CHELMSFORD ASSOCIATION OF LOCAL COUNCILS

Supporting Parish and Town Councils in the District of Chelmsford

Chair: Joe Parsad

Association Clerk: Louise Flavell email: clerk.chelmsfordalc@gmail.com

MEMBERS MEETING

MINUTES OF THE MEETING HELD ON: 21st October 2026 at 6.45pm, held at Little Baddow Memorial Hall, North Hill, Little Baddow CM3 4TA

Chair of the Meeting: Joe Parsad (Rettendon)

Present: Cllr Anton Shelupanov (Roxwell), Cllr Joe Hedges (Roxwell), Cllr Katie Howlett (Roxwell), Cllr Margaret Bleet (Broomfield), Cllr Geoff Garfield (Broomfield), Cllr Peer Sadowsky (Great Baddow),Cllr Roy Whitehead (South Hanningfield), Cllr Paul Chandler (Rettendon), Cllr Keith Marshall (Rettendon), Cllr Catherine Nixon (Rettendon), Cllr Hazel Dale-Evans (Rettendon), Cllr Mia Barnett (South Woodham Ferrers), Cllr Peter Elkington (Boreham), Cllr Cedric Calmeyer (Sandon), Cllr Martin Cross (Sandon), Cllr Alan Roche (Little Baddow), Cllr Ian Nicholls (Writtle), Cllr Mandy Hessing (Danbury), Michelle Harper (Danbury), Cllr Stephen King (Chelmer Village), Cllr Malcolm Johnston (Good Easter), Cllr Guy Brazendale (Springfield) and Cllr Peter Latham (Highwood)

In Attendance: Cllr Kevin Bellamy – Essex County Council

1. **Apologies for Absence**
   Apologies were received and agreed for Runwell Parish Council, Margaretting Parish Council, Great Waltham Parish Council, Chignal Parish Council, Galleywood Parish Council and Chelmsford Garden Community.

2. **Minutes of Meeting**
   The minutes of the meeting held on 1st July 2026 were noted and agreed unanimously.

3. **Presentation by Cllr Kevin Bellamy, Deputy Cabinet Member for Planning, Regeneration and Heritage - Essex County Council**
   Cllr Bellamy gave an introduction to his role and followed with a question and answer session. The session covered specific planning developments, the legal boundaries of developments by Essex Country Council and Chelmsford City Council, infrastructure, Visit Essex and cultural events. Clerk to send contact details of Cllr Kevin Bellamy to members for specific enquiries to be raised. Cllr Joe Parsad requested members to copy CALC into any enquiries to Cllr Kevin Bellamy, to ensure recurring or common issues can be collated.

4. **Chair's Report**
   Cllr Joe Parsad gave an overview of CALC activities throughout the last year.

5. **Clerk's Report**
   The Clerk gave an overview of activities throughout the last year.

6. **Election of Officers and appointment of members to the Executive Committee**
   Cllr Joe Parsad was elected as Chair, Cllr Mandy Hessing was elected as Vice Chair. All members agreed unanimously.

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Cllr Margaret Bleet, Cllr Alan Roche, Cllr Anton Shelupanov, Cllr Ian Nicholls and Cllr Martin Cross were elected as members of the CALC Executive Committee. All members agreed unanimously.
Cllr Joe Parsad and Cllr Mandy Hessing were elected as Officers to attend the EALC Executive Committee. All members agreed unanimously.

7. **Finance Report**
   The bank reconciliation as at 30th September 2026 and the CALC accounts to 30th September 2026 were reviewed and agreed. Proposed by Cllr Ian Nicholls and seconded by Cllr Alan Roche and members agreed unanimously.

8. **Membership Fees**
   The CALC membership fee for 2026/27 was agreed at £40.00. Clerk to invoice Parish Councils with immediate effect.

   The CALC membership fee for 2027/28 was agreed at £50.00. Clerk to invoice Parish Councils on 1st April 2027.

   All members agreed unanimously.

9. **Constitution Amendment**
   The CALC Constitution was agreed to the amendment of allowing three member meetings only per year during an election year. All members agreed unanimously.

10. **NALC Membership**
    Cllr Joe Parsad confirmed to members NALC membership can only be obtained through membership of EALC.

11. **Matters of Information**
    No matters of Information.

12. **Date of next Members Meeting**
    Wednesday 20th January 2027 (via Teams)

There being no further business the Chair closed the meeting at 8.05pm.

Signed……. Date:……..

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