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Clerks Report for July 2017 Meeting

Typed up draft minutes, for Parish Council Extraordinary meeting held on 5th June 2017, published, and placed on website, and noticeboards.
Sent out cheques, filed invoices – updated accounts

Continuously updating accounts, and website, also checking and dealing with as appropriately e-mails.

Preparing for July Parish Council Meeting.

Displayed Notices etc for Braintree District Council.

In contact with EALC for various advice on issues.

Prepared year end accounts – sent away to External Auditors.

Arranged Councillor training with Braintree District Council Monitoring Officer, at Bulmer Village Hall, scheduled for 27th July at 7.15pm.

Sent completed forms and documents to the Public-Sector Deposit Fund, to open new account (can confirm this is now open).

Sent out tenders for hedge cutting, to three contractors.

In contact with Anglian water regarding not receiving invoices. Anglian Water has been split into two divisions, we now have a Statement for both our accounts.

In contact with Barclays regarding not receiving interest on Business Premium Account. (No interest received since December 2016) (They have changed the criteria and will now only pay 0.05% interest on £1,000,000 and over).