

Parish of Castle Hedingham Mrs Claire Waters (Parish Clerk) 25 Bayley Street, Castle Hedingham, Essex CO9 3DG 07845 056597 castlehedinghamparishclerk@gmail.com

MINUTES OF A MEETING OF CASTLE HEDINGHAM PARISH COUNCIL, HELD ON MONDAY 11th OCTOBER 2021, 7.30PM AT CASTLE HEDINGHAM CLUB

Present: Cllrs Bayes, Doe, Dover, Gransden, Jordan, Southgate, Toocaram, Veater, Westrop.

In the Chair: Cllr Southgate Clerk: Claire Waters

Also Present: Cllr H Johnson BDC from item 6

1 parishioner

3 representatives of One Medical for update on joint Hedinghams Medical Centre

1. APOLOGIES FOR ABSENCE

Cllr Beavis BDC &.Cllr Schwier ECC apologised for absence. Cllr Johnson BDC apologised for late arrival due to conflicting meetings.

2. MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting of 13th September were approved as a correct record of events and signed by the Chairman

Proposed: Cllr Jordan Seconded: Cllr Gransden Agreed unanimously

3. DECLARATIONS OF INTEREST

Cllr Gransden declared an interest in a planning application at item 8 as a near neighbour of the site.

4. PUBLIC FORUM

A resident spoke in the public forum to express their objections to a planning application at item 8. The issue of blocked drains at Sudbury Road was also raised. The clerk confirmed that annual Essex Highways drain jetting in the village was being carried out last week and this week. Jetted drains are being marked by the operatives with pink line marking paint.

5. PROGRESS CHECK

- **5.1 Sudbury Rd/Maplestead Rd junction**: The High Court cases on this site and a site at White Colne are being heard this week. Braintree Planning Enforcement have evidence of breach of the temporary injunction and are applying for a permanent injunction against development and occupation.
- **5.2 St James Street noticeboard**: Cllr Beavis and the clerk have been told a Highways licence is needed. They will meet with Essex Highways to plan the area including planters and the new noticeboard.
- **5.3** Lease on Pump House & land at New Park: Legal advice on the Parish Council lease has now been received. The land is now advertised as for sale, valued at £400,000 as a development opportunity.

RESOLVED: To instruct the solicitor to write to BDC outlining the legal position on the tenancy **Proposed**: Cllr Doe **Seconded**: Cllr Bayes Agreed unanimously

The following points were noted in relation to the proposed sale of this land:

- An offer by BDC of £25,000 towards the Village Park made in 2020 had been clarified in a letter dated 12th March from Cllr Butland as being payable on the sale of the Pump House land. This has not been accepted by the Parish Council as there was a lack of clarity on BDC plans for the site.
- Hedingham Castle Estate who own the adjoining land have not been involved in this proposed sale and have written to object as they do not welcome a narrow strip of development, and do not currently wish to develop their own land. Both sites are within the village development boundary.
- A Neighbourhood Plan for development in the parish was discussed, this is a large and time-consuming project but may protect the village in the longer-term. Cllr Dover will research.
 Action: Clerk to forward Bures and East Bergholt Neighbourhood planning information to Councillors for information, and contact RCCE for Neighbourhood Plan guidance. Agenda item for November meeting

Representatives of One Medical arrived – brought forward from item 12.

PRESENTATION ON PLANS FOR THE JOINT HEDINGHAMS MEDICAL CENTRE

For all details and ways to give feedback: https://onemedicalgroup.co.uk/hedingham-medical-centre/
One Medical will be the landlord and were selected as the developer in March 2021. They have developed the plans with the medical practices and local consultation. To be completed by April 2023

Access: 3 access routes, public access via Osier Way, separate staff access and emergency access.

Facilities: 7 consulting room, 2 treatment rooms, 2 health care assistant rooms, office and reception space **Design**: To fit local character in red brick and render.

Parking: 38 parking spaces. Overflow staff parking space has been agreed with the Baptist Church **Capacity**: Design accommodates 12,000 patients with room for flexibility as population grows **Pedestrian/Cycle access**: It was noted that completion of the Castle Hedingham end of the Riverside walk at Station Road is essential for access.

Sustainability: Planning to achieve a BREEAM 'Excellent' rating, the world's leading sustainability assessment method for planning buildings. However larger than average parking facilities will affect this. *Cllr Johnson BDC arrived. Representatives of One Medical left.*

6. HIGHWAYS & PUBLIC RIGHTS OF WAY

6.1 Essex Highways User Survey 2021: The annual survey of Parish Council views on the priorities and satisfaction levels with services provided by Essex Highways closes 31st December 2021.

Action: All Councillors to respond to the clerk in relation to <u>Castle Hedingham village</u> issues, to enable a Parish Council response to be compiled

6.2 Special Verge Cutting: Local arrangements needed for the Special Verge at Edeys Lane – this will now be referred to as Delvyns Lane to avoid confusion with District & County Council officers.

Action: BDC have sent a verge cutting schedule. Clerk to chase up Rick Sergeant at BDC regarding cut.

Action: M D Landscapes have quoted £250 to cut and lift, but need a location for depositing cuttings

Action: Other possible sources of help e.g. Ashley Cooper at Gestingthorpe to be contacted

7. REPORTS

7.1 Police/PCSO/Neighbourhood Watch: Weekly police reports have been forwarded to Councillors.

7.2 Essex CC report: None

7.3 Braintree DC report: Cllr Johnson reported

- Hedinghams Medical Centre: Cllr Johnson had attended the earlier One Medical presentation at the Sible Hedingham meeting. Parking and access will be an issue together with the impact on Osier Way. He agreed the access via the Riverside Walk from Castle Hedingham must be fit for purpose, and confirmed this will be a cycle path. BDC have now taken over this from Bloor Homes and are commissioning a topographical survey, bids were due in by 27th September
- **Sudbury Road Planning Enforcement**: Braintree Planning Enforcement officers are quietly optimistic in advance of the High Court hearing taking place on 12th October
- New Park land: Cllr Johnson is not happy about the way BDC is handling the potential sale of this land at New Park and their general lack of consideration of village communities.
- **Delvyns Lane verge**: He has been involved with the raking of cuttings at the special verge, clippings were burnt at the location. It takes a day for 4-5 volunteers to do this.
- **Zebra crossing, Sible Hedingham**: This needs to be finished, he understands Essex Highways will complete the work in November/December
- Wethersfield Airbase, proposed prison facilities: a pre-application is expected before Christmas, he is concerned about the impact on access roads and infrastructure. A public consultation runs until 8th November at https://www.gov.uk/government/consultations/proposed-new-prisons-in-wethersfield-public-consultation. Everyone is encouraged to respond.

8. PLANNING

Applications received

21/02966/HH Extension of front porch. Extension of existing garage/outbuilding and revision to Annexe 18 Crouch Green CO9 3DY

No objections

21/02803/FUL Erection of 1 No. two storey 4 bedroom dwelling house, detached double garage and gardens.

Land Adjacent 13 Bayley Street Objection: same as previous application for this site as footprint and impact on the environment at this sensitive location in the village have not changed

21/02739/ELD Application for a Certificate of Lawfulness for an existing development - Conversion of existing carport to form larger summer house.

Greenwich House 8 Queen Street CO9 3EX Objection: does not meet permitted planning requirement

Applications determined:

21/02347/HH Proposed oak framed Garage, cartlodge & cycle store with hobby room over and artists viewing platform.

Rushley Green Barn Rushley Green CO9 3AJ

Application WITHDRAWN

21/02343/FUL Demolition of garage and outhouse and the construction of a 4 bedroomed dwelling house Barrells Meadow Kirby Hall Road CO9 3EA

Application REFUSED

21/02318/HH & 21/02319/LBC Demolition of single- storey rear extension and replacement with two-storey rear and 2 No. single-storey lean to extensions. Demolition of garage and replacement with detached outbuilding.

132 Nunnery Street CO9 3DR

Application PERMITTED

Planning Enforcement:

21/00081/UBW3 Unauthorised Building Works Enquiry, Sudbury Road Castle Hedingham Essex See item 5.1 High Court hearing 12th October judged in favour of Braintree Planning

9. FINANCE

9.1 The monthly payments were approved for authorisation. The monthly bank reconciliation was checked and signed by Cllr Gransden

Proposed: Cllr Veater Seconded: Cllr Toocaram Agreed unanimously

Oct-21	Payments in Month	Details	Amount
DD	Eon	Electricity New Park	£34.37
DD	Bulb	Electricity Toilets	£11.69
DD	Invoco (GOCARDLESS)	Portable telephone number	£1.19
B/P	Braintree District Council	Rates, Pump House	£5.00
B/P	E C Waters	Home as Office October	£75.00
B/P	E C Waters	Clerk Expenses Sept 13th to Oct 11th	£29.46
B/P	A&J Lighting	Monthly Charge	£11.40
B/P	M D Landscapes	Grass cutting August	£1,202.40
B/P	Taylors Bulbs	Daffodils x 10,000	£900.00
B/P	P M Smith	Payroll Jul Aug Sep	£48.00
B/P	CH Club	Room Hire September	£20.00

TOTAL in month £2,338.51

Oct-21	Receipts in Month	Details	
01-Oct	Day	Daffodils donation	£25.00
01-Oct	Wilkins	Daffodils donation	£10.00
01-Oct	Devereux-Cooke	Daffodils donation	£10.00
01-Oct	Hutchings	Daffodils donation	£5.00
01-Oct	Beadle	Daffodils donation	£25.00
01-Oct	Lindsay	Daffodils donation	£25.00

01-Oct	County Broadband	Donation Noticeboard Village Park	£500.00
11-Oct	Zollinger-Read	Daffodils donation	£200.00
07-Oct	Daniel Robinson	Interment Ashes 40	£132.00

TOTAL in month

£932.00

Sep-21	Payments in Month	Details	Amount
DD	Eon	Electricity New Park	£31.23
DD	Bulb	Electricity Toilets	£11.34
DD	Invoco (GOCARDLESS)	Portable telephone number	£1.19
DD	B&CE Holdings	Peoples Pension	£67.80
DD	Anglian Water	Water Toilets	£58.97
DD	Anglian Water	Water Cemetery	£11.09
S/O	EPFA	Annual Membership Fee	£25.00
B/P	Braintree District Council	Rates, Pump House	£5.00
B/P	Staff	Salaries	£1,680.55
B/P	HMRC	Tax/NI July month 4	£78.33
B/P	HMRC	Tax/NI August month 5	£124.80
B/P	E C Waters	Home as Office September	£75.00
B/P	E C Waters	Clerk Expenses August 9th to Sept 13th	£49.62
B/P	A&J Lighting	Monthly Charge	£11.40
B/P	M D Landscapes	Grass cutting August	£1,202.40
B/P	PKF Littlejohn	AGAR External audit	£480.00
B/P	Viking Direct	Public Toilet cleaning supplies	£37.22
B/P	Rentokil Initial	Sanitary Disposal Aug 21 - Oct 21	£13.67
B/P	CH Club	Room Hire September	£20.00
B/P	Hedingham School	Printing Village Park Picnic leaflets	£18.00
B/P	Unity Trust	Service Charge	£18.00

TOTAL in month

£4,020.61

Sep-21	Receipts in Month	Details	Amount
07-Sep	May	Daffodils donation	£5.00
08-Sep	Goodyear	Daffodils donation	£5.00
09-Sep	Martin	Daffodils donation	£5.00
10-Sep	Stent	Daffodils donation	£5.00
11-Sep	Leaney	Daffodils donation	£10.00
12-Sep	Cook	Daffodils donation	£20.00
13-Sep	Pavely	Daffodils donation	£20.00
14-Sep	Shedden	Daffodils donation	£5.00
15-Sep	Jones	Daffodils donation	£20.00
16-Sep	Westrop	Daffodils donation	£5.00
24-Sep	M Moles	Daffodils donation	£5.00
24-Sep	S & A Bambrick	Daffodils donation	£5.00
24-Sep	Daniel Robinson	Interment & Memorial Grave 295	£264.00
29-Sep	Pether	Daffodils donation	£5.00
30-Sep	BDC	Precept 2nd instalment	£14,848.00

TOTAL in month

£15,227.00

Accounts balances at 11th October 2021

Unity Trust Current account
Unity Trust Deposit account
Cambridge & Counties 95 day
£27,190.13
£10,466.77
£34,915.63
£72,572.53

9.2 Avenue of Hope Daffodil bulbs

Donations from residents now totalling over £500 were noted with grateful thanks for all the support. **RESOLVED**: The decision to pay from Parish Council funds any remaining balance to make up the total

cost of £750 + VAT for 10,000 daffodil bulbs was ratified

Proposed: Cllr Doe Seconded: Cllr Jordan Agreed unanimously

9.3 Additional grass cuts over the 14 scheduled cuts for the year were noted and approved. The grass cutting budget already takes into account additional work needed and seasonal growth has been excessive.

9.4 A request from the Hedinghams Parish Magazine for financial support was considered and approved in principle to work out regular support in co-ordination with Sible Hedingham Parish Council **Action:** Clerk to contact Sible Hedingham Parish Council to discuss their decision and ways to help.

10. CASTLE HEDINGHAM VILLAGE PARK

10.1 County Broadband donation: A donation of £500 towards the cost of a noticeboard at the park had been received, with grateful thanks.

10.2 Next plans and actions: S106 funding of £3,814.87 has been confirmed by BDC. £1,191.66 of this needs to be spent by June 2022. Two grant applications totalling up to £15,000 for the Community garden/allotment work needed have been submitted and will be decided in December. It was agreed to continue to pursue the bike ramps area as an option for older children and teenagers. Cllr Toocaram had attended a meeting of the newly formed Braintree Association of Local Councils where Neil Jones of BDC presented on the S106 funding reserves held by them which are so far unclaimed.

11. AVENUE OF HOPE DAFFODIL PLANTING SHEEPCOT ROAD

Daffodil planting will take place from 12 noon to 4pm on Sunday 14th November at Sheepcot Road. Residents are welcome to take part and are asked to bring their own gloves for putting the bulbs in ready dug trenches and to wear appropriate footwear. Sheepcot Rd will not be closed for the planting along the verges but warning signs will be in place for vehicles and hi-vis jackets available for volunteers.

12. JOINT MEDICAL CENTRE, SIBLE HEDINGHAM

Representatives of One Medical presented between items 5 and 6 on the agenda.

13. CORRESPONDENCE TO NOTE

Farming & Wildlife Advisory Group are delivering a funded pond conservation project on behalf of Natural England to improve habitats for great crested newts. Contact jilly.mcnaughton@fwageast.org.uk Available to farmers, smallholders, large rural garden owners, land-based businesses and parish-owned land.

14. AGENDA ITEMS FOR NEXT MEETING

Agenda items for the next meeting to be notified to the clerk by 9am on Monday 1st November please

DATE OF NEXT MEETINGS:

Monday 8 th November 2021	7.30pm	Ordinary Parish Council	Castle Hedingham Club	
NO MEETING IN DECEMBER				
Monday 10th January 2022	7.30pm	Ordinary Parish Council	Castle Hedingham Club	

The meeting closed at 9.50pm

SIGNED (CHAIRMAN)

DATE