

CHELMSFORD ASSOCIATION OF LOCAL COUNCILS

Supporting Parish and Town Councils in the District of Chelmsford

Chair: Cllr Bob Kilvington

Clerk: Louise Flavell email: clerk.chelmsfordalc@gmail.com

COMMITTEE MEETING

MINUTES OF THE MEETING HELD ON: 16th July 2025 via TEAMS at 6.30pm

Chair of the Meeting: Bob Kilvington
Present: Joe Parsad, Margaret Bleet, Melanie Williamson,
Alan Roche, Anton Shelupanov, Karen Jones,
In Attendance: Clerk of the Association

1. Apologies for Absence

There were no apologies for absence.

It was noted Karen Kuderovitch was aggrieved by her absence.

2. Minutes of Meeting – 2nd July

The minutes of the meeting held on 2nd July were agreed.

3. Matters Arising from Meeting of 2nd July

It was noted the draft news item by Anton Shelupanov was outstanding.

4. Membership

The Clerk advised CALC had received 8 membership forms and 7 payments to date.

Joe Parsad will continue to try to contact Woodham and Bicknacre and South Hanningfield for a definitive response.

5. Constitution

The Constitution was reviewed, and it was agreed to present the draft amendments to the Member Meeting in August.

6. EALC Executive Committee Meeting

Bob Kilvington and Joe Parsad attended the EALC Executive Committee Meeting on 10th July 2025 and updated the Committee on;

- EALC have now moved their main office to Feering
- A network of training hubs have been established
- The EALC AGM was discussed including venue
- EALC recognised they needed to adapt their business practices

Bob Kilvington and Joe Parsad will continue to attend future Executive Committee meetings, where possible.

7. CALC Members Meeting - August

The agenda and the date of the next meeting was agreed as a virtual meeting on Thursday 14th August. Clerk to send out notice of meeting.

8. Consultation and Framework Document

The working group submitted the revised consultation document, which was agreed. A link to current NALC Parish/Town Council statutory powers to be included as a link. Clerk to send the Consultation to all Councils as an online form to be returned by 12th August.

9. CALC Members Meeting – 15th October 2025

Bob Kilvington confirmed Nick Eveleigh will be the speaker for the October members meeting. The agenda was agreed. Clerk to draft agenda.

10. Future Actions

Future actions will be confirmed following the consultation outcome.

11. Matters of Information

It was agreed to form a What's App group for the Committee. Clerk to arrange.

12. Date of next Committee Meeting

Next meeting agreed for Tuesday 12th August at 6.30pm via TEAMS.

There being no further business the Chair closed the meeting at 7.38 pm.

Signed.....

Date: 14th August 2025.