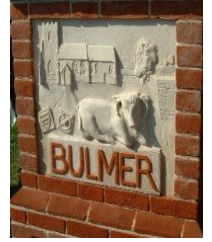




Bulmer Parish Council

Mrs Claire Waters (Parish Clerk)
25 Bayley Street, Castle Hedingham, Essex CO9 3DG
07845 056597 bulmerparishclerk@gmail.com



Minutes of a Meeting of Bulmer Parish Council held at 7.15pm on Monday 28th March 2022 at Bulmer Village Hall

Present: Cllrs Crawshay, Hall, Ponty, Raymond, Street
In the Chair: Cllr Raymond
Clerk: Claire Waters
Also Present: 2 parishioners

1. APOLOGIES FOR ABSENCE

Cllr Nichols apologised for absence due to illness. Cllr Scattergood BDC and Cllr Schwier ECC apologised for absence due to a full meeting of Braintree District Council

1.1 Councillor Vacancy: The resignation of Cllr Sarah Kershaw due to other work commitments was noted with regret. Approval to co-opt a new Councillor to fill the vacant seat has been given by Braintree District Council. A notice will be posted on village noticeboards and on the website. Applications received by May 9th 2022 will be considered at the May Parish Council meeting on Monday 16th May

2. MINUTES OF THE PREVIOUS MEETING

The minutes of the meeting of 17th January 2022, amended to record that the absence of BDC and ECC Councillors was due to the clerk's failure to notify them with the agenda, were approved as a correct record and signed by the Chairman

Proposed: Cllr Raymond

Seconded: Cllr Ponty

Agreed unanimously

3. DECLARATIONS OF INTEREST

None

4. PUBLIC FORUM

None.

5. PROGRESS CHECK

5.1 Repairs to St Andrews Church tower commence in April. A shed will not be sited on Church Meadow, contractors will cordon off an area as and when required.

6. HIGHWAYS & PUBLIC RIGHTS OF WAY

6.1 Bridleway 27 Bulmer and Restricted Byway 31 Bulmer: Correct signage has been supplied by Public Rights of Way and will be fitted by Cllr Raymond. The new PROW officer for Braintree District, Jason Botelho, has been in contact with Cllr Raymond and the clerk. For details of Public Rights of Way routes see the Essex Highways PROW map here: <https://www.essexhighways.org/prow-interactive-map>

6.2 Bulmer Signposts: Requests for Highways to replace broken/missing street direction signs at Upper Houses, Bulmer Street crossroads and Finch Hill have been submitted.

Action: Due to Essex Highways response that this is not urgent, clerk to escalate enquiry with Cllr Schwier

6.3 Bulmer Highways reports: to review current problem reports and actions needed by Essex Highways

Action: Reports on the Essex Highways Track it tool are out of date, clerk to raise this with Cllr Schwier

7. REPORTS

7.1 Police/PCSO/Neighbourhood Watch. Weekly police reports had been forwarded to Councillors. No crime reported in Bulmer but residents are urged to take sensible precautions against fuel theft.

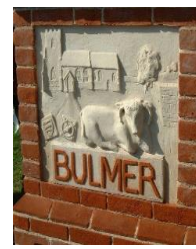
7.2 Essex CC report. None

7.3 Braintree DC report. None



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8. REPRESENTATIVES AND WORKING GROUPS REPORTS

8.1 Allotments report: Mr Mike Crome, Allotments Officer, sent a written report. Two tenants from the waiting list have taken vacant plots and there is now no waiting list. Some storm damage is noted.

Action: Allotment inspection together with the Parish Clerk to be arranged for spring.

8.2 Platinum Jubilee: Councillors reported on latest plans from attending meetings with other village groups.

RESOLVED: To grant £130.00 for the cost of hiring musical entertainment for the Village Hall lunch on Sunday 5th June.

Proposed: Cllr Raymond

Seconded: Cllr Hall

Agreed unanimously

Action: Councillors to meet and agree a position to site the beacon near to the corner of Church Meadow in a location visible to a large area of the village. This will be lit on Thursday 2nd June in the evening

Action: Cllrs Raymond & Ponty will work on obtaining transport to deliver the 6m pole for the beacon. This is being organised jointly with Gestingthorpe Parish Council to share transport costs.

RESOLVED: To allocate £50 for prizes for an art competition for St Andrews Primary pupils. The completed artworks will be displayed in St Andrews Church exhibition. Judging will take place on Tuesday 24th May

Proposed: Cllr Raymond

Seconded: Cllr Hall

Agreed unanimously

9. PLANNING

Applications received:

22/00410/HH Installation of two electric car charging points
Mulberry Tree Cottage Bulmer Street CO10 7EP

No objections

Applications received-decisions ratified

22/00200/OUT Outline planning application with all matters reserved for the construction of 5 No. dwellings
Tye Corner Farm Hedingham Road CO10 7EE

Objection, outside development boundary

22/00138/HH Erection of detached gym with changing room, shower and W/C and triple garage
Five Acres Cottage Hedingham Road CO10 7EF

No objections

Applications determined:

22/00139/HH Erection of single storey side extension.
Spartan Barn Church Road CO10 7EH

Application PERMITTED

22/00294/LBC Part single/part 2 storey extension following removal of existing lean-to extension and modern outbuildings and internal alterations
Mullions Lower Houses CO10 7ES

Application PERMITTED

22/00340/PLD Application for a Certificate of Lawfulness for a proposed development - Replacement of existing wooden gates with sturdier gates to a height of 1.8m
St Andrews School Church Road CO10 7EH

Application PERMITTED

21/03524/HH Conversion of existing two-bay cart lodge to home office
The Blackbirds Bulmer Street CO10 7EW

Application PERMITTED

21/03605/HH Proposed two storey side and rear extension
Toms Cottage Bulmer Street CO10 7EW

Application PERMITTED

21/03387/HH Erection of greenhouse
Ridgecroft Smeetham Hall Lane CO10 7EU

Application PERMITTED

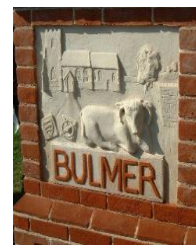
21/03477/HH Erection of cartlodge
Laundry Cottage Church Road CO10 7EL

Application REFUSED



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10. FINANCE

10.1 The monthly payments were approved for authorisation by two Councillors

Proposed: Cllr Raymond

Seconded: Cllr Crawshay

Agreed unanimously

Bulmer Parish Council account

Mar-22		Payments in Month	Details	Amount
25-Mar	DD	Wave	Water Allotments	£44.69
01-Mar	B/P	HMRC	Tax February month 11	£81.40
01-Mar	B/P	E C Waters	Clerk pay February	£353.76
03-Mar	B/P	D Shaw (McSorley)	Allotment Key Refund plot 18B	£10.00
28-Mar	B/P	Bulmer Village Hall	Meeting room hire 2021-22	£80.00
28-Mar	B/P	Castle Hedingham PC	Share of clerk phone costs	£67.21
28-Mar	B/P	E C Waters	Clerk expenses	£5.40
28-Mar	B/P	E C Waters	Clerk pay March	£353.76
TOTAL in month				£996.22

Mar-22		Receipts in Month	Details	Amount
07-Mar		A Wordley	Key deposit plot 18B	£10.00
TOTAL in month				£10.00

Feb-22		Payments in Month	Details	Amount
17-Feb	B/P	Dean Manning	Platinum Jubilee bench	£550.00
05-Feb	B/P	HMRC	Tax January month 10	£81.40
TOTAL in month				£631.40

Feb-22		Receipts in Month	Details	Amount
07-Feb		S Thomson	Allotment Rent plot 18C	£17.40
TOTAL in month				£17.40

Lawrence Coe Recreational Trust Account

Mar-22		Payments in Month	Details	Amount
25-Mar	DD	Wave	Water Coes Meadow	£12.35
TOTAL in month				£12.35

Mar-22		Receipts in Month	Details	Amount
		None		£0.00

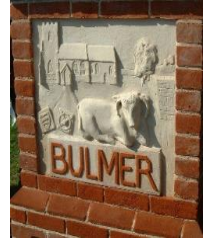
Jan/Feb-22		Payments in Month	Details	Amount
		None		£0.00

Jan/Feb-22		Receipts in Month	Details	Amount
		None		£0.00
TOTAL in month				£0.00



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Accounts balances at 28th March 2022

Bulmer Parish Council

BPC Unity Trust Current account	£10,051.97	
Barclays Deposit account	£37,144.75	at 29th Dec 2022
CCLA Public Sector Deposit Fund	£30,718.45	at 28th Feb 2022
	£77,915.17	

Coes Meadow

LCRT Unity Trust Current account	£1,673.33
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10.2 Internal and External Audit: To end of year financial position 2021-22 was noted. Heelis & Lodge Auditors will be used for the internal audit, as for the previous year.

10.3 **RESOLVED**: Clerk Pay review: A pay increase of 1.75% for clerk was approved, in line with national recommendations for public sector staff 2021-22. This will be backdated to April 1st 2021. A 2022-23 public sector pay agreement has not yet been decided.

Proposed: Cllr Raymond **Seconded**: Cllr Ponty **Agreed unanimously**

10.4 **RESOLVED**: A S106 application to fund replacement goal posts and net for Coes Meadow was approved.

Proposed: Cllr Raymond **Seconded**: Cllr Street **Agreed unanimously**

11. UKPN WORKS – Park Lane Allotments

RESOLVED To approve the terms of the revised draft lease, plan and side letter received in March 2022 subject to the following queries:

- To query the need to grant UKPN “full title guarantee” as stated in section 2 (Demise) of the lease.
- To confirm the UKPN hedge maintenance responsibility between points A & B is marked on the plan
- For the rent to be paid annually on 1st January whether “demanded” by the Parish Council or not

Proposed: Cllr Raymond **Seconded**: Cllr Crawshay **Agreed unanimously**

12. WAYLEAVE REQUEST – Plough Green

A wayleave request from County Broadband to run fibre along the UKPN power cables at Plough Green, Bulmer Tye CO10 7EE, in order to supply fibre to the property (FTTP) for local residents was agreed in principle at the January meeting. County Broadband is still awaiting permission from UKPN to use their poles.

13. PARISH EMERGENCY PLANNING

13.1 Responses to Braintree District Council’s feedback request following Storm Eunice were discussed, see item 13.2.

13.2 To agree updates to Bulmer’s Parish Emergency Plan in the event of power cuts and telephone failure
Action: A Zoom meeting will be held to decide on actions to be taken to help in future emergencies, including supporting vulnerable residents. Suggestions for consideration include:

- Linking with Neighbourhood Watch volunteers for local support in power & mobile signal failure
- Leaflet delivery including a list of useful telephone numbers and other contacts
- Plug in BT landline phones (which can be used in the event of power failure)
- Access to generators for emergency use - heating food and water etc

14. BULMER WHATS GOING ON

Options for continuing the Parish Newsletter were considered. Costs of printing have increased and the previous editor has stepped down due to work commitments – the Parish Council wished to record thanks to Paul Banks for his service during his time as editor of the newsletter.

Action: Clerk to produce a special edition of the newsletter, including details of the need for a new What’s Going On Editor and the Parish Councillor vacancy as well as the March Parish Council minutes



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Action: Clerk to contact Henny's Middleton & Twinstead clerk to assess options for joining their magazine

Action: Clerk to contact the administrator of the Bulmer Village Hall Facebook page to advertise for editor

15. BRAMFORD TO TWINSTEAD TEE

The Parish Council's formal response to the second consultation on the National Grid proposals was approved. The response was in support of running power lines underground, siting the substation at Butlers Wood further back from the road to improve screening and removing redundant pylons.

16. BOUNDARY COMMISSION REVIEW

The Parish Council objection response to the secondary consultation on the proposed new on the proposed new Haverhill & Halstead parliamentary constituency for Bulmer. Deadline for responses Monday 4 April 2022. Comments can be submitted via, <https://www.bcereviews.org.uk/>, by email or letter.

17. CORRESPONDENCE TO NOTE

Community 360 –Road Shows planned across the District during June 2022 to combat rural loneliness.

Action: Clerk to respond suggesting the Village Hall car park as a good location for the road show.

18. AGENDA ITEMS FOR NEXT MEETING

- Policy reviews – Councillors to suggest policies which need reviewing during 2022-23
- Internal Audit and Annual Return to the Audit Commission

19. MEETING DATES 2022

The Annual Parish Council meeting and Annual Parish Assembly (public meeting) will be held on Monday 16th May 2022 in Bulmer Village Hall. It was provisionally agreed that the AGM of Coes Meadow Management Committee could be held on the same evening, subject to confirmation with CMMC members.

20. MEETING DATES 2022

A draft Calendar of Meetings for 2022-2023 was submitted to Councillors for approval.

Monday 16th May 2022	Annual Parish Council and Annual Parish Assembly	Bulmer Village Hall
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Councillors: Cllr Antonia Crawshay Cllr Michael Hall Cllr Laurence Nichols
Cllr Cathey Ponty Cllr Rose Raymond Cllr Christine Street
VACANT POSITION

Copy to: **County Councillor:** Cllr Peter Schwier
District Councillor: Cllr Wendy Scattergood

Signed.....

Cllr Rosemary Raymond