

**Chignal Parish Council**

C/O 45 Cherry Garden Road, Great Waltham, Chelmsford, Essex, CM3 1DH

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Clerk: Will Adshead-Grant

Chair: Lynn Ballard

Website: [e-voice.org.uk/Chignal-Parish](http://e-voice.org.uk/Chignal-Parish)

Vice Chair: Linda Nelson

Facebook: [Chignals & Mashbury Community page](#)

**Posted**

You are hereby summonsed to attend the Bi-Monthly Meeting of the Chignal Parish Council on Monday 13<sup>th</sup> March 2023 at **7.00pm** in the Chignal & Mashbury Village Hall for transacting the following business.  
*w j adshead-grant, Clerk.*

The Public and Press are cordially invited to be present. Members of the public are invited to address the Council at the Public Open Session.

**AGENDA**

**Governance**

2022/527 Chairman's Welcome

2022/528 Apologies for Absence

2022/529 Register of Declarations of Interests and any requests for dispensation

2022/530 Public Open Session for any matters that need to be drawn to the Parish Council's attention. The item does not need to be on the current agenda.

2022/531 County and City Councillors' Reports

- i. Essex County Councillor Report – Cllr Mike Steel
- ii. Chelmsford City Councillor Report - Cllr Nicolette Chambers

2022/532 Confirmation of the minutes of the Bi-Monthly meeting of the Parish Council held on the 09.01.2023

2022/533 Note the Orchard sub-Committee minutes of 1<sup>st</sup> March 2023

2022/534 Parish Elections 4<sup>th</sup> May 2023.

**Planning**

2022/535 Planning Application Updates:

<u>Reference</u>	<u>Address</u>	<u>Status</u>
18/00001/MAS	Land North Of Warren House Roxwell Road Writtle Chelmsford Essex	Pending Decision
21/01545/OUT	Land North Of Warren House Roxwell Road Writtle Chelmsford Essex	Pending Consideration
22/02256/FUL	2 Ivy Cottages Mashbury Road Chignal St James Chelmsford Essex CM1 4TP	Pending Decision
22/02051/FUL	The Old Rectory Chignal Road Chignal Smealy Chelmsford Essex CM1 4SZ	Application Permitted

- 2022/536 Chelmsford Local Plan Review: public consultation report. Next consultation, early 2024.
- 2022/537 National Grid, East Anglia Green: public consultation in Spring 2023
- 2022/538 Barns west of Beaumont Otes Cottage: update on discharge of conditions and site name
- 2022/539 Wych Elm: Planning Enforcement action.
- 2022/540 Planning Application: 22/02256/FUL. 2 Ivy Cottages, Mashbury Road, Chignal St James, Chelmsford. Replacement dwelling with detached garage. Comments submitted.
- 2022/541 Planning application: 22/02218/FUL. Replacement detached double garage.2 Whitelead Cottages, Mashbury Road, Chignal Smealy, Chelmsford CM1 4TD Comments submitted.

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## **Finance**

2022/542 Account Balances:

<b>Current Account</b>	<b>£ 6,544.19</b>
<b>Reserve Account</b>	<b>£ 41,804.65</b>
Orchard Account	£2175.05
Cil Account	£18,297
Parish Reserve	£21,332.6
<b>Grand Total</b>	<b>£ 48,358.84</b>

2022/543 To approve Payments (online):

*To be confirmed*

2022/544 Review of the Bi-monthly bank reconciliation

*To be confirmed*

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## **Reports and Updates**

2022/545      Representatives' Reports: to discuss and debate any items.

- A) Little Hollows / Copperfield Liaison - Cllr Elwick
  - permanent closure of Hollow Lane;
  - road signage
  - damage caused by parking on former Hollow Lane.
- B) Playing Field - Cllrs Elwick, Towns and Nelson
  - car park usage
  - review of quotes for grass cutting
  - Security review of benches after treatment
- C) Village Hall Liaison - Cllr Towns
- D) Community Engagement    - Cllrs Nelson and Stainton
  - update on parish website
  - purchase of a community laptop and printer with EALC grant support.
- E) Community Safety – Cllr Lewis
  - review of Parish Clean-up on 4<sup>th</sup> March
- F) Highways (include Hedges) - Cllr Ballard, Towns and Elwick
  - feedback on LHP funding for village entry gates
- G) Footpaths/Bridleways – Cllr Nelson and Cllr Towns
- H) Tree Warden - Cllr Ballard
- I) Countryside conservation and climate change (Inc Friends of the Nature Park)  
Cllr Ballard, Lewis, Nelson, and Stainton

2022/546      Cil Applications

- CIL bid for a picnic table in the Community Orchard

2022/ 547      **King's Coronation:**

update on community events.

2022/548      Items for the next Agenda

Thursday	4 <sup>th</sup>	May	Parish Elections
Monday	15 <sup>th</sup>	May	AGM & Bi-Monthly Meeting
Monday	10 <sup>th</sup>	July	Bi-Monthly Meeting
Monday	11 <sup>th</sup>	September	Bi-Monthly Meeting
Monday	13 <sup>th</sup>	November	Bi-Monthly Meeting