



Parish of Castle Hedingham
Mrs Claire Waters (Parish Clerk)
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**MINUTES OF A MEETING OF CASTLE HEDINGHAM PARISH COUNCIL,
HELD ON MONDAY 19th AUGUST 2019 AT CASTLE HEDINGHAM CLUB AT 7.30PM**

Present: Cllrs Bayes, Doe, Jordan, Southgate, Tassell, Toocaram, Westrop
In the Chair: Cllr Southgate
Clerk: Claire Waters
Also Present: Cllr H Johnson BDC
2 parishioners

1. APOLOGIES FOR ABSENCE

Cllr Hood & Veater apologised for absence.

2. MINUTES OF THE PREVIOUS MEETING

The minutes of 29th July 2019 were approved as a correct record of events and signed by the Chairman.

Proposed: Cllr Jordan **Seconded:** Cllr Toocaram Agreed unanimously

3. DECLARATIONS OF INTEREST

Cllr Toocaram declared an interest in a planning application at item 8 for her own property, and another planning application for land to the rear of Castle Lane which she had previously sold to the landowner. Cllr Doe also declared an interest as a relative of Cllr Toocaram.

4. PUBLIC FORUM

None

5. PROGRESS CHECK

5.1 Difficulty in watering the Memorial Avenue of Trees at Sheepcot Road has caused a number to need replacing

Action: Cllr Toocaram will check the number and location of trees which need to be replaced.

Action: District Cllr Johnson kindly offered to water the trees using a bowser

5.2 Initial consideration of request from the Commonwealth War Graves Commission to place a sign at the Cemetery entrance to indicate the presence of a War Grave (PHILP J S d.1944 in Home Guard accident). A formal application will be received in due course. All Councillors gave their support.

5.3 The clerk reported vandalism on Sunday evening 18th August to the new door to the Gents at the Public Toilets, causing damage to the door frame. A group of young people had been seen kicking the door during a social event at the Club. The clerk will try to find out who might be responsible. Village Maintenance has made a temporary repair - full damage to be assessed.

5.4 The Village Shop move is going ahead as planned on Tuesday 20th August with the aim of being open for business in the new premises by the Post Office at 8am on Wednesday 21st August.

5.5 Hedges at the Memorial Garden have been cut back but Cllr Jordan reports more brambles need clearing to increase visibility. Clerk will discuss with Village Maintenance

5.6 Nettles at Station Road footpath need to be cleared before term begins on 3rd September. Clerk to discuss with Village Maintenance

6. HIGHWAYS

6.1 Notification of closure of Kirby Hall Rd for 1 day on 23rd August for surface dressing

6.2 Parish Paths Partnership (P3) work on parish footpaths was clarified, including waymarkers, footpath number discs and 3 rotten stiles which need replacing. Cllr Westrop kindly agreed to store waymarker posts when delivered. Clerk will contact to the P3 Officer at Essex Highways to arrange the work. Cllr Toocaram will co-ordinate volunteers for installation of posts once work dates have been agreed.

7. REPORTS

7.1 Police/Neighbourhood Watch:

Neighbourhood Watch Signs: Cllr Tassell will shortly collect and install signs in agreed locations

Action: Drug related activity by the Scout Hut and the Memorial Hall will be reported to the police again

7.2 ECC Report: None

7.3 BDC Report: Apologies for absence were received from Cllr Beavis due to a Gosfield Parish Council meeting. She had notified the clerk of a meeting to find out more about the BDC Local Plan which will be held on September 19th at Gosfield, starting at 7pm. Invitations to local Councillors and clerks will be sent out soon.

Cllr Johnson reported that the Riverside Walk from Castle Hedingham through Sible Hedingham to Alderford Mill is now completely open. Work still needs to be done on the surface at the Castle Hedingham end to make it accessible to pushchairs and wheelchairs. He also raised the question of large hay lorries passing through the village despite the 7.5 tonne weight limit. The clerk confirmed that this is permissible for vehicles which are conducting business locally, the weight limit applies to vehicles using the route as a cut through from outside the restricted area.

Cllr Johnson reported parking is still a problem at Crouch Green, as is speeding traffic on the A1017 from Sible Hedingham heading towards Great Yeldham. He is contacting Cllr David Finch at ECC to see what can be done. In answer to questions from Councillors, the clerk confirmed that there have been speed surveys carried out by Essex Highways in the parish over recent years at Station Road, Nunnery Street and Sudbury Hill. All recorded high levels of compliance with the speed limit.

8. PLANNING

Applications received:

19/01406/HH Two storey rear extension, extension to garage and raised patio.

3 Nunnery Street CO9 3DN

No objections

19/01400/HH & 19/01401/LBC Erection of single storey front extension, detached cartlodge, new vehicle access gate and internal alterations

26 St James Street CO9 3EW

Cllrs Toocaram & Doe left the room. No objections: The Parish

Council response will note a joint prejudicial interest in the application of a fellow Councillor

19/01388/FUL Erection of a single storey dwelling below ground level together with a garage and bin store at ground level

Land Rear Of 1 And 3 Castle Lane

Objection on grounds of

detrimental effect on watercourse, difficult access and removal of spoil.

19/01303/LBC Repainting of exterior walls.

37 Bayley Street CO9 3DG *Decision to be ratified at September meeting: No objections*

Applications determined:

19/00133/TPOCON Notice of intent to carry out works to trees in a Conservation Area -

Nestledown Pottery Lane CO9 3EU

Application Permitted

19/00126/TPOCON Notice of intent to carry out works to trees in a Conservation Area -

26 St James Street CO9 3EW

Application Permitted

19/00975/HH Two storey rear extension, addition of new flat roof element and raised patio area with steps

3 Nunnery Street Castle Hedingham Essex CO9 3DN

Application Refused

19/00992/FUL Change of use of part existing shop to residential use

The Village Shop 3 - 5 St James Street CO9 3EJ

Application Refused

19/00902/PLD Proposed Loft conversion, including a rear facing dormer and front / side facing roof lights

79 Nunnery Street CO9 3DP

Application Permitted

9. FINANCE

9.1 The monthly accounts were approved and payments agreed for authorisation.

Proposed: Cllr Jordan

Seconded: Cllr Doe

Agreed unanimously

Aug-19	Payments in Month	Details	Amount
DD	Eon	Electricity New Park	£31.23
B/P	Falcon Accountants	Payroll April May June	£43.20
B/P	Staff	Salaries	£1,406.12
B/P	CH Club	Meeting August	£20.00
B/P	E C Waters	Home as Office August	£60.00
B/P	E C Waters	Clerk Expenses	£17.77
B/P	A&J Lighting	Monthly Charge July	£11.40
B/P	HMRC	Tax/NI	£111.93
B/P	M D Landscapes	Grass Cutting July	£1,094.40
B/P	Cannon Hygeine	Sanitary Disposal	£54.17
DD	EALC	Councillor Training 1 15 Oct CJ	£108.00
B/P	Braintree District Council	Rates, Pump House August	£5.00
B/P	Braintree District Council	Building Insurance Pump House	£21.91
TOTAL in month			£2,985.13

Aug-19	Receipts in Month	Details	Amount
12-Aug	A R Clarke	Purchase & Interment Grave 294	£560.00
TOTAL in month			£560.00

Accounts balances at 19 August 2019

Unity Trust Current account	£16,554.00
Unity Trust Deposit account	£25,364.88
Cambridge & Counties 95 day	£57,486.05
Nationwide Treasurers Trust	£20,147.59
	£119,552.52

9.2 Decision on request from the Village Hall Committee to pay £1,000 towards remedial work and upgrades required for a new electrical safety certificate to be issued. The total cost was £2,011.20.

RESOLVED: The Parish Council is unable to support on this occasion due to budget constraints.

Proposed: Cllr Doe

Seconded: Cllr Tassell

Agreed unanimously

10. CASTLE HEDINGHAM PARISH EMERGENCY PLAN

Contact details and other updates were agreed for the Parish Emergency Plan. Councillors were asked to provide any other suggestions in advance of the update deadline of 27th September

11. PLASTIC-FREE COMMUNITY

Cllr Doe introduced Councillors to a scheme which supports communities which are aiming to be plastic free: <https://www.sas.org.uk/plastic-free-communities>. A toolkit is available at <https://www.sas.org.uk/wp-content/uploads/Plastic-Free-Communities-Toolkit-2018.pdf>. All Councillors agreed this was a worthwhile aim.

RESOLVED: A working group was set up with Cllrs Doe, Bayes and Jordan looking into ideas and reporting back to full Council at the September meeting.

Proposed: Cllr Southgaze

Seconded: Cllr Bayes

Agreed unanimously

12. CASTLE HEDINGHAM VILLAGE PARK

12.1 The clerk reported that the first stage of the National Lottery Community Fund had been successful, and a meeting with the local officer has been arranged for September 4th. The clerk and members of the Village Park group will attend. An ECC CIF fund application for £15,000 has been submitted.

12.2 It was recognised that parishioners had already contributed to the Village Park through the £50,000 of Parish Council reserves which are committed to the project, but that additional community fund raising might be possible for a community garden at the park.

12.3 Cllr Southgate reported vehicles using the old allotment field as a cut through from De Vere Mill to Church Street. A quote for fencing and gates to prevent unauthorised vehicle access will be sought.

13. CORRESPONDENCE TO NOTE

BDC: A letter from Cllr Graham Butland, Leader of Braintree District Council, to the new Secretary of State for Housing, Communities and Local Government, asking for the definition of 5-year housing supply to be clarified, has been forwarded to Councillors.

14. REPRESENTATIVES AND WORKING GROUPS REPORTS:

It was agreed that this will no longer be a regular item on the agenda. All reports will be given during the main part of the meeting.

15. AGENDA ITEMS FOR NEXT MEETING

- Consideration and adoption of new Financial Regulations for 2019
- Consideration of Parish Council response to the Local Plan Consultation on the evidence for Garden Communities in the district which ends at 5pm on 30th September. Residents can respond individually at <https://braintree.objective.co.uk/portal/nea/sltech/> or to localplan@braintree.gov.uk, or Planning Policy, Braintree District Council, Causeway House, Bocking End, Braintree CM79HB Tel: 01376 552525
- Plastic free Community: report from working group
- Cllr Mary Veater: Consideration of granting a leave of absence while she is studying away from the parish.

DATE OF NEXT MEETINGS:

Monday 23 September 2019	7.30pm	Ordinary Parish Council	Castle Hedingham Club
Monday 28 October 2019	7.30pm	Ordinary Parish Council	Castle Hedingham Club
Monday 25 November 2019	7.30pm	Ordinary Parish Council	Castle Hedingham Club
Monday 27 January 2020	7.30pm	Ordinary Parish Council	Castle Hedingham Club

The meeting closed at 8.50pm

SIGNED (CHAIRMAN)

DATE