

CHELMSFORD ASSOCIATION OF LOCAL COUNCILS

Supporting Parish and Town Councils in the District of Chelmsford

Chair: Cllr Joe Parsad

Clerk: Louise Flavell email: clerk.chelmsfordalc@gmail.com

COMMITTEE MEETING

MINUTES OF THE MEETING HELD: 18th February 2026 via TEAMS at 7.00pm

Chair of the Meeting: Karen Jones
Present: Anton Shelupanov, Alan Roche
In Attendance: Clerk of the Association

In the absence of the Chair and Vice-Chair, it was unanimously agreed for Karen Jones to Chair the meeting.

1. Apologies for Absence

Apologies for absence were received and agreed for Joe Parsad, Melanie Williamson and Margaret Bleet.

2. Minutes of Meeting – 1st October 2025

The minutes of the meeting held on 1st October 2025 were amended and agreed.

3. Matters Arising from Meeting of 1st October 2025

No matters arising.

4. Consultation

The consultation results were noted. Clerk to send a copy of the results to Alan Roche.

5. CALC Framework Document

Document to be reviewed at next meeting.

6. CALC Members Meeting

The meeting on 21st January was discussed.

It was noted the next members meeting to be held on 22nd April at Broomfield Village Hall. Chair and Vice Chair to contact Nick Eveleigh for a potential speaker concerning City Council assets, which Parish Councils may be interested in reviewing.

Future speakers could include a representative from Maldon District Council and/or Chelmsford City Council to discuss the proposed formation of Neighbourhood Area Committees.

Little Baddow Village Hall and South Hanningfield Village Hall may be available for future meetings.

7. CALC Executive Committee

It was agreed unanimously to consider co-opting members for a specific term.
Clerk to add item to next Members meeting agenda.

8. Chelmsford City Council: Asset disposal/transfer

It was agreed to advise members to request for an asset register of their parish from Chelmsford City Council. Chair/Vice-Chair to action.

9. Matters of Information

No matters of Information

10. Date of next Committee Meeting

Next meeting to be confirmed.

There being no further business the Chair closed the meeting at 7.31 pm.

Signed..... Date:.....

DRAFT