

CHELMSFORD ASSOCIATION OF LOCAL COUNCILS

Supporting Parish and Town Councils in the District of Chelmsford

Chair: Cllr Bob Kilvington

Clerk: Louise Flavell email: clerk.chelmsfordalc@gmail.com

COMMITTEE MEETING

MINUTES OF THE MEETING HELD ON: 1st October 2025 via TEAMS at 7.00pm

Chair of the Meeting: Bob Kilvington
Present: Joe Parsad, Margaret Bleet, Anton Shelupanov,
Karen Jones,
In Attendance: Clerk of the Association

1. Apologies for Absence

Apologies for absence were received and agreed for Melanie Williamson and Alan Roche.

2. Minutes of Meeting – 12th August

The minutes of the meeting held on 12th August were agreed.

3. Matters Arising from Meeting of 12th August

No matters arising.

4. Consultation

Nine responses have been received to date. Cllr A Shelupanov to draft a letter to member Councils regarding attendance at the Members Meeting and Chair to send with a reminder to complete the Consultation.

5. CALC Framework Document

The document to reviewed at next meeting, once further consultations have been received.

6. CALC Members Meeting – 15th October 2025

It was agreed the speakers for the Agenda would include both Nick Eveleigh, Chief Executive and Cllr Stephen Robinson, Leader of Chelmsford City Council. Committee members to confirm any suggested questions to the Chair by 2nd October 2025.

The Members meetings for 2026 were discussed and agreed:

- Wednesday 21st January 7pm, On-line. Cllr K Jones to confirm if a speaker on Community speed watch is available.
- April, face to face at Broomfield. Cllr M Bleet to confirm available dates.

7. Membership Updates

The Clerk confirmed 23 Parish Councils were now members of CALC.

8. Matters of Information

Cllr A Shelupanov advised Roxwell Parish Council are now looking for a new Clerk.

Cllr A Shelupanov enquired if there was a contact for an officer within Highways at Essex County Council.

Cllr J Parsad advised the City Racecourse had had their event attendance reduced to 10,000 following events this summer.

9. Date of next Committee Meeting

Next meeting to be confirmed.

There being no further business the Chair closed the meeting at 8.01 pm.

Signed..... Date:.....