

CHELMSFORD ASSOCIATION OF LOCAL COUNCILS

Supporting Parish and Town Councils in the District of Chelmsford

Chair: Cllr Joe Parsad

Association Clerk: Louise Flavell email: clerk.chelmsfordalc@gmail.com

MEMBERS MEETING

MINUTES OF THE MEETING HELD ON: 21st January 2026 via Teams at 7.00pm

Chair of the Meeting: Joe Parsad (Rettendon)

Present:

Alan Martin (Great Waltham), Steve Gilbert (Great Waltham), Anton Shelupanov (Roxwell), Cedric Calmeyer (Sandon), Sue Young (Great Baddow), Veronica Sadowsky (Great Baddow), Martin Dean (Chelmer Village), Ian Nicholls (Writtle), Melanie Williamson (Chelmsford Garden Community), Steve Davis (Runwell), Mia Barnett (South Woodham Ferrers), Jayne Owles (Galleywood) and Catherine Nixon (Rettendon)

In Attendance: Clerk of the Association,
Janet Willey (Community Speed Watch Co-ordinator))

1. Apologies for Absence

Apologies were received and agreed for Mandy Hessing (Danbury), Lynn Ballard (Chignal), Malcolm Johnston (Good Easter), Karen Jones (West Hanningfield), Margaret Bleet (Broomfield) and Peter Elkington (Boreham).

2. Minutes of Meeting

The minutes of the meeting held on 15th October 2025 were noted and agreed. Proposed by Joe Parsad and seconded by Cedric Calmeyer.

3. Presentation by Community Speed Watch

A presentation was given by Janet Willey, followed by questions and answers. Janet suggested recruitment strategies to include;

- A press release (Janet to supply) in local parish magazines.
- Attending outside of primary schools and handing out leaflets
- Information/stand at Annual Parish Meeting

Janet confirmed her telephone number for enquiries (voicemail only): 01376 576230 .

4. EALC Executive Committee Meeting – 20th November 2025

Joe Parsad attended the EALC Executive Committee meeting on 20th November 2025 and reported EALC was pleased with the response to the formation of CALC and subsequent representation.

Joe Parsad and Melanie Williamson have attended a couple of meetings since November. It was agreed at a meeting that the EALC would not submit a response to the LGR Consultation on behalf of members. This was due to the fact that not all members agreed and therefore it would not be a fair representation. However, EALC are drafting a document to highlight that Parish and Town Councils should be recognised as an important sector and should be a vital part of a re-organisation, being strong enough for more power to be devolved to them.

The next EALC Committee meeting is 29th January.

5. CALC Consultation

The LGR Consultation response was discussed, with 9 out of a possible 25 Parish/Town Councils responding. A member's response was therefore not submitted due to a lack of fair representation to all members.

The August Consultation was discussed, with 15 out of 25 responses. A number of speaker topics were suggested for future meetings, including;

- Rural Policing Policy/PFCC
- Devolution and transfer of assets (including park management)
- Essex Libraries and Library Buses
- Digital Inclusion/Digital Essex

Members requested an update on the Chelmsford City Council policy for transfer of assets as a priority. Joe Parsad/Melanie Williamson to contact Nick Eveleigh of Chelmsford City Council and request for an officer/member to attend the next members meeting. It was noted Members should contact Chelmsford City Council as soon as possible, if their Council has an interest in discussing a future lease.

It was noted the Love Your Bus Grant was open until 31st January. Members to contact Passenger.Transport@essex.gov.uk to request to be added to future mailings/information notices.

6. Matters for Information

It was noted Essex County Council are intending to run elections in May.

7. Date of Next Meeting

Wednesday 22nd April 2026 – 7pm – Broomfield Parish Hall.

There being no further business the Chair closed the meeting at 8.23pm.

Signed.....



Date: 22/4/26