



Locum Parish Clerk: Kevin B. Money 7 Roach Vale Colchester Essex CO4 3YN Telephone: 07810781509

Email: bulmerparishclerk@gmail.com: website www.e-voice.org.uk/bulmerpc

Dear Councillor

Your attendance is required at the forthcoming meeting of Bulmer Parish Council to be held at the Village

Hall on MONDAY 25th. NOVEMBER 2024 at 7.15pm for the purpose of transacting the business ONLY shown on the agenda

XBMoney - Kevin B. Money - Locum Parish Clerk/RFO 19th. November 2024

FULL COUNCIL MEETING AGENDA

023/2024 Apologies for absence:

024/2024 Disclosure of Pecuniary Interests:

To declare any Disclosable Pecuniary, Pecuniary or non-Pecuniary Interest relating to items on the agenda

025/2024 Minutes of previous meeting:

To approve the minutes of the meetings held 15th. July 2024 & 23rd. September 2024.

Public Questions: 15 minutes time allowed for this item: Members of the public in attendance may ask the Parish Council a question. Following this item members of the public are welcome to observe the rest of the meeting and are asked to remain silent. Any question that requires a Council decision must be added to a future agenda.

Report from the County Councillor: 10 Minutes time allowed for this item: An opportunity for the Parish Council to raise items of interest from the written reports supplied by the County Councillors ahead of the meeting for further discussion.

Report from District Councillor: 10 minutes time allowed for this item: An opportunity for the Parish Council to raise items of interest from the written reports supplied by the District Councillors.

029/2024 Fly tipping of green waste – Cllr R. Burke

030/2024 EALC Councillor Training: Councillor with EALC Training.

031/2024 Coe's meadow hedge cutting from cross roads to gate. Cllr R Raymond

032/2024 Coe's meadow – update on Committee meeting

O33/2024 Street Cleansing Agreement: Parish Clerk to provide an update.

034/2024 Village Tidy - update

035/2024 Allotment Standpipe: Cllr R Raymond to provide an update.

036/2024 Allotment update from M. Crome

037/2024 Defibrillator Training: Councillors to discuss.

038/2024 Planning Application/s

24/02191/FUL - 11 Church Road, Bulmer, Essex

Proposed demolition of existing outbuilding and erection of new holiday let

Documents can be found at

https://publicaccess.braintree.gov.uk/online-

applications/applicationDetails.do?activeTab=documents&keyVal=SL1L1UBFLQ500





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24/02360/LBC - Griggs Farm Bulmer Street Bulmer

Removal of modern cement render infill panels to timber frame, removal of lime renders including laths, timber frame repairs, application of lath and lime render, replacement of windows, replacement of uPVC rainwater goods with cast iron, restoration of porch and other works.

Documents can be found at

https://publicaccess.braintree.gov.uk/online-

applications/applicationDetails.do?activeTab=documents&keyVal=SMGWCZBFM8D00

24/02456/VAR - Larkfield Bulmer Street Bulmer

Variation of Condition 2 (Approved Plans) of approved application 23/01320/HH granted 25.07.2023 for: Single storey rear and side extension and loft conversion. Variation would allow:-A reduction in the size of the single-storey rear extension, insertion of 4 No. roof lights and a change in roof material. Documents can be found at

https://publicaccess.braintree.gov.uk/online-

applications/applicationDetails.do?activeTab=documents&keyVal=SN5J6DBFMHK00

039/2024 Planning Decision/s

24/01816/FUL - Christmas Cottage 4 Finch Hill Bulmer Essex CO10 7EX Change of use of outbuilding from ancillary commercial use to holiday let. Application Granted

040/2024 **Finance**

045/2024

- a) To receive the Bank Reconciliations as at 31st. October 2024
- b) To receive the comparison of Actual against Budget for 2024/2025
- c) To approve the payment of Accounts for August, September, October and November 2024 and to agree a transfer of funds to meet the Parish Council financial arrangements
- d) Information and log in details for moving emails and website to .gov.uk

041/2024	Budget 2025-2026 Councillors to discuss budget for 2025-2026
042/2024	Councillor's Reports:
043/2024	Date of next meeting: Monday 27th. January 2025 at 7.15pm in Bulmer village hall
044/2024	Councillors to note 2025 meeting dates 24.03: May TBC: 28.07: 22.09: 24.11.25

Closure of the meeting To close the meeting having considered and determined all items of business





Minutes of the Parish Council meeting held on Monday 23rd. September 2024 at 7.15pm in the Village Hall.

Present: Cllrs R. Raymond (Chair), D. Burke, R. Morris, P. Paxton, R. Burke, A. Crawshay and Kevin B. Money (Locum Clerk to Parish Council). There were 4 members of the public present

001/2024 Apologies for absence were received from ECC Cllr P. Schweir, BDC D. Holland, Cllr S. Rowe and M. Crome

002/2024 To confirm the appointment of Mr. Kevin B. Money as Locum Parish Clerk / RFO to Bulmer Parish Council

Cllr R. Raymond proposed the appointment of Mr. Kevin B. Money as Locum Clerk to Bulmer Parish Council. Cllr R. Burke seconded. **All Agreed**. The Chair and Clerk then signed the contract of Employment

O03/2024 Disclosure of Pecuniary Interests: Council members to identify any item on the agenda that they have a connection to as introduced through the Localism Act 2011, failure to do this could result in a fine and a ban and to note the decisions of requests for dispensation relating to the agenda. **None Declared**

Minutes of previous meeting: To approve the minutes of the meeting held 15th. July 2024. The minutes deferred to the next meeting

Public Questions: 15 minutes time allowed for this item: Members of the public in attendance may as the Parish Council a question. Following this item members of the public are welcome to observe the rest of the meeting and are asked to remain silent. Any question that requires a Council decision must be added to a future agenda.

Footpath on A131 is still overgrown

006/2024 Report from District Councillor: 10 minutes time allowed for this item: An opportunity for the Parish Council to raise items of interest from the written reports supplied by the District Councillors. *Cllr D. Holland submitted a report prior to the meeting. It read*

Were I able to attend your meeting, my report would centre on the need to be aware of the newly published (by BDC via email) revised timetable for the Local Plan Refresh and its implications for you making representations in light of the **Call for Sites** as it impacts Bulmer.

I would also like to remind you of the consultation on Essex Local Nature Recovery Strategy (ELNRS) which is currently open. It is important that we all look at this and respond because it has huge implications for our local countryside as is made clear in the maps the consultation document includes. As I have pointed out before, I post material on matters I feel to be important to the local community and have joined the "Bulmer, Ballingdon & Borley Village & Country Memories" Facebook Group such that I can post to a group that is relevant to your Parish. In this case I have posted an article on the ELNRS that includes links to speedily take you and your Parishioners directly to the consultation itself, and to the downloadable consultation documents.

If I can help Bulmer PC on any of this, please don't hesitate to get in contact

Report from the County Councillor: 10 Minutes time allowed for this item: An opportunity for the Parish Council to raise items of interest from the written reports supplied by the County Councillors ahead of the meeting for further discussion.

No report was given

008/2024 EALC Councillor Training: Councillor with EALC Training The Clerk to be advised

009/2024 Coe's meadow hedge cutting from cross roads to gate. Cllr R Raymond
The hedge should be cut from the crossroads, village sign to the gate. Councillors agreed to this hedge be cut.





010/2024 Coe's meadow – update on Committee meeting

The Clerk to chase ECC Highways for Bulmer Parish Council verge cutting agreement

Quote from Graham Nicol - get report from Antonia

Notice board requires fixing. The notice board should be left for all 3 organisations to have access to the notice board.

Coes meadow is now up and running

011/2024 Street Cleansing Agreement: Parish Clerk to provide an update

The Clerk to contact ECC for an update on the Street Cleaning agreement.

012/2024 Village Tidy – update

Litter picking is undertaken as and when necessary. Councillors agreed to hold a "Village Tidy up" on 26th. and 27th. October to tidy up signs, bus stops etc.

013/2024 Allotment Standpipe: Cllr R Raymond to provide an update

No further update but will update at the November meeting

014/2024 Allotment update from M. Crome

In the absence of M. Crome the Clerk read out his report. It read

Firstly, I'd like thank ClIr Paul Paxton for repairing the faulty tap and standpipe, much appreciated.

The agreed additional water standpipe is still awaited, hopefully installed for next season.

The main gate is now only operable with great difficulty due to the main post so lose in the ground. It is believed to have been damaged by the contractors when removing the earth spoil.

A decision is needed on plot 2B who wish to place a polytunnel measuring 4m x 5m, the long side would be along the fence. Currently there is no maximum or minimum size stipulated in the allotment agreement. The plots to the left and right (plots 2A and 3) are ones that have not been maintained in accordance with the agreement and have received warning letters reminding them of their obligations under the terms of the agreement. It has been agreed that these two tenants are to have their agreements terminated. The tenant of 2B is prepared to take plot 2A when it is vacant.

Have the letters referred to above been sent.

Allotment payment for 2025-2026 is to increase by 4%

An email from Mr Kevin Wicker to remove 3 trees that overhang his property Trees 1 to be removed. Tree 2 to remove the ivy. No trees should be taken down without full documentation being submitted to the Clerk of the Council before any work is undertaken. Write to Mr. Coombes to say there is a risk of die back and to pollard the trees to seek professional advice (Allotment list of tenants)

Councillors agreed to the Polly Tunnel and the man having another plot for the 2 that had not been tendered to. Councillors agreed to send out rents for last year and then send out a letter terminating the agreement

015/2024 Defibrillator Training: Councillors to discuss.

Training for residents to be undertaken in the future. Cllr R. Burke to undertaken any training but request some assistance for equipment.

016/2024 Planning Application/s

24/01816/FUL - Christmas Cottage 4 Finch Hill Bulmer

Change of use of outbuilding from commercial to holiday let

RESOLVED: No objections to this application subject to a condition is placed to address the car parking issues so any additional cars are not parked on Finch Hill







017/2024 Finance

a) To receive the Bank Reconciliations as at 31st. August 2024 Due to the Clerk handover, there are no financial records for 2024-2025 available

b) To receive the comparison of Actual against Budget for 2024/2025 Due to the Clerk handover, there are no financial records for 2024-2025 available

- c) To approve the payment of Accounts for August and September 2024 and to agree a transfer to funds to meet the Parish Council financial arrangements
 - d) Quotation on moving emails to .gov.uk
- e) Update on Unity Trust application. Cllr R. Raymond proposed deleting Lynsey Ritchie-Fagg as Administrator with having access to all accounts with immediate effect and to ADD Kevin B. Money as Administrator with access to all Accounts. Cllr P. Paxton seconded. **All Agreed.** An application form to remove the old Clerk and to have a new Clerk appointed was signed by both authorised signatories.

018/2024 Councillor's Reports:

No reports were given

019/2024 Date of next meeting: Monday 25th. November 2024 at 7.15pm in Bulmer village hall

020/2024 Exclusion of the Public and Press

Councillors to Resolve that by virtue of the provisions of Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960, the public be excluded during discussion of the following business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

Cllr R. Raymond proposed and Cllr A. Crawshay seconded to exclude the public and press. All Agreed

O21/2024 Parish Clerk / RFO vacancy: Councillors to discuss the Clerk vacancy position and to receive any applications

022/2024 Closure of the meeting

To close the meeting having considered and determined all items of business

The Chair then closed the meeting at 9.15pm and thanked everyone for attending

Signed 25th. November 2024

R. Raymond Chair

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Financial year ending 31.03.25	-	Aut NEOO!		1		
Bank Balance as at		30.04.24	31.05.24	1	30.06.24	31.07.24
Unity Trust Bank Current account	£	THE RESIDENCE OF THE PERSON NAMED IN COLUMN TWO IS NOT THE PERSON NAMED IN COLUMN TWO IS NAMED IN COLUMN	£21,239.23	£	18,089.44	£15,137.41
Unity Trust Bank Reserve account		and the second section and the second section of the second second second second section of the second second	AND THE RESIDENCE OF THE PROPERTY AND ADDRESS OF THE PROPERTY	£	and the second property of the second propert	£28,073.69
Unity Trust Bank Allotment Deposit		440.49	£ 440.49	1	443.51	£ 443.51
Total in Bank Accounts	8	49,158.69	£ 49,292.51	2	Carried and the contract of th	£ 43,654.61
Less Unpresented cheques	- Chap	40,100.00	270,202.01	- Ship	70,770.10	2 10,00 110 1
Leas Oripresented cheques				+		
Total of unpresented cheques	£	-	£ -	£	-	£ -
Net Bank Balances as at	£	49,158.69	£ 49,292.51	£	46,473.16	£ 43,654.61
Net Dalik Dalalices as at	Au	40,100.00	270,202.01	Great	40,470.10	2 40,004.01
CASH BOOK				-		
Balance as at 01.04.24	£	44,694.48	£44,694.48	£	44,694.48	£44,694.48
Plus Receipts	£	5,708.75		£	6,323.33	£ 6,456.81
Total	£	50,403.23	THE RESIDENCE OF THE PARTY OF T	£		£51,151.29
Less Payments	£	1,244.54		£	4,544.65	£ 7,496.68
Grand Total	£	49,158.69		2	46,473.16	£ 43,654.61
Difference	-£	0.00	£ -	-£	0.00	£ -
				-2		
Bank Balance as at		31.08.24	30.09.24		31.10.24	30.11.24
Unity Trust Bank Current account		15,137.41	£20,163.69	£	22,079.42	
Unity Trust Bank Reserve account		CONTRACTOR COMMENTS CONTRACTOR OF THE PROPERTY	£28,539.99	£	28,668.13	
Unity Trust Bank Allotment Deposit	£	443.51	£ 446.58	£	446.58	
Total in Bank Accounts	£	43,654.61	£ 49,150.26	£	51,194.13	
Less Unpresented cheques						
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Total of unpresented cheques	3		£ -	£	84 404 40	
Net Bank Balances as at	3	43,654.61	£ 49,150.26	£	51,194.13	
CASH BOOK						
Balance as at 01.04.24	£	44,694.48	£44,694.48	£	44,694.48	
Plus Receipts	£	6,456.81	The second of the last of the contract of the	£	15,453.01	
Total	£	51,151.29	AND THE PROPERTY OF THE PROPER	£	60,147.49	
Less Payments	£	7,496.68	£ 8,947.96	£	8,953.36	
Grand Total	2	43,654.61	£ 49,150.26	£	51,194.13	
Difference	£	43,034.01	£ -	£	31,134.13	
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Bank Balance as at		31.12.24	31.01.25		28.02.25	31.03.25
Unity Trust Bank Current account						
Unity Trust Bank Reserve account						
Unity Trust Bank Allotment Deposit	-					
Total in Bank Accounts						
Less Unpresented cheques						
Total of consumer and absence				-		
Total of unpresented cheques Net Bank Balances as at				-		
INEL DAIIK DAIANCES AS AT						
CASH BOOK				-		
Balance as at 01.04.24				-		
				-		
Plus Receipts Total	-					
				-		
Less Payments Grand Total				-		
Difference				-		
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Your Account Statement

unity trust bank

For Businesses. For Communities. For Good

Unity Trust Bank plc PO Box 7193 Planetary Road Willenhall WV1 9DG

Mr Kevin Money 7 Roach Vale Colchester Essex CO4 3YN

Date: 31/10/2024

Account Name: Bulmer Parish Council Bulmer

PC Current Account

Swift Code (BIC): NWBKGB2L

IBAN Number: GB93NWBK60023571418024

Sort Code: 608301

Account Number: 20431060

Your arranged overdraft limit is £0.00

Go Paperless! Receive your statements online and we'll notify you by SMS or email when they're available to view. Simply log into Your Online Banking and update your statement preferences or give us a call on 0345 140 1000



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: FSCS.org.uk or refer to our FSCS Information Sheet and Exclusions List at unity.co.uk/fscs

Contact Us

Call us: 0345 140 1000

Email us: us@unity.co.uk

Visit us: unity.co.uk

Your Current T1 account transactions:										
Date	Туре	Details	Payments Out	Payments In	Balance					
30/09/2024		Balance brought forward	£0.00	£0.00	£20,163.69					
09/10/2024	Credit	ROSEMARY RAYMOND	00.03	£1,128.83	£21,292.52					
09/10/2024	Credit	PWHITTINGDALE NO T	£0.00	¥ £40.80	£21,333.32					
10/10/2024	Credit	Coombes June	£0.00	£14.06	£21,347.38					

Page number 1 of 3

Statement number 065

For Businesses.
For Communities.
For Good.

Unity Trust Bank plc is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority Unity Trust Bank is entered in the Financial Services Register under number 204570.

Registered Office: Four Brindleyplace, Birmingham, B1 2JB.

Registered in England and Wales no. 1713124.

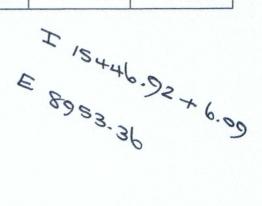
Calls may be monitored and recorded for training, quality and security purposes. © Unity Trust Bank. All Rights Reserved.







Your Current T1 account transactions:									
Date	Туре	Details	Payments Out	Payments In	Balance				
11/10/2024	Credit	RAYMOND WHITE	£0.00	£33.15	£21,380.53				
11/10/2024	Credit	Buchanan Stella	20.00	£76.91	£21,457.44				
14/10/2024	Credit	Brett Lisa	£0.00	£501.41	£21,958.85				
21/10/2024	Credit	Credit 000044	£0.00	£125.97	£22,084.82				
31/10/2024	Fee	Service Charge	£5.40	£0.00	£22,079.42				



Page number 2 of 3



Unity Trust Bank pic is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority.

Your Account Statement

unity trust

Unity Trust Bank plc PO Box 7193 Planetary Road Willenhall **WV1 9DG**

Mr Kevin Money 7 Roach Vale Colchester Essex CO4 3YN

Date: 31/10/2024

Account Name: Bulmer Parish Council Bulmer

PC Reserve Account

Swift Code (BIC): NWBKGB2L

IBAN Number: GB93NWBK60023571418024

Sort Code: 608301

Account Number: 20464257

The credit interest rate is 2.75% AER as of your statement date.

Contact Us

Call us: 0345 140 1000

Email us: us@unity.co.uk

Visit us: unity.co.uk

Go Paperless! Receive your statements online and we'll notify you by SMS or email when they're available to view. Simply log into Your Online Banking and update your statement preferences or give us a call on 0345 140 1000



For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: FSCS.org.uk or refer to our FSCS Information Sheet and Exclusions List at unity.co.uk/fscs

Your Instant Access account transactions:										
Date	Туре	Details	Payments Out	Payments In	Balance					
30/09/2024		Balance brought forward	£0.00	£0.00	£28,539.99					
02/10/2024	Credit	CCLA Investment Management Limited	00.03	£128.14	£28,668.13					

Page number 1 of 2

Statement number 027



Your Account Statement

unity trust

Unity Trust Bank plc PO Box 7193 Planetary Road Willenhall **WV1 9DG**

Mr Kevin Money 7 Roach Vale Colchester Essex CO4 3YN

Date: 31/10/2024

Account Name: Bulmer Parish Council BPC

Allotment Deposit

Swift Code (BIC): NWBKGB2L

IBAN Number: GB93NWBK60023571418024

Sort Code: 608301

Account Number: 20467908

The credit interest rate is 2.75% AER as of your statement date.

Contact Us

Call us: 0345 140 1000

Email us: us@unity.co.uk

Visit us: unity.co.uk

Go Paperless! Receive your statements online and we'll notify you by SMS or email when they're available to view. Simply log into Your Online Banking and update your statement preferences or give us a call on 0345 140 1000



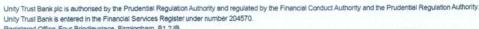
For eligible organisations, your deposits held with Unity Trust Bank are protected up to £85,000 under the Financial Services Compensation Scheme (FSCS). For more information about eligibility and compensation provided by the FSCS, please visit: FSCS.org.uk or refer to our FSCS Information Sheet and Exclusions List at unity.co.uk/fscs

Your Instant Access account transactions:									
Date	Туре	Details	Payments Out	Payments In	Balance				
30/09/2024		Balance brought forward	£0.00	£0.00	¥ £446.58				

Page number 1 of 2

Statement number 024











	BULMER PC ACTUAL AGAINS	T BUDGET	RE	PORT		
		Budget 2024/25	1	otal Income Spend to Nov '24		Left in Idget as at Nov '24
Income	Precept	10868	£	11,140.00		
	Other Income	0	£	210.32		
	BDC Surplus Fund	0	£	-		
	Street Cleaning	847	£	847.56		
	ECC Verge Cutting	0	£	-		
	Bank Interest	See CCLA	£	390.84		
	Grazing Rent	2005	£	1,921.13		
	Garden Rent	As above	£	-		
	Allotment Rent	531	£	-		
	Allotment Water	300	£	-		
	Wayleaves	250	£	- 1		
	CCLA Fund	2000	£	943.16		
	VAT	0	£	-		
	TOTAL	16801	£	15,453.01		
Exp.						
Staff	Salary	6525	£	6,482.27	£	42.73
	Office Allowance	336	£	237.50	£	98.50
	TOTAL	6861	£	6,719.77	£	141.23
Admin.	Payroll	120	£	120.00	£	_
	Admin Expenses	150	£	224.21	-£	74.21
	TOTAL	270	£	344.21	-£	74.21
General	Chairman Expense a/c	100	£	-	£	100.00
	Training	350	£	200.00	£	150.00
	Meetings	80	£	24.00	£	56.00
	Newsletter	360	£	177.00	£	183.00
	Insurance	1400	£	1,474.05	£	74.05
	Audit	140	£	125.00	£	15.00
	Subscriptions	335	£	286.21	£	48.79
	Bank Charges	72	£	41.40	£	30.60
	Allotments	100	£	-	£	100.00
	Allotment Water	300	£	61.42	£	238.58
	Allotment Grass	140	£	70.00	£	70.00
	Coes Meadow Grass	680	£	311.98	£	368.02
	Play Inspection	121	£	130.00	-£	9.00
	Grass & Hedge cutting	1562	£	2,390.94	£	828.94
	Grants & Donations	2100	£	-	£	2,100.00
	Mileage		£	135.08		
	TOTAL	7840	£	5,427.08	£	2,548.00
	GRAND TOTAL	14971	£	12,491.06	£	2,615.02
	VAT Reclaim					
	Total Expenditure	£13,114.88				

	FINANCE	NOVEMBER 2024 PAYMENTS							
	INCOME:								
Chq No.	Invoice No.	Expenditure Payee		Cost		VAT		Total	BPC Ref
BACS	56667	P. Liverton - Hdge cutting	£	400.00	-	80.00	£	480.00	38
BACS		Kevin B. Money - Aug - Nov '24	£2	,135.65	£	-	£2	,135.65	39
BACS	1647	JPB Landscapes - Grass cutting	£	394.91	£	78.99	£	473.90	40
BACS	HES15	Hedingham School - Print newsletter	£	75.00	£	-	£	75.00	41
BACS	17973	EALC - Councillor training	£	200.00	£	40.00	£	240.00	42
BACS	84379	Playsafety Ltd - Play inspection	£	130.00	£	26.00	£	156.00	43
BACS		Jenny Kenson - Coes Meadow	£	92.50	£	-	£	92.50	44
BACS	1667	JPB Landscapes - Grass cutting	£	291.91	£	58.39	£	350.30	45
BACS	Nov '24	L. Ritchie-Fagg - Nov pay	£	126.57	£	-	£	126.57	46
BACS		HMRC - Tax on L. Ritchie-Fagg salary	£	31.60	£	-	£	31.60	47
		TOTAL:	£3	,878.14	£	283.38	£4	,161.52	
		Denotes already paid							