

## BURRINGTON PARISH COUNCIL

DRAFT MINUTES OF A MEETING OF THE PARISH COUNCIL held on MONDAY, 16 JANUARY 2012 in The Parish Room, Burrington.

PRESENT: Councillors Mr Paul Keel (PK)  
Mrs Frances Wilson (FW)  
Mr Roger Daniels (RD))  
Mr John Rhodes (JR)  
Mr Richard Dors (RD)

Also present District Councillor Liz Wells, Mr Mark Hughes (NSC Liaison Officer) (arrived at 8.15 pm due to other commitments), Mr Martin Kerly (Rickford Community Association), Mrs Teresa Martin, Mrs Louisa Purcell (Clerk)

APOLOGIES FOR ABSENCE: PC Ray Bradley

### QUESTIONS FROM THE PUBLIC

None

MINUTES OF THE PREVIOUS MEETING held on 7 November 2011.

These were approved by Councillors and signed by the Chairman. The minutes for the special parish council meetings to discuss the Queen's Diamond Jubilee held on 14 November 2011, 6 December 2011 and 10 January 2012 were also approved by Councillors and signed by the Chairman.

### MATTERS ARISING

- 1 Speed limits and traffic calming through Burrington Combe – The situation will continue to be monitored but it seems that the sign is now triggered when doing a speed of 43 miles per hour. JR will ask for the chevrons to be provided (although there is unlikely to be any money in this year's budget.) NSC are also looking into what can be done to safeguard pedestrians on the Langford Road near the Langford Inn (a blind corner).
- 2 Queens Diamond Jubilee 2012 – it was noted that plans are progressing well and it is very encouraging to see how the project has grown.
- 3 Speedwatch – Names of volunteers should be submitted to PC Bradley who will arrange training. JR, RD and Martin Kerly will gather names.
- 4 Litter bins in Rickford and Burrington. A response from NSC suggested the provision of a wheely bin. However this was not considered a satisfactory solution and the matter was passed to Mark Hughes for following up. It was felt that the bins should be on the NSC rota for emptying.
- 5 Bristol Airport meeting in December – PK attended. It was noted that the airport is looking into local people using the Flyer bus to commute to work. It was noted that the airport has set aside £100,000 for local communities affected by low-flying aircraft. This money can be accessed as a subsidy towards the cost of a project. For instance, Yatton has received some money towards the playing field.

### POLICE REPORT

As PC Bradley had sent his apologies due to illness, the police report was read by the Chairman. Crime figures returned to normal in December, with one crime being recorded for Burrington. It was noted that Avon and Somerset Police are trialling a new Police Cadet Scheme in North Bristol and if successful this will be rolled out in North Somerset for young people between the ages of 14 and 17. This is in the early stages of planning but if anyone is interested and would like to know more they should contact PC Bradley by email ([Raymond.bradley@avonandsomerset.police.uk](mailto:Raymond.bradley@avonandsomerset.police.uk)). The councillors commended the police on this scheme.

### DISTRICT COUNCILLOR'S REPORT

Liz Wells reported that bus services are under review and that the bus service to Wells may be stopped. She will try to find out more.

She also advised that it would be worth investigating whether a licence would be needed for any of the activities being planned for the Jubilee as applications would need to be made by April.

## NSC LIAISON OFFICER'S REPORT

Mark Hughes reported on some outstanding highways issues. He reported that white lining in Rickford was being done shortly (Keep Clear markings – this needs to be checked first as it cannot be used outside individual properties). Signage is being ordered.

It was recognized that the system for logging requests with Streets and Open Spaces did not always generate a ticket number and clear responses. Mark will follow this up with Colin Medus.

Budgets – the NSC budget for 2012-13 will be agreed in February.

There is ongoing work with regard to housing strategies with several government consultations taking place.

## CORRESPONDENCE

- 1 Burrington Combe Garden Centre – a letter had been received from a parishioner raising concerns that the site may be split into separate business units and sold. The question was raised whether it had been a condition of sale that the site was only used for horticultural purposes. In addition it seemed that the site is being used for airport car parking. It was agreed that the clerk would write to NSC to raise the concerns and to ask for a copy of the original consent for the site.
- 2 NSC paperless office – NSC is offering subsidised IT equipment for parish council “offices”. Equipment such as a laptop, printer projector and screen is being offered for a contribution of £100. It was agreed that Burrington Parish Council should sign up for this offer (Proposed: RD, Seconded: JR)
- 3 The forthcoming road closure in Blackmoor, Lower Langford was noted (24 January for 3 days).
- 4 Nominations for the Royal Garden Party – as the Parish Clerk will be stepping down, it was agreed to nominate the Clerk (Proposed: PK, seconded: RD)
- 5 Library Services consultation – NSC is launching a consultation on library services and is asking for comments. The Clerk will circulate the information and replies need to be submitted by 6 March.
- 6 Youth Outreach – North Somerset – letter and information will be circulated.
- 7 Email from NSC Area Officer (Fay Powell) – JR is monitoring the work by liaising with the Area Officer. A lot has been promised but we are waiting for a number of outstanding items.
- 8 Email offering a tour of NSC Castlewood offices in Clevedon will be circulated.
- 9 South West in Bloom – Burrington had some success in this scheme and was presented with an award at the Harvest Supper. It was agreed that we would look at this year's scheme (closing date 2<sup>nd</sup> May). Information to be circulated.

## PLANNING

There were no new planning applications.

## BURIAL GROUND/CHURCHYARD

The Exclusive Right of Burial was signed for John Abdy.

It was noted that this summer the maintenance of the closed churchyard will be taken over by NSC contractors, Dignity. The parish council needs to consider how this will work and how often the grass will be cut. The Clerk will contact NSC to find out more about the contract.

## ACCOUNTS FOR PAYMENT

	£
Clerk's salary (July – Sept 2011)	360.00
Hire of hall	28.00
Rickford Community Assoc (Stocking footpath)	50.00
R Shapland (internal audit)	25.00
Clerk's expenses	84.69
S Croker (village orderly)	208.00
P Keel (refreshments for Jubilee meeting)	18.00
NSC office equipment contribution	<u>100.00</u>
	873.69

Accounts proposed by RD, seconded by FW.

#### FINANCIAL STATEMENT AND PRECEPT FOR 2012/13

After some discussion it was agreed to keep the precept at £3,000 (Proposed: RD, Seconded: JR).

#### QUEEN'S DIAMOND JUBILEE 2012

Jubilee preparations are underway and it was noted that Risk Assessments need to be carried out. PK is also checking details with the Insurance company.

#### DISCUSSION OF ANNUAL REPORT INC NEWSLETTER, PARISH PLANS

It was agreed that there would be refreshments before the Annual Parish Meeting. Leaflets advertising this would be distributed to households, with some sent by post to outlying houses. The Chairman has started work on the report for the Annual Parish Meeting.

#### NSC TOWN AND PARISH COUNCILS CHARTER

There are a few areas to think about, and the parish council needs to consider whether it is happy to adopt the charter.

#### WEST OF ENGLAND RURAL NETWORK

It was agreed to find out more about this organization. The clerk will contact Mark Hughes in the first instance.

#### BROADBAND SERVICES

The Clerk agreed to write to Mark Hughes to ask about NSC's broadband plan.

#### ANY OTHER BUSINESS

- 1 White lines at the junction of Ashey Lane (Station Corner) have worn away. JR will report this to NSC as well as advising that a 10m stretch of road at this location needs surface dressing.
- 2 New parish clerk – it was suggested that Teresa Martin should undertake a 6 months' trial as clerk to see if the role was agreeable to both sides.

#### NEXT MEETING

Monday, 2<sup>nd</sup> April 2012 for the Annual Parish Meeting followed by a regular parish council meeting. Refreshments will be served at 7 pm with the meeting starting at 7.30 pm.

The meeting closed at 9.45 pm