

BURRINGTON PARISH COUNCIL

DRAFT MINUTES OF A MEETING OF THE PARISH COUNCIL held on MONDAY, 16 MAY 2011 in The Parish Room, Burrington.

PRESENT: Councillors Mrs Frances Wilson (FW)
Mr Paul Keel (PK)
Mr Roger Daniels (RD)
Mr John Rhodes (JR)

Also present District Councillor Liz Wells, Mr and Mrs D Simpson, PC Ray Bradley, Mrs Louisa Purcell (Clerk)

APOLOGIES FOR ABSENCE
Mr Mark Hughes, Head of Housing NSC

ELECTION OF OFFICERS
Chairman Paul Keel Proposed by Roger Daniels, seconded by John Rhodes
Vice Chairman Frances Wilson Proposed by Paul Keel, seconded by Roger Daniels

ELECTION OF REPRESENTATIVES TO COMMITTEES
Parish Room This appointment was held in abeyance due to changes taking place in the committee structure of the Parish Room.

Bristol Airport (PCAA) It was agreed to ask Steve Hale if he would continue as the representative and the item will be on the agenda of the next meeting.

Wedmore Charity	Steven Plumley	Proposed by Paul Keel, seconded by Roger Daniels
Conservators	Paul Keel	Proposed by Roger Daniels, seconded by Frances Wilson
Gravestones project	Christopher Marsden-Smedley	Proposed by Paul Keel, seconded by John Rhodes

All councillors signed the Declaration of Acceptance of Office register.

QUESTIONS FROM THE PUBLIC
Mr Simpson drew attention to the Community Church Service which will be held in Holy Trinity on 19th June, and said that it would be much appreciated if the parish council could be represented at the event.

MINUTES OF THE PREVIOUS MEETING held on 28th March 2011 and also the special meeting held on 9th March.
These were approved by Councillors and signed by the Chairman.

MATTERS ARISING

1. Speed limits and signage in Burrington Combe – the clerk agreed to chase up a response from John Painter, Road Safety Manager, and to see if a meeting of the various parties can be organised. This issue is not just about traffic and speed limits, but also about the environment of the Combe, its wildlife and recreational uses, which should be emphasised with gateway signage. Cllr Liz Wells suggested that this matter could be taken to Parish Voice which meets before the South Area Committee.
2. Non-printing of planning applications – the clerk will chase this up, emphasising that the parish council need paper copies of plans.
3. Royal Wedding party – this was a very successful event with over £250 being raised in the afternoon. More than 100 people attended the loyal toast in the parish room. It was proposed that the parish council would fund the refreshments provided by Paul Keel at a cost of £54 – proposed FW, seconded RD.
4. JR attended the recent Rural Surgeries Group meeting. A local ward will be set up for Burrington and surroundings in September and the District Nurses will be assimilated into this. As the local PCT will be disbanded, a lot of responsibilities will be passed to North Somerset Council.

DISTRICT COUNCILLOR'S REPORT
There were no new items.

NSC LIAISON OFFICER'S REPORT

Mark Hughes has sent an update on the work due to take place in Rickford. White lines are due to be painted shortly and repair work has taken place on the bridge.

POLICE REPORT

There were two incidents reported in Burrington. PC Bradley reported that there has been a continued presence of vehicles in the area where occupants are looking for scrap metal and/or heating oil to steal. Drain covers have again been stolen in the area. Any suspicious activities in the area should be reported to the police.

PC Bradley explained about the Speed Watch scheme. NSC will provide tabards and a speed gun for the parish to set up a speed watch scheme. JR and RD will talk to residents about possible sites to take up this proposal. It may be possible to link in with Churchill if they are interested.

Radar vans – there is a radar van based in Weston and this can be requested if there is a need and a suitable place to park. Contact is made via PC Bradley.

These items will be put on the agenda for the next meeting.

PC Bradley also agreed to follow up on issues re Burrington Combe with John Painter at NSC.

CORRESPONDENCE

- 1 A card was signed for Mrs Colette Davidson to thank her for her hard work and great contribution to the parish over many years, both as parish clerk and as a councillor. Mrs Davidson stepped down as parish councillor in May.
- 2 ALCA North Somerset Group – papers will be circulated.
- 3 Email from the Area Officer indicating that gully covers had been stolen again was noted.
- 4 Letter from Churchill Community School indicating that the school will apply to convert to academy status. Letter will be circulated.

PLANNING

11/P/0747F – Old Post Office, Saxon Street, Lower Langford – it was noted that this is a third development on this site and it was suggested that the granny annexe remains part of the curtilage of the main house.

Mushroom Farm – Cllr Liz Wells reported that the Enforcement Officer will be looking into the parking activities at the Mushroom Farm as the final inspector's report indicated that the parking operation had to cease within four months from February.

BURIAL GROUND/CHURCHYARD

It was noted that the gates to the burial ground need repainting and all agreed that the Parish Orderly should be approached to carry out this work. FW will talk to Stan Croker.

The churchyard wall on the west side, next to the playing field/tennis court, has some loose stones. The Clerk will report this to the company which looks after closed churchyards/cemeteries.

ACCOUNTS FOR PAYMENT

	£
Aon - insurance	613.54
Mr P J Marshall – parish maintenance	145.00
Paul Keel – refreshments for Royal Wedding Parish event	54.00
Already paid – P Husher – grass cutting	<u>260.00</u>
Total	£ 1072.54

Proposed – RD, seconded FW

ACCOUNTS 2010/11

Bob Shapland has carried out the internal audit and no issues were raised. All councillors present agreed with the paperwork which has been completed and which will be returned to Mazars for the external audit.

GRIT BIN FOR YEW TREE CLOSE

It was agreed that the parish council would pay for a grit bin for Yew Tree Close (cost is £150) if the residents are happy with the location. The Chair of the Residents' Association is liaising with the Area Officer from North Somerset Council regarding a suitable location.

It was also agreed to provide a grit bin for Rickford.

ANY OTHER BUSINESS

1. Vacancy for Parish Councillor – the clerk will check with NSC the process for filling the vacancy.
2. Rights of Way – the clerk agreed to write to NSC to ask for a colour copy (electronic if possible) of the rights of way map for the parish. The clerk will also request a copy of the adopted highway record for Langford Road, Burrington parish as the verge outside Alden House is overgrown and it is believed that it is NSC's job to maintain this. JR has a contact name which he will pass to the clerk.
3. One 30 mile an hour sign is still missing on Langford Road. The clerk will follow up with NSC.
4. Former garden centre Burrington Combe – it was agreed that the clerk would write again to NSC to check that the work is proceeding according to the agreed plans.

NEXT MEETING

The next meeting will be on Monday, 27th June at 7.30 pm.

The meeting closed at 9.45 pm