

# CHELMSFORD ASSOCIATION OF LOCAL COUNCILS

Supporting Parish and Town Councils in the District of Chelmsford

*Chair: Cllr Joe Parsad*

*Clerk: Louise Flavell email: [clerk.chelmsfordalc@gmail.com](mailto:clerk.chelmsfordalc@gmail.com)*

## COMMITTEE MEETING

**MINUTES OF THE MEETING HELD: 12<sup>th</sup> August 2026 via TEAMS at 6.30pm**

Chair of the Meeting: Joe Parsad

Present: Melanie Williamson, Alan Roche, Margaret Bleet, Andrew Wright

### **1. Apologies for Absence**

Apologies for absence were received and agreed for Anton Shelupanov.

It was noted Karen Jones had resigned from the CALC Executive Committee, and all agreed to send her very best wishes.

### **2. Minutes of Meeting – 21<sup>st</sup> July 2026**

The minutes of the meeting held on 21<sup>st</sup> July 2026 were agreed. Proposed by Joe Parsad and seconded by Alan Roche.

### **3. Matters Arising from Committee Meeting**

A discussion was held on contact with Maldon and Brentwood area Parish Councils.

### **4. Brentwood and Maldon Local Council**

Joe Parsad advised that he had attended the EALC Executive Committee. He had discussed the Brentwood and Maldon Association of Local Councils with EALC. Neither Association was currently in a position to progress discussions with CALC. Joe Parsad advised he had received a phone call from Peter Davey, Vice Chair explaining the reasons why Brentwood were not able to move forward as it did not have fully functioning Associations.

Joe Parsad to advise EALC that CALC would like to approach Parishes in Brentwood and Maldon to hold a workshop to showcase the benefits and priorities of CALC.

Mike Eldred advised he would like to attend any meeting CALC had with Maldon and Brentwood Parish Councils, however he is away for several weeks in the autumn.

The Executive Committee agreed to approach the Parish Councils in Maldon and Brentwood, to get an indication about the possibility of joining CALC. The AGM is booked for Wednesday 21st October, 2026 at West Hanningfield. The decision was made to hold the AGM at 6.45 pm, invite the Brentwood and Maldon Parishes from 7.30pm, an open invitation to all Councillors, using the template of the letter to all ECC Councillors as a basis for the invitation.

It was also agreed to invite Councillor Mark Webster - Cabinet Member for Highways and Infrastructure to speak at that meeting.

*Agreed Actions:*

Joe Parsad to draft a PowerPoint of CALC achievements in the last year and share with the Executive Committee, to be used at the informal Maldon & Burnham meeting. The Executive Committee to respond by Friday 14<sup>th</sup> August.

Clerk to check use of West Hanningfield Village Hall for AGM and equipment available. Alan Roche offered the use of Little Baddow as a venue for the AGM.

Once the AGM location is agreed, Clerk to invite Cllr Mark Webster and the Maldon & Brentwood Town and Parish Councils.

**5. Matters of Information**

No matters of information.

**6. Date of next Committee Meeting**

Next meeting Tuesday 8<sup>th</sup> September 2026 at 6.30pm.

There being no further business the Chair closed the meeting at 7.00pm.

Signed..... Date:.....