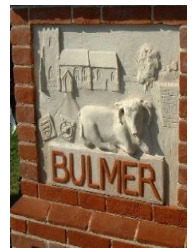




# Bulmer Parish Council



Minutes of the Bulmer Annual Parish meeting followed by the Full Council meeting held on Tuesday 21<sup>st</sup>. May 2019 at Bulmer Village Hall at 7.30pm

Present: Cllr R. Raymond (Chairman), Cllr A. Lyes, Cllr M. Crome and Cllr E. Penn. Also, present was Kevin B. Money (Parish Clerk) and 4 members of the Public

## Minutes of Annual General Meeting

**032/2019 2018/19 Chairman Welcome.** The Chairman welcomed everyone to the meeting especially the new Councillors to the Council

**033/2019 New Councillors to sign Declaration of Acceptance of Office**  
All Councillors signed their Declaration of Acceptance of Office

**034/2019 New Councillors to sign Members Register of Interest**  
All Councillors signed their Register of Interest forms

**035/2019 Councillors to sign E Consent form to receive Council information electronically**  
All Councillors signed their E Consent forms

**036/2019 Election of Chairman for the 2019/20 year.** The Chairman to sign the Declaration of Office  
Cllr M. Crome proposed Cllr R. Raymond as Chairman for 2019/20. Cllr E. Penn seconded. All Agreed  
The Chairman then signed the Declaration of Office

**037/2019 Election of Vice-Chairman for the 2019/20 year** The Vice-Chairman to sign the  
Declaration of Office  
Cllr M. Crome proposed Cllr A. Lyes as Vice-Chairman for 2019/20. Cllr E. Penn seconded. All Agreed  
The Vice-Chairman then signed the Declaration of Office

**038/2019 To re-adopt all Council Policies – previously circulated to Councillors**  
Including Standing Orders. Financial Regulations. Asset Register.  
The Chairman asked if Councillors would agree to re-adopt all Bulmer Parish Councils policies an-bloc.  
Cllr M. Crome proposed and Cllr E. Penn seconded. All Agreed

**039/2019 Election of Appointments and Personnel committee**  
Village Hall representative: Cllr E. Penn - Allotment representative: Cllr M. Crome  
Transport Representative: Cllr M. Crome - Personnel committee: Cllr A. Lyes, Cllr E. Penn, Cllr M. Crome.

**040/2019 2019/20 Chairman to Close the Annual meeting**

## Minutes of Full Council meeting

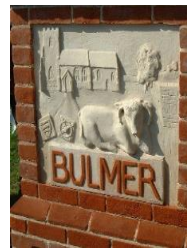
**041/2019 Welcome & Apologies for Absence** were received from ECC Cllr D. Finch and BDC Cllr W. Scattergood.

**042/2019 Declaration of Interest**  
To declare any Disclosable Pecuniary, Pecuniary or non-Pecuniary Interest relating to items on the Agenda  
Cllr R. Raymond declared a Pecuniary Interest in item 054/2019  
Cllr R. Raymond NP 049/2019 Grazing  
Cllr M. Crome 049/2019 as an allotment holder  
Cllr E. Penn NP 049/2019 allotment Holder

**043/2019 To approve the Minutes of the last meeting of Bulmer Parish Council**  
To receive and agree the minutes of the last meeting held on 18<sup>th</sup>. March 2019  
Cllr R. Raymond proposed and Cllr A. Lyes seconded that the minutes are a true and accurate record of the meeting. **All Agreed**



# Bulmer Parish Council



## **044/2019 Public Participation Session**

The Chairman will invite questions and observations from members of the public present.

A maximum time of 15 minutes will be allowed

Cars are still being parked on the corner of Church Road. It appears that a Wedding Car business is being run from the residential home and the white Mercedes cars are being parked on the road. The Clerk was asked to inform BDC licensing department regarding parking and obstruction of the road.

## **045/2019 Essex County Councillors report – Cllr D. Finch**

No report was given

## **046/2019 District Councillors report – Cllr W. Scattergood**

No report was given

## **047/2019 Chairman's report and any update since last meeting**

The Clerk was asked to write to Essex rights of way and landowners regarding Horse riding along the footpath at Brakey wood. The Parish council noticeboard by Coe's Meadow has been vandalised.

## **048/2019 Clerks Report**

a. Councillors to discuss purchasing new toughened glass for the noticeboard that was vandalised  
Councillors decided to leave the noticeboard as it is for the time being. All the glass has been removed from the area.

b. Councillors to agree to £750 to put an extra tap on at the allotments  
Various quotations have been received and Cllr R. Raymond proposed and Cllr E. Penn seconded that R. J. Alston quotation be accepted. **All Agreed.**

## **049/2019 Allotments**

- 1) Letter from Mr. J. Brett terminating plot 12b as from 30.04.19. Councillors to discuss the allocation of the now vacant plot 12b

Councillors noted the termination letter from Mr. J. Brett on allotment number 12b.

Cllr R. Raymond proposed accepting Steve Morgan request to take allotment number 12b. Cllr A. Lyes seconded. **All Agreed**

- 2) Invoice to plot number 17b

Cllr R. Raymond proposed not to claim any back outstanding rent on the above plot and to start paying from September '19. Cllr A. Lyes seconded. **All Agreed.**

- 3) UK Power Networks Electricity Diversion Works - The work involves removing several spans of overhead electricity network and replacing it with underground cable, as well as a ground mounted substation which will replace the pole transformers. UKPN have identified a possible location for the substation on the land which would also include the removal of some low voltage overhead network. Cllr M. Crome will make contact with Matthew Drewry of UK Networks to arrange a site visit.

A discussion took place on the uncultivated plots. Councillors agreed that a letter should be sent to the allotment holders to remind them of their commitment under the tenancy agreement. **All Agreed**

## **050/2019 Coes Meadow –**

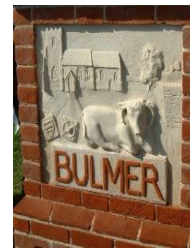
- 1) Update to include issues and repairs required

- 2) Coe's Meadow management. The same contractor cost was £60 in 2018. The contractor is happy to cut these two areas for the same cost as last year dependant on how much growth there is at the same time he cuts the wildflower areas.

Cllr R. Raymond proposed that the contractor be authorised to cut the 2 areas for £60. Cllr A. Lyes seconded. **All Agreed**

- 3) The setting up of a new Coes Meadow Management Committee as soon as possible.

A numerous number of requests have been put out for volunteers to form a committee. Unfortunately, no one has come forward.



# Bulmer Parish Council

**051/2019 Planning Applications –** No planning applications affecting Bulmer Parish Council

**052/2019 Decision/s made by BDC on planning applications -** No decisions made by MDC affecting Bulmer Parish Council

**053/2019 Appeal referred to the Secretary of State**

APPEAL UNDER SECTION 78 Site Address: May Hill House Park Lane Bulmer Essex CO10 7EQ

Description of Development: Change of use of part disused apple tree nursery to domestic garden land

Planning Application Ref: 18/02090/FUL Appellant's Name: Mr Phil Benns

Planning Inspectorate Ref: APP/Z1510/W/19/3223407 **Appeal Start Date: 8 April 2019**

Councillors noted the appeal being referred to the Secretary of State

**054/2019 Finance**

- Bank balances as at 30<sup>th</sup>. April 2019 and 2019/20 budget account (previously circulated to Councillors)

Councillors noted the bank balances and budget account

- Councillors to agree payment of April & May 2019 finances (previously circulated to Councillors)

Cllr R. Raymond proposed and Cllr M. Crome seconded that the April and May '19 payments be authorised.

**All Agreed**

- Councillors to note the Internal Auditors report

Councillors noted the Internal Auditors report

**055/2019 End of Year report**

a) Councillors to agree and Chairman to sign the Annual Governance and Accountability Return 2018/19 Part 2 Statement

b) Councillors to agree and Chairman to sign the Certificate of Exemption – AGAR 2018/19 Part 2

Cllr M. Crome proposed and Cllr A. Lyes seconded that the Chairman and RFO sign the Certificate of Exemption form. **All Agreed**

c) Councillors to agree and sign Section 1 – Annual Governance Statement 2018/19

Cllr M. Crome proposed and Cllr A. Lyes seconded that the Chairman and RFO sign Section 1 – Annual Governance Statement 2018/19. **All Agreed**

d) Councillors to agree and sign Section 2 – Accounting Statements 2018/19

Cllr M. Crome proposed and Cllr A. Lyes seconded that the Chairman and RFO sign Section 2 – Accounting Statements 2018/19. **All Agreed**

e) Councillors to agree a change of cheque signatories

Cllr. R. Raymond informed the meeting that Cllr A. Lyes has been added to the cheque signatory at Barclays Bank.

Further Councillors to be added when the Barclays Bank mandate is completed. All Agreed

**056/2019 Items for Next Agenda – 15<sup>th</sup>. July 2019**

Councillors to agree Parish meeting dates for 2020

Remove back of noticeboard that has been vandalised

UK Power Networks Electricity Diversion Works update Cllr M. Crome

S106 monies

Co-option of Councillors

Chris & Kevin contribution at Coe's Meadow – Plaque / Bench / Seat

Village Green memorial

**Date of Next Full Council meeting**

**15.07.19 : 16.09.19 : 18.11.19**

There being no further business the Chairman closed the meeting at 9pm and thanked everyone for attending

Signed.....15<sup>th</sup>. July 2019

**Rosemary Raymond**

Minutes for the Annual Meeting followed by the Full Council meeting on Tuesday 21st. May 2019

<https://www.essexinfo.net/bulmer>