



Parish of Castle Hedingham
Mrs Claire Waters (Parish Clerk)
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**MINUTES OF A MEETING OF CASTLE HEDINGHAM PARISH COUNCIL,
HELD ON MONDAY 25th NOVEMBER 2019 AT CASTLE HEDINGHAM CLUB AT 7.30PM**

Present: Cllrs Doe, Hood, Southgate, Westrop
In the Chair: Cllr Southgate
Clerk: Claire Waters
Also Present: Cllr H Johnson BDC
Mr & Mrs P Buckley-Saxon
Mrs Julia Allen

1. APOLOGIES FOR ABSENCE

Cllrs Bayes, Jordan, Tassell & Toocaram and Veater apologised for absence.

2. MINUTES OF THE PREVIOUS MEETING

The minutes of 28th October 2019 were approved as a correct record of events and signed by the Chairman.

Proposed: Cllr Hood **Seconded:** Cllr Westrop Agreed unanimously

3. DECLARATIONS OF INTEREST

None

4. PUBLIC FORUM

The Chairman brought items 9.2 and 10 forward.

Item 10: Mr Buckley-Saxon explained the circumstance surrounding plans to sell the Buckleys building early in 2020. His idea outcome would be for the village to be able to buy it as a community asset to enable the Tea Rooms, Post Office and Village Shop to stay at the location. Advice is available from Mr Alan Collard whose experience with the Toppesfield pub, shop and brewery has given him extensive expertise in the subject. The first step is to establish if the residents of Castle Hedingham have sufficient interest, both in funding the purchase of the building and in volunteering their time to run the project both now and in the future. It was agreed that the Parish Council would support this process and a public meeting would be arranged for early in the New Year. Mr & Mrs Buckley-Saxon are happy to answer any questions from residents and show people around the premises. *Agenda item for next meeting*

Item 9.2: Mrs Julia Allen explained the requirement for a £1000 deposit to newspaper wholesalers in order to reinstate sale or return newspapers. This will enable the shop volunteers to provide a reliable service to customers, and maintain the viability of the Village Shop.

RESOLVED: To loan £1000 to the Village Shop, to be paid back in monthly instalments of £100

Proposed: Cllr Southgate **Seconded:** Cllr Hood Agreed unanimously

5. PROGRESS CHECK

- 5.1** Damaged wall, Ruffles Yard. The wall needs urgent repair, and although ownership of the wall is difficult to establish it is on Memorial Hall land and the Parish Council is responsible for the Memorial Hall building. A local skilled handyman is providing a price for the repair.
- 5.2** Memorial Avenue of Trees: The Parish is grateful to two local residents who have donated 5ft tall trees in pots to fill the gaps left by dead trees. A tree planting day is planned for 10th December to fill the remaining gaps. Residents who have a healthy native tree available in a pot, at least 5ft tall, are welcome to leave them inside the cemetery by the Memorial Board on the right hand side before Friday 5th December. It was agreed that further trees (up to 5) be purchased if necessary.

6. HIGHWAYS

- 6.1** Sudbury Hill trees. Following a bus company complaint to Essex Highways, landowners have been contacted to ask that the trees are cut back.
- 6.2** The pothole on Nunnery Street Bridge has been repaired but the tarmac is already sinking. Cllr Finch will be informed.
- 6.3** New Park, cars are being parked obstructing the footpath causing pedestrians to walk in the road. This will be reported to the North Essex Parking Partnership and a visit requested.

7. REPORTS

- 7.1 Police/Neighbourhood Watch:** None
- 7.2 ECC Report:** None. Cllr Finch apologised for absence
- 7.3 BDC Report:** Cllr Beavis apologised for absence.

8. PLANNING

Applications received:

19/00302/TPOCON Notice of intent to carry out works to tree in a Conservation Area - Yew tree in back garden, remove up to 2 meters lower crown North East and South West facing and up to 1 meter North and South facing. This will remove tree away from overhead wires and the tree is getting too large for the location

30 Queen Street CO9 3HA

No objections

19/00311/TPOCON Notice of intent to carry out works to trees in a Conservation Area - Remove 1 Conifer and Sycamore tree

10 Church Lane CO9 3DA

No objections

19/01908/OUT Outline planning application for the development of up to 90 dwellings with all matters reserved except for access

Land Prayors Hill Sible Hedingham Essex

Comment due by 25th November

It was agreed that Councillors would submit their own individual comments if they wished.

Applications determined:

19/01303/LBC Repainting of exterior walls

37 Bayley Street CO9 3DG

Application PERMITTED

9. FINANCE

9.1 The monthly accounts were approved and payments agreed for authorisation.

Proposed: Cllr Southgate

Seconded: Cllr Hood

Agreed unanimously

9.2 Decision taken at item 4.

Nov-19	Payments in Month	Details	Amount
DD	Eon	Electricity New Park	£31.23
DD	B&CE Holdings	Peoples Pension	£65.98
DD	B&CE Holdings	Peoples Pension	£65.98
B/P	Staff	Salaries	£1,371.86
B/P	CH Club	Meeting October	£20.00
B/P	E C Waters	Home as Office October	£60.00
B/P	E C Waters	Clerk Expenses	£21.77
B/P	A&J Lighting	Monthly Charge October	£11.40
B/P	HMRC	Tax/NI	£103.53
B/P	M D Landscapes	Grass Cutting October	£1,051.20
B/P	Community Heartbeat Trust	Defibrillator Pads x 1	£54.00
B/P	Corporate Christmas Tree Co. Ltd.	1000 Low Voltage LED Lights	£258.38
B/P	Braintree District Community Fdn	Village Shop loan	£1,000.00

B/P	Mrs M Lofting	Plants for Crouch Green	£43.00
300364	Hedingham British Legion	Donation for Remembrance Wreath	£60.00
TOTAL in month			£4,218.33

Nov-19	Receipts in Month	Details	Amount
07-Nov	Trappitt	Transfer EROB/Ashes Grave 615	£140.00
07-Nov	Harvey Darke	Ashes interment Grave 592	£120.00
07-Nov	BDC	Councillors Community Grant	£2,000.00
TOTAL in month			£2,260.00

Accounts balances at 25 November 2019

Unity Trust Current account	£18,574.07
Unity Trust Deposit account	£25,390.45
Cambridge & Counties 95 day	£57,486.05
Nationwide Treasurers Trust	£20,147.59
	£121,598.16

10. CASTLE HEDINGHAM COMMUNITY SHOP AND POST OFFICE

Discussed at item 4. *Agenda item for next meeting*

11. CASTLE HEDINGHAM VILLAGE PARK

11.1 Five playground equipment suppliers had submitted tenders for the Village Park project by the deadline of 18th November. These will be reviewed by the Village Park group, with Cllr Southgate standing in for Cllrs Toocaram and Veater in their absence, at a meeting on Thursday 28th November. Preferred suppliers will be recommended to full Council for a decision at the extraordinary meeting on Monday 9th December, following which a meeting with those residents who live adjoining the Village Park will be held to make them aware of the proposals and invite their comments. A full day public meeting to share and invite comments on the plans is planned for Saturday 18th January, subject to availability of the successful tenderer.

11.2 A report from the meeting with the Essex Police Security Adviser regarding ways to enhance safety at the Village Park was circulated to Councillors, and will be taken into account in the decision making process.

12. CORRESPONDENCE TO NOTE

Essex Highways: Survey for stakeholders to assess priorities for 2020. It is open from Monday 16th September 2019 to **Friday 13th December 2019**. Councillors who are dual or triple-hatted should only respond once, in one chosen capacity. Therefore please ensure that you select, at the start of the survey which area you are responding on behalf of. Essex Highways User Survey is at

<https://consultations.essex.gov.uk/essex-highways/54f84d5d/>

Essex County Fire and Rescue Service: public consultation – a ten minute survey asking the public of Essex about how their future priorities are delivered. While their primary focus will always be to prevent emergencies and protect our most vulnerable residents, this consultation is a chance to tell them what matters to you and what approach you think they should take. The responses they get from this consultation will enable them to develop an Integrated Risk Management Plan (IRMP) in the New Year. An IRMP is a plan that assesses the risks they face and sets out how they plan to lessen them to ensure they deliver the right resources at the right time, in the right place. To have your say, visit: www.essex-fire.gov.uk/irmp The consultation will close at 5pm on **Friday 13 December 2019**.

13. AGENDA ITEMS FOR NEXT MEETING

- Consideration of Castle Hedingham Community Asset purchase of Buckley's building
- Decision on Village Park preferred project tenderer
- Decision on draft lease with Hedingham Castle Estate.

DATE OF NEXT MEETINGS:

Monday 9th December 2019	7.30pm	Extraordinary Parish Council	Castle Hedingham Club
Monday 13th January 2020	7.30pm	Ordinary Parish Council	Castle Hedingham Club

The meeting closed at 9.10pm

SIGNED (CHAIRMAN)

DATE