The Three Elms Mashbury Road Chignal St James Chelmsford Essex CM1 4TZ	Application Refused
23/00972/FUL	Woodhall Farm Chignal Road Chignal Smealy Chelmsford Essex CM1 4SU	Application Permitted

### **Finance**

2023/670 Implementation of community projects – consider feedback from residents / clubs / groups.

2023/671 Community Infrastructure Levy (CIL) – Consider applications for funding community projects.

- Community Orchard – Ladder, kneelers, forks and hoes.

2023/672 Chignal welcome / information booklet – consider updating and re printing in 2024.

2023/673 Finance:

Account Balances:

**Cheque Account** £ **8,840.98**

- Community Event £140 (Croquet Club pitch hire)
- Interest receipt £135.90

**Orchard Account** £ **1,558.27** (Included in cheque account)

- Community Event £150 (included in orchard account above)

**Saving Account** £ **43,930.91**

- General Reserve £21,280.
- Cil £22,650.25
- Cil (Beaumont Otes) £2353.25 (included in Cil total above)

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**Total** £ **52,771.89**

2023/674 To approve the following payments:

Chignal & Mashbury Village Hall - annual storage hire	£20.00	Reserve
HMRC- Paye- December	£80.60	salary
Essex Pension fund- December	£219.73	salary
clerk salary & expenses - December	£328.77	salary
Cllr Ballard - Orchard Rakes	£107.50	Orchard
Essex pension fund - January	£166.43	salary
HMRC PAYE - JANUARY	£47.80	salary
DM Payroll	£60.00	salary
CLERK SALARY & EXPENSES - JANUARY	£197.75	salary

**Totals** £ **1,228.58**

2023/675 Review of the Bi-monthly bank reconciliation

## **REPORTS AND UPDATES**

2023/676 Representatives' Reports: to discuss and debate any items.

- Little Hollows / Copperfield Place Liaison - Cllr Elwick
  - Completion of Copperfield Place landscaping work
  - Update from CCC Planning enforcement.
- Playing Field - Cllr Elwick and Cllr Towns
- Village Hall Liaison - Cllr Towns
- Community Engagement - Cllr Nelson
  - Community laptop – update on storage options.
  - Parish website launch = progress report and training.
  - Chignal News – proposed new format, content, frequency and circulation.
- Community Safety – Cllr Lewis

- Update on options for siting and managing a Defibrillator in Chignal Smealey.
- Clockstock festival, Boyton Hall Farm, June 2024 – feedback from CCC licensing committee.
  
- Highways (include Hedges) - Cllr Towns
  - Update on LHP funding for village entry gates
  - Potholes- inadequate repairs on Mashbury road opposite Gardening express entrance.
  - Road Flooded – Update on clearing blocked road drains.
  - Directional sign to Chignal Smealey: Hollow Lane/Chignal Road junction
  
- Footpaths/Bridleways – Cllr Nelson and Cllr Towns
  - Footpath 30 Chignal - Unofficial Diversion
  
- Tree Warden - Cllr Ballard
  
- Countryside Conservation.
  - Essex local nature recovery strategy. Report on briefing for Parish Councils.

2023/677      Items for the next Agenda

**Next meetings:**

Monday 11 <sup>th</sup>	March 2024	Monthly Meeting & Annual Parish Meeting
Monday 13 <sup>th</sup>	May 2024	Monthly Meeting and AGM
Monday 8 <sup>th</sup>	July 2024	Monthly Meeting
Monday 9 <sup>th</sup>	September 2024	Monthly Meeting
Monday 11 <sup>th</sup>	November 2024	Monthly Meeting