

CHELMSFORD ASSOCIATION OF LOCAL COUNCILS

Supporting Parish and Town Councils in the District of Chelmsford

Chair: Cllr Joe Parsad

Clerk: Louise Flavell email: clerk.chelmsfordalc@gmail.com

COMMITTEE MEETING

MINUTES OF THE MEETING HELD: 13th October 2026 via TEAMS at 6.30pm

Chair of the Meeting: Joe Parsad

Present: Margaret Bleet, Alan Roche, Anton Shelupanov

1. Apologies for Absence

Apologies for absence were received and agreed for Andrew Wright and Melanie Williamson.

2. Minutes of Meeting – 8th September 2026

The minutes of the meeting held on 8th September 2026 were agreed.

3. Matters Arising from Committee Meeting

The Clerk's vacant role (from October 2026) was discussed and will be considered with members at the AGM regarding funding the salary for a new Clerk. Clerk to confirm with EALC if CALC can employ a self-employed Clerk.

4. AGM 21st October 2026 and Maldon/Brentwood Meeting

The agenda for the AGM was reviewed.

Clerk to ask members if they have any specific questions for the speaker, prior to the AGM.

It was agreed to keep fees the same for 26/27 but to propose an increase in fees from 27/28.

Clerk to enquire with EALC if CALC members can rotate on the EALC Executive Meetings.

The NALC response was discussed and will be relayed to members at the AGM.

The Maldon and Brentwood meeting was discussed, and it was noted eight councils had confirmed their attendance.

5. Matters for Information

Margaret Bleet advised following recent training, Councillors had advised informal discussions with other Councillors was extremely beneficial and therefore Broomfield are considering hosting some informal Councillor discussions on specific topics such as Planning.

Anton Shelupanov advised he is raising the profile of England's 1100th birthday in July 2027 and would be interested if other Parish Councils will be celebrating. He is also interested if there will be any events to celebrate the Saint Erkenwald, whose relics have recently been found in Shropshire.

Alan Roche advised he would be attending the Chelmsford City Council Local Plan Inspection hearings in relation to Hammonds Farm development.

6. Date of next Committee Meeting

Next meeting Tuesday 8th December 2026 at 6.30pm.

There being no further business the Chair closed the meeting at 8.13pm.

Signed..... Date:.....

DRAFT