

## Chignal Parish Council

C/O 45 Cherry Garden Road, Great Waltham, Chelmsford, Essex, CM3 1DH

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Clerk: Will Adshead-Grant

Chair: Lynn Ballard

Website: [e-voice.org.uk/Chignal-Parish](http://e-voice.org.uk/Chignal-Parish)

Vice Chair: Linda Nelson

Facebook: [Chignals & Mashbury Community page](#)

### **Posted Tuesday 04.01.2022**

You are hereby summonsed to attend the Bi-Monthly Meeting of the Chignal Parish Council on Monday 10<sup>th</sup> January 2021 at **7.30pm** in the Chignal & Mashbury Village Hall for transacting the following business.  
*w j adshead-grant, Clerk.*

The Public and Press are cordially invited to be present. Members of the public are invited to address the Council at the Public Open Session.

### **AGENDA**

#### **Governance**

2021/368      Chairman's Welcome

2021/369      Apologies for Absence

2021/370      Register of Declarations of Interests and any requests for dispensation

2021/371      Public Open Session for any matters that need to be drawn to the Parish Council's attention. The item does not need to be on the current agenda.

2021/372      County and City Councillors' Reports

- i. Essex County Councillor Report – Cllr Mike Steel
- ii. Chelmsford City Councillor Report - Cllr Nicolette Chambers

2021/373      Confirmation of the minutes of the Bi-Monthly meeting of the Parish Council on the 8<sup>th</sup> November 2021

2021/374      Note the Orchard sub-Committee minutes of 6<sup>th</sup> Jan 2022.

2021/375      Update on the Chelmsford Governance Review Final Consultation

City Council's Governance Committee on 2 February 2022 to draft final review recommendations prior to consideration by Full Council on 23 February.

#### **Planning**

2021/376      Planning Application Updates:

<u>Reference</u>	<u>Address</u>	<u>Status</u>
21/02170/FUL	The Three Elms Mashbury Road Chignal St James Chelmsford Essex CM1 4TZ	Application Permitted
21/05254/TPO	The Old School Mashbury Road Chignal St James Chelmsford Essex CM1 4TS	Application Permitted
20/00121/S73	Land And Buildings West Of Beaumont Otes Cottage Chignal	Application Permitted

## Finance

2021/377 Account Balances:

**Current Account** £1,555.51

**Reserve Account** £ 40,359.09

Orchard Account £469.87

Cil Account £22,800

Parish Reserve £17,089 (£3750 tree grant paid from this reserve)

**Grand Total** £ 41,914.60

2021/378 To approve Payments (online) :

04.11.2021		BANK CHARGES	£2.00	bank
21.11.2021	101015	Village Hill - ANNUAL RENT OF STORAGE SHED	£20.00	Reserve
21.11.2021	101016	DM PAYROLL	£120.00	Salary
09.12.2021		HMRC - PAYE	£36.60	paye
09.12.2021		Essex pension fund	£144.40	Pension
09.12.2021		Clerk Salary	£147.16	Salary
09.12.2021		Chelmsford DBF	£203.66	Newsletter
03.12.2021		CCC - Tree planting Copperfield road	£3,750.00	Reserve
06.12.2021		BANK CHARGES	£2.00	bank
09.12.2021		cllr elwick -	£73.65	Reserve
20.12.2021		Imperative training - defrib	£57.00	Reserve
11.01.2022		Essex pension fund	£148.98	Pension
11.01.2022		HMRC	£36.80	Paye
11.01.2022	DD	Information Commissioner's office	£35.00	Reserve
11.01.2022		Clerk Salary & Expenses	£155.24	Salary

**Total** £4,932.49

2021/379 Review of the Bi-monthly bank reconciliation

2021/380 Update on online banking with Barclays Bank

## Reports and Updates

2021/381 Consultation on proposed Community Projects: residents' questionnaire included in Chignal News

Only 4 responses received. Highest priority village entry gates and low carbon community heating.

2021/382      Representatives' Reports: to discuss and debate any items.

- A) Little Hollows / Copperfield Liaison - Cllr Elwick
- B) Playing Field - Cllrs Elwick, Towns and Nelson
- C) Village Hall Liaison - Cllr Towns
- D) Community Engagement    - Cllrs Nelson and Stainton
  - I.    Report on Parish Facebook Page
  - II.    Update on the website review
  - III.    Update on the tender of the Printing of the Parish News
- E) Community Safety – Cllr Lewis
  - I.    Parish Litter Pick – agree Date in March
  - II.    Update on security cameras to deter flytipping. Potential grant from the Crime Prevention Fund, (collaborate with rural communities and partners to understand rural communities and their issues in order to prevent crime). Deadline for applications is 13th February 2022.
- F) Highways (include Hedges) - Cllr Ballard, Towns and Elwick
  - I.    Sections of parish roads liable to flood reported to Essex Highways
  - II.    Closure of Hollow Lane
  - III.    LHP - Village entry gates on Chignal Road/Breeds Road
- G) Footpaths/Bridleways – Cllr Nelson and Cllr Towns
- H) Tree Warden - Cllr Ballard
  - I.    Chelmsford City Council Green Grant funding of £3,750 awarded to cover cost of trees planted at Hollow Lane junction. Planned bulb planting in Autumn 2022.
- I) Countryside conservation and climate change (Inc Friends of the Nature park)  
Cllr Ballard, Lewis, Nelson, and Stainton
  - I.    Approval to purchase replacement chain and padlocks for the Friends of the Nature Park £55.00

2021/383      Items for the next Agenda

**Next Bi-Monthly Meeting Monday 14<sup>th</sup> March 2022**

**Clerk on Holiday 2nd April to 9<sup>th</sup> April 2022**

Next Meetings

Monday 14 <sup>th</sup>	March 2022
Monday 9 <sup>th</sup>	May 2022
Monday 11 <sup>th</sup>	July 2022
Monday 12 <sup>th</sup>	September 2022
Monday 14 <sup>th</sup>	November 2022