

Chignal Parish Council

C/O 45 Cherry Garden Road, Great Waltham, Chelmsford, Essex, CM3 1DH

Tel: 01245 360811 Email: Chignalpc@gmail.com

Clerk: Will Adshead-Grant

Chair: Lynn Ballard

Website: e-voice.org.uk/Chignal-Parish

Vice Chair: Linda Nelson

Facebook: [Chignals & Mashbury Community page](#)

Posted Tuesday 04.01.2022

You are hereby summonsed to attend the Bi-Monthly Meeting of the Chignal Parish Council on Monday 10th January 2021 at **7.30pm** in the Chignal & Mashbury Village Hall for transacting the following business.
w j adshead-grant, Clerk.

The Public and Press are cordially invited to be present. Members of the public are invited to address the Council at the Public Open Session.

AGENDA

Governance

2021/368 Chairman's Welcome

2021/369 Apologies for Absence

2021/370 Register of Declarations of Interests and any requests for dispensation

2021/371 Public Open Session for any matters that need to be drawn to the Parish Council's attention. The item does not need to be on the current agenda.

2021/372 County and City Councillors' Reports

- i. Essex County Councillor Report – Cllr Mike Steel
- ii. Chelmsford City Councillor Report - Cllr Nicolette Chambers

2021/373 Confirmation of the minutes of the Bi-Monthly meeting of the Parish Council on the 8th November 2021

2021/374 Note the Orchard sub-Committee minutes of 6th Jan 2022.

2021/375 Update on the Chelmsford Governance Review Final Consultation

City Council's Governance Committee on 2 February 2022 to draft final review recommendations prior to consideration by Full Council on 23 February.

Planning

2021/376 Planning Application Updates:

<u>Reference</u>	<u>Address</u>	<u>Status</u>
21/02170/FUL	The Three Elms Mashbury Road Chignal St James Chelmsford Essex CM1 4TZ	Application Permitted
21/05254/TPO	The Old School Mashbury Road Chignal St James Chelmsford Essex CM1 4TS	Application Permitted
20/00121/S73	Land And Buildings West Of Beaumont Otes Cottage Chignal	Application Permitted

Finance

2021/377 Account Balances:

Current Account £1,555.51

Reserve Account £ 40,359.09

Orchard Account £469.87

Cil Account £22,800

Parish Reserve £17,089 (£3750 tree grant paid from this reserve)

Grand Total £ 41,914.60

2021/378 To approve Payments (online) :

04.11.2021		BANK CHARGES	£2.00	bank
21.11.2021	101015	Village Hill - ANNUAL RENT OF STORAGE SHED	£20.00	Reserve
21.11.2021	101016	DM PAYROLL	£120.00	Salary
09.12.2021		HMRC - PAYE	£36.60	paye
09.12.2021		Essex pension fund	£144.40	Pension
09.12.2021		Clerk Salary	£147.16	Salary
09.12.2021		Chelmsford DBF	£203.66	Newsletter
03.12.2021		CCC - Tree planting Copperfield road	£3,750.00	Reserve
06.12.2021		BANK CHARGES	£2.00	bank
09.12.2021		cllr elwick -	£73.65	Reserve
20.12.2021		Imperative training - defrib	£57.00	Reserve
11.01.2022		Essex pension fund	£148.98	Pension
11.01.2022		HMRC	£36.80	Paye
11.01.2022	DD	Information Commissioner's office	£35.00	Reserve
11.01.2022		Clerk Salary & Expenses	£155.24	Salary

Total £4,932.49

2021/379 Review of the Bi-monthly bank reconciliation

2021/380 Update on online banking with Barclays Bank

Reports and Updates

2021/381 Consultation on proposed Community Projects: residents' questionnaire included in Chignal News

Only 4 responses received. Highest priority village entry gates and low carbon community heating.

2021/382 Representatives' Reports: to discuss and debate any items.

- A) Little Hollows / Copperfield Liaison - Cllr Elwick
- B) Playing Field - Cllrs Elwick, Towns and Nelson
- C) Village Hall Liaison - Cllr Towns
- D) Community Engagement - Cllrs Nelson and Stainton
 - I. Report on Parish Facebook Page
 - II. Update on the website review
 - III. Update on the tender of the Printing of the Parish News
 - IV. approval to attend EALC training on Facebook for Parish Councils 1st March at a cost of £90 (+Vat)
- E) Community Safety – Cllr Lewis
 - I. Parish Litter Pick – agree Date in March
 - II. Update on security cameras to deter flytipping. Potential grant from the Crime Prevention Fund, (collaborate with rural communities and partners to understand rural communities and their issues in order to prevent crime). Deadline for applications is 13th February 2022.
- F) Highways (include Hedges) - Cllr Ballard, Towns and Elwick
 - I. Sections of parish roads liable to flood reported to Essex Highways
 - II. Closure of Hollow Lane
 - III. LHP - Village entry gates on Chignal Road/Breeds Road
- G) Footpaths/Bridleways – Cllr Nelson and Cllr Towns
- H) Tree Warden - Cllr Ballard
 - I. Chelmsford City Council Green Grant funding of £3,750 awarded to cover cost of trees planted at Hollow Lane junction. Planned bulb planting in Autumn 2022.
- I) Countryside conservation and climate change (Inc Friends of the Nature park)
Cllr Ballard, Lewis, Nelson, and Stainton
 - I. Approval to purchase replacement chain and padlocks for the Friends of the Nature Park £55.00

2021/383 The Queen's Platinum Jubilee celebrations: update

2021/384 Items for the next Agenda

Next Bi-Monthly Meeting Monday 14th March 2022

Next Meetings

Monday 14 th	March 2022
Monday 9 th	May 2022
Monday 11 th	July 2022
Monday 12 th	September 2022
Monday 14 th	November 2022