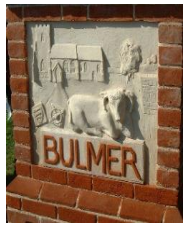




# Bulmer Parish Council

Mrs Claire Waters (Parish Clerk)  
25 Bayley Street, Castle Hedingham, Essex CO9 3DG  
07845 056597 [bulmerparishclerk@gmail.com](mailto:bulmerparishclerk@gmail.com)



## NOTICE OF MEETING

Dear Councillor,

You are summoned to attend the **Annual Meeting** of Bulmer Parish Council at **7.15 pm on Wednesday 5<sup>th</sup> May 2021** for the purpose of transacting the business ONLY shown on the agenda.

Signed: *Claire Waters*

Clerk to the Council

April 27<sup>th</sup> 2021

*THE PUBLIC AND THE PRESS ARE CORDIALLY INVITED TO ATTEND*

**Please note that during the Coronavirus (Covid-19) Pandemic, Bulmer Parish Council is holding its meetings online using Zoom video conferencing facilities with no physical face to face meetings.**

**The Parish Council has agreed a set of rules for the smooth running of meetings, which may be viewed on the website <https://e-voice.org.uk/bulmerpc/>**

Bulmer Parish Council is inviting you to a scheduled Zoom meeting.

Join Zoom Meeting <https://us02web.zoom.us/j/84843222136?pwd=bG4wZGNsVkF2dFUrbUNVbTZtYU9kdz09>

Meeting ID: 848 4322 2136

Passcode: 930156

The link to the meeting will also be available on the Parish Council website from 9.00am on Thursday 29<sup>th</sup> April 2021. This is to enable the public to have an opportunity to make comments or attend electronically.

## **ANNUAL MEETING AGENDA**

### **1. ELECTION OF CHAIRMAN**

#### **1.1 ELECTION OF VICE-CHAIRMAN**

To make remote arrangements for signing of Declarations of Acceptance of Office

### **2. APOLOGIES FOR ABSENCE**

### **3. MINUTES OF THE PREVIOUS MEETING**

To approve as a correct record the minutes of 15th March 2021

### **4. DECLARATIONS OF INTEREST**

Councillors to declare any Disclosable Pecuniary Interests, Other Pecuniary Interests or Non-Pecuniary Interests relating to items on the agenda

### **5. ANNUAL REVIEW OF PROCEDURES, COMMITTEES, REPRESENTATIVES AND WORKING GROUPS**

**5.1** To decide on any changes needed to membership of committees, representatives and working groups: Allotments Officer, Coes Meadow Management Committee, Transport Representative, Personnel Committee Tree Warden, Village Hall representative

**5.2** To review Bulmer Parish Council Standing Orders and Financial Regulations for re-adoption

**5.3** To confirm the Parish Council's eligibility and resolve to use the General Power of Competence

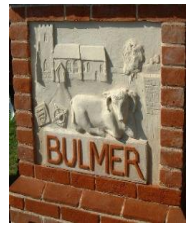
### **6. PUBLIC FORUM**

15 minutes of public participation. 3 minutes for each contribution.



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## 7. PROGRESS CHECK

Clerk's report, village maintenance issues and update on actions from last meeting

## 8. HIGHWAYS

Update on Highways issues and any new problems to report

## 9. REPORTS

- 9.1 Police/PCSO/Neighbourhood Watch.
- 9.2 Essex CC report
- 9.3 Braintree DC report

## 10. REPRESENTATIVES AND WORKING GROUPS REPORTS

- 10.1 Allotments report. To decide on appeal from allotment holder against refusal of permission to erect a glass greenhouse with a protective film, rather than toughened or laminated glass.
- 10.2 Coes Meadow Management Committee report. To note the arrangements for the new Lawrence Coe Recreational Trust bank account, which is a level 2 account linked to the Bulmer Parish Council account.

## 11. PLANNING

*Applications received: Decisions to be ratified*

**21/00093/LBC & 21/00092/HH** Replacement windows at the rear of existing cottage  
Mulberry Tree Cottage Bulmer Street CO10 7EP

*No objections*

**21/00847/COUPA** Prior approval for the change of use of agricultural building to a dwellinghouse (Class C3), and for associated operational development - Change of use to 1 no. residential dwellings  
Smeetham Hall Barn, Smeetham Hall Lane

*No objections*

**21/01075/TPO** Notice of intent to carry out works to trees protected by Tree Preservation Order 12/82 - Reduce lower branches on 1 Oak (A) tree by 10-12ft, remove deadwood, lift sub lateral weeping branches to the height of lower branch level (lifting crown) and Remove/shorten to broaden large limb on Oak (B) (Low)  
Polrudden, Finch Hill

*No objections*

*Applications received:*

**21/00809/FUL** Construction of 2 No. detached 4 bedroom dwellings with off road parking and divided detached garage space with home office facilities  
Land Adjacent Back House Croft, Bulmer Street

*Comment deadline 4<sup>th</sup> May,  
extended to 6<sup>th</sup> May for Parish Council to discuss at full meeting*

*Applications determined:*

**20/01962/HH** Conversion of garage to include new roof to create new hobby room and storage area above with a round window on the front gable end  
Polrudden Finch Hill CO10 7EX

Application PERMITTED

**21/00161/HH** Retrospective application for a proposed carport  
Meadowside Bulmer Tye CO10 7ED

Application PERMITTED

**20/02229/LBC** To repair damaged Lynx statue which sits on right pillar of the gated entrance of Auberries. Also to repair corner of pillar cap.  
Auberries Church Road CO10 7DY

Application PERMITTED

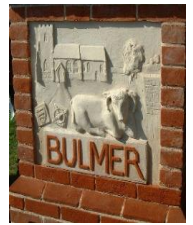
**21/00667/LBC** Removal and replacement of brick plinth in living room on a like-for-like basis, due to structural damage.  
2 Upper Houses, CO10 7ET

Application PERMITTED



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## 12. FINANCE

- 12.1 The monthly payments to be approved for authorisation by two Councillors
- 12.2 Approval of Annual Governance Statement
- 12.3 Approval of Annual Accounts and Accounting Statements
- 12.4 To approve and make arrangements for signing of the Certificate of Exemption – AGAR 2021/21 Part 2
- 12.5 To review asset register and decide on insurance arrangements for 2021-2022
- 12.6 Completion of Street Cleaning Agreement with BDC for 2021-2022 and claim of grant

## 13. NATIONAL GRID BRAMFORD TO TWINSTEAD TEE NETWORK REINFORCEMENT

To decide on response to the non-statutory pre-consultation about planned works following a meeting of Councillors with National Grid in March, pre-consultation ends May 6<sup>th</sup> 2021

<https://bramford-twinstead.nationalgrid.com/consultation/have-your-say/>

## 14. COMMUNITY AWARENESS EVENT for Bulmer

Update on arrangements for this drop-in event during the day time where people can come and talk to members of Braintree District Council and the Police about any concerns they may have about coming out of lockdown or any other local issues. It is planned to include other agencies that might be able to offer local support or signposting and arrangements are being made for it to be held outside at the Village Hall.

## 15. COUNCILLOR VACANCY

To review applications to date for the vacant Councillor seat, and decide on co-option procedure if appropriate

## 16. CORRESPONDENCE TO NOTE

- 16.1 EALC Web Accessibility training. Cllr Crome and the clerk will attend
- 16.2 EALC Dementia Awareness training. Cllrs Crome and Crawshay will attend
- 16.3 EALC Youth Engagement Conference: Clerk is attending

## 17. AGENDA ITEMS FOR NEXT MEETING

## 18. MEETING DATES 2021

19th July 2021	Ordinary Parish Council	Location to be confirmed
20th September 2021	Ordinary Parish Council	Location to be confirmed
15th November 2021	Ordinary Parish Council	Location to be confirmed

**Councillors:** Cllr Antonia Crawshay    Cllr Mike Crome    Cllr Sarah Kershaw  
Cllr Laurence Nichols    Cllr Rose Raymond    Cllr Christine Street  
VACANT POSITION

Copy to: **County Councillor:** Cllr David Finch  
**District Councillor:** Cllr Wendy Scattergood