

Chignal Parish Council

C/O 45 Cherry Garden Road, Great Waltham, Chelmsford, Essex, CM3 1DH

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Clerk: Will Adshead-Grant
Website: e-voice.org.uk/Chignal-Parish

Chair: Lynn Ballard
Vice Chair: Linda Nelson

Posted Sunday 05 09 2021

You are hereby summonsed to attend the Bi-Monthly Meeting of the Chignal Parish Council on Monday 13th September at **7.00pm** in the Chignal & Mashbury Village Hall for transacting the following business.
w j adshead-grant, Clerk.

The Public and Press are cordially invited to be present. Members of the public are invited to address the Council at the Public Open Session.

AGENDA

2021/324 Chairman's Welcome

2021/325 Apologies for Absence

2021/326 Register of Declarations of Interests and any requests for dispensation

2021/327 Public Open Session for any matters that need to be drawn to the Parish Council's attention. The item does not need to be on the current agenda.

2021/328 County and City Councillors' Reports

- i. Essex County Councillor Report – Cllr Mike Steel
- ii. Chelmsford City Councillor Report - Cllr Nicolette Chambers

2021/329 Confirmation of the minutes of the Bi-Monthly meeting of the Parish Council on 28.07.2021

2021/330 Note the Orchard sub-Committee minutes of 20th August 2021.

Planning

2021/331 Planning Decisions:

19/01522/S73	The Orangery The Green Chignal St James Chelmsford Essex CM1 4TY	Application Permitted
20/02039/FUL	Woodfall Chignal Road Chignal Smealy Chelmsford Essex CM1 4TA	Application Permitted

2021/332 Planning Applications:

Reference: 21/01545/OUT

Address: Land North Of Warren House Roxwell Road Writtle

Description of works: Outline application for Strategic Growth Site 2 comprising up to 880 new homes, primary school with co-located early years and childcare nursery, travelling showpersons site for five serviced plots, sports facilities including a pavilion/community centre, neighbourhood centre

(including retail, community, healthcare, office and residential uses), plus associated landscaping and habitat creation, public open space and play facilities, roads and infrastructure (all matters reserved except access), together with a detailed scheme in the south east corner for Phase 1A comprising 177 no. houses plus associated roads, parking and infrastructure (Landscaping reserved for Phase 1A).

2021/333 Update on Barn Conversions, west of Beaumont Otes Cottage

Finance

<u>2021/334</u>	Account Balances:	Cheque Account	£1,569.37
		Income	Interest
			£1.01
		Reserve Account	£ 43,358
		Orchard Account	£412
		Cil Account	£22,800
		Parish Reserve	£20,146
		Total	£ 44,927.37

2021/335 To approve Cheques to be signed and issued:

Date	chq no	Details	Total	Budget heading
04.08.21	100994	M G Howard	£150.00	Audit
04.08.21	100995	HMRC	£80.00	PAYE
04.08.21	100996	Taylor Agricultural Engineering	£384.00	Playing Field
04.08.21	100997	CHELMSFORD DBF- Footpath Maps	£100.00	CIL
04.08.21	100998	essex pension fund	£210.04	Pension
04.08.21	100999	Clerk (back pay)	£326.28	Salary
05.07.2021		BANK CHARGES	£2.00	bank
04.08.2021		BANK CHARGES	£2.00	bank
05.09.2021	100000	essex pension fund	£144.40	Pension
05.09.2021	100001	HMRC	36.80	PAYE
05.09.2021	100002	Clerk Salary	159.86	Salary
			£1,595.38	

2021/336 Review of the Bi-monthly bank reconciliation

2021/337 Update on getting the Parish Councillors online banking with Barclays Bank

2021/338 Update on Climate Change Community Meeting, Sat 2 October

2021/339 Discuss the new code of conduct from Chelmsford City Council

2021/340 Discuss the provisional Chelmsford Governance review

2021/341 Representatives' Reports: to discuss and debate any items.

- A) Litter Hollows / Copperfield Liaison - Cllr Elwick
 - Update on the Persimmon Homes development: completions, landscaping, road signs and Chignal Road/Hollow Lane's junction
- B) Playing Field - Cllrs Elwick, Towns and Nelson
 - Update on Gazebo, Information Board, car park security and tree works
- C) Village Hall Liaison - Cllr Towns
 - Progress report on construction of the storage building
- D) Community Engagement - Cllrs Nelson and Stainton
 - Chignal News
 - Progress on improving the website content.
 - Community Engagement, Enhanced Communications, and media channels
- E) Community Safety – Cllr Lewis
 - Update on installation and policy for collecting and using data from security cameras to deter fly tipping and other crimes.
- F) Highways (include Hedges) - Cllr Ballard, Towns and Elwick
 - Update on responses from Essex County Councillor to issues raised on highway drainage, verge and road surface damage, road signs and road names across the parish
 - Update on permanent extension of 40mph signs on Chignal Road, north of Hollow Lane
 - Update on proposal to restrict vehicle access to Hollow Lane.
 - Discuss LHP application for a 30mph speed limit on Chignal Road
 - Discuss funding of the village entry gates in Chignal Smealey. Estimated cost £10,500
 - Report on site meeting with City Council's Address Management officer re: new road name signs and actions to remedy incorrect road names
- G) Footpaths/Bridleways – Cllr Nelson and Cllr Towns
 - Consider measures to promote the Countryside Code;
- H) Tree Warden - Cllr Ballard
 - Application made for a Greener Chelmsford Grant for tree planting scheme
- I) Countryside conservation and climate change (Inc Friends of the Nature park)
Cllr Ballard, Lewis, Nelson, and Stainton

2021/343 Update on the Three Elms.

2021/344 Applications for CIL funding from the Parish Council

- Orchard Committee – Grass Collector

2021/345 Items for the next Agenda

- Budget for 2022-2023
- Precept for 2022-2023

Next Monthly Meeting Monday 8th November 2021

Community Meeting booked for Saturday 2nd October 2021.