

Chignal Parish Council

C/O 45 Cherry Garden Road, Great Waltham, Chelmsford, Essex, CM3 1DH

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Clerk: Will Adshead-Grant

Chair: Lynn Ballard

Website: e-voice.org.uk/Chignal-Parish

Vice Chair: Linda Nelson

Posted Wednesday 04.01.2023

You are hereby summonsed to attend the Bi-Monthly Meeting of the Chignal Parish Council on Monday 9th 2023 at **7.30pm** for transacting the following business.

w j adshead-grant, Clerk.

The Public and Press are cordially invited to be present. Members of the public are invited to address the Council at the Public Open Session.

AGENDA

Governance

2022/508 Chairman's Welcome

2022/509 Apologies for Absence

2022/510 Register of Declarations of Interests and any requests for dispensation

2022/511 Public Open Session for any matters that need to be drawn to the Parish Council's attention.
(The item does not need to be on the current agenda).

2022/512 County and City Councillors' Reports

- i. Essex County Councillor Report – Cllr Mike Steel
- ii. Chelmsford City Councillor Report - Cllr Nicolette Chambers

2022/513 Confirmation of the minutes of the meeting of the Parish Council held on 14th November 2022.

2022/514 Note the Orchard sub-Committee minutes of 4th January 2023.

2022/515 Notification of Parish Council elections, 4th May 2023

2022/516 Community Resilience - external speaker

Planning

2022/517 Planning Decisions:

<u>Reference</u>	<u>Address</u>	<u>Status</u>
18/00001/MAS	Land North Of Warren House Roxwell Road Writtle Chelmsford Essex	Pending Decision
21/01545/OUT	Land North Of Warren House Roxwell Road Writtle Chelmsford Essex	Pending Consideration
22/02051/FUL	The Old Rectory Chignal Road Chignal Smealy Chelmsford Essex CM1 4SZ	Pending Consideration

2022/518 22/02051/FUL: The Old Rectory, Chignal Road, Chignal Smealy. Proposed swimming pool outbuilding.

Comments submitted: recommended Approval.

2022/519 Barns west of Beaumont Otes: update on amended planning application and discharge of conditions

2022/520 National Grid East Anglia Green proposals:
Parish Council's response to the Environmental Impact Assessment Scoping Report;
National Grid update on costs for on-shore and off-shore transmission routes

2022/521 Discuss concerns about the works at Wych Elm

Finance

2022/522 Finance:
Account Balances: **Cheque Account** £ **7,663.51**

Included in figures above:
Income Interest £22.32

Orchard Account £2,095.17

Saving Account £ **41,804.66**

- General Reserve £21,464.58
- Cil £20,340.08

Total £ **49,468.17**

To approve the following payments:

09.01.2023	ICO - Direct debit	£35.00	Reserve
09.01.2022	D M Payroll - half annual payroll service	£60.00	salary
09.01.2022	January Salary	£182.60	salary
09.01.2022	Essex Pension Fund - January	£153.65	salary
09.01.2022	Essex Pension Fune - December	£204.35	salary
09.01.2022	HMRC - PAYE - January	£42.80	salary
09.01.2022	Cllr Lewis - Bee House	£59.44	Orchard
09.01.2022	December Salary	£302.08	salary
09.01.2022	HMRC - PAYE - December	£75.40	salary

Total **£1,115.32**

2022/523 Potential Cil Projects 2023

- Orchard bench.
- Orchard access / steps

2022/524 Review of Bank reconciliation

REPORTS AND UPDATES

2022/525 Representatives' Reports: to discuss and debate any items.

- A) Little Hollows / Copperfield Place Liaison - Cllr Elwick
- Update on the closure of Hollow Lane.
- B) Playing Field - Cllr Elwick and Cllr Towns
- Discuss purchase of preservation oil for Benches
- C) Village Hall Liaison - Cllr Towns
- D) Community Engagement - Cllr Nelson and Cllr Stainton

- Website – update on training for clubs, groups, and launch
 - Chignal News – last printed edition
- E) Community Safety – Cllr Lewis
- Chignal Community Resilience Plan – approval of final version.
 - Parish Clean Up- March 2023
- F) Highways (include Hedges) - Cllr Towns, Cllr Ballard, and Cllr Elwick
- Chignal Road – Consider a traffic count.
 - Feedback from Highways on the LHP scheme for Village Gateways.
 - Road Jetting – to improve drainage and follow on actions.
- G) Footpaths/Bridleways – Cllr Nelson and Cllr Towns
- H) Tree Warden - Cllr Ballard
- I) Countryside Conservation - Cllr Ballard, Cllr Lewis, Cllr Nelson, and Cllr Stainton

2022/526

Items for the next Agenda

Next meetings:

Monday	13 th	March	Bi-Monthly Meeting and Annual Assembly of the Parish
Thursday	4 th	May	Parish Elections
Monday	15 th	May	AGM & Bi-Monthly Meeting
Monday	10 th	July	Bi-Monthly Meeting
Monday	11 th	September	Bi-Monthly Meeting
Monday	13 th	November	Bi-Monthly Meeting