

# CHELMSFORD ASSOCIATION OF LOCAL COUNCILS

Supporting Parish and Town Councils in the District of Chelmsford

*Chair: Cllr Joe Parsad*

*Clerk: Louise Flavell email: [clerk.chelmsfordalc@gmail.com](mailto:clerk.chelmsfordalc@gmail.com)*

## COMMITTEE MEETING

**MINUTES OF THE MEETING HELD: 14<sup>th</sup> May 2026 via TEAMS at 6.30pm**

Chair of the Meeting: Joe Parsad  
Present: Melanie Williamson, Karen Jones, Anton Shelupanov,  
Alan Roche, Margaret Bleet  
In Attendance: Clerk of the Association

### **1. Apologies for Absence**

Apologies for absence were received and agreed for Andrew Wright.

### **2. Minutes of Meeting – 18<sup>th</sup> February 2026**

The minutes of the meeting held on 18<sup>th</sup> February 2026 were agreed. Proposed by Karen Jones and seconded by Alan Roche and agreed unanimously.

### **3. Matters Arising from Executive Committee Meetings**

No matters arising. It was noted Joe Parsad is attending the EALC Finance Committee meeting this week.

### **4. CALC Framework Document**

Members to review document and revert to Clerk with any amendments within one week. If no amendments received, document to be adopted.

### **5. CALC Members Meeting – 1<sup>st</sup> July 2026**

Agenda for meeting confirmed. Joe Parsad to confirm speakers to Clerk by 28<sup>th</sup> May. Clerk to distribute agenda to members by 1<sup>st</sup> June 2026.

Items discussed for speakers to cover include update on LGR and inconsistencies at Chelmsford City Council on planning, biodiversity/grass maintenance and assets. It was discussed there must be a clear pathway of communication to give Parish Councils the best opportunity to represent their residents. Speakers from City Council to include Nick Eveleigh, CEO and potentially Paul van Damme, Parks and Green Spaces Manager and Cllr Rose Moore, Cabinet Member for a Greener Chelmsford.

Committee were requested to send suggested questions for the speakers to the Clerk by 22<sup>nd</sup> May. The Clerk will then send to all members to gain any further requests.

It was discussed contacting Brentwood and Maldon Associations to begin linking towards future LGR. Joe Parsad to report back with contacts following next EALC Executive Committee meeting.

**6. Matters of Information**

Topical information links were distributed to the Committee from Melanie Williamson regarding Chelmsford City Council changes, ECC's opposition to LGR and ECC's reversal of library 'book tax'. Clerk to distribute information to members.

**7. Date of next Committee Meeting**

Next meeting Thursday 11<sup>th</sup> June 2026 at 6.30pm..

There being no further business the Chair closed the meeting at 7.40 pm.

Signed.....

A handwritten signature in black ink, appearing to be 'M. Williamson', written over a dotted line.

Date: 11/6/26.....