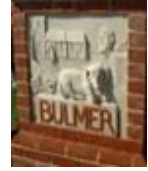




Bulmer Parish Council



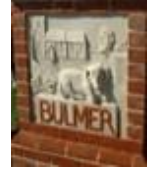
Bulmer Parish Council

Agenda for the Parish Council meeting
held at Bulmer Village Hall dated
25th March 2024 at 7.15pm





Bulmer Parish Council



Members of the Council are hereby summoned to attend the Parish Council meeting being held at Bulmer Village Hall on Monday 25th March 2024 at 7.15pm.

Members of the press and public are welcome to attend.

AGENDA

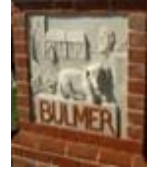
1. Apologies for absence: Council members are required to forward their apologies to the clerk ahead of the meeting and to note decisions to accept apologies for absence.
2. Disclosure of Pecuniary Interests: Council members to identify any item on the agenda that they have a connection to as introduced through the Localism Act 2011, failure to do this could result in a fine and a ban and to note the decisions of requests for dispensation relating to the agenda.
3. Minutes of previous meeting: To approve the minutes of the meeting held 15th January 2024.
4. Public Questions: 15 minutes time allowed for this item: Members of the public in attendance may as the Parish Council a question. Following this item members of the public are welcome to observe the rest of the meeting and are asked to remain silent. Any question that requires a Council decision must be added to a future agenda.
5. Report from District Councillor: 10 minutes time allowed for this item: An opportunity for the Parish Council to raise items of interest from the written reports supplied by the District Councillors.
6. Report from the County Councillor: 10 Minutes time allowed for this item: An opportunity for the Parish Council to raise items of interest from the written reports supplied by the County Councillors ahead of the meeting for further discussion.
7. a) Planning Applications: Members to review and agree comments for submission to Braintree District Council.

Application Number, Date Received & Applicant:	Address:	Request:	Council Decision:
24/00244/HH	Griggs Farm Bulmer Street Bulmer Essex CO10 7EW	Installation of 1.2m high metal estate fencing to the southwest boundary of Griggs Farmhouse.	Pending Decision
24/00217/DAC	Land Adjacent Butlers Wood And Waldergrave Wood West Of A131 Sudbury Road	Application for approval of details as reserved by conditions 10 (LEMP), 11 (Hard and Soft Landscaping) and 12 (Landscaping scheme) of approved application 23/01488/VAR	Pending Consideration
24/00327/LBC	Griggs Farm Bulmer Street, CO10 7EW	Demolition of garden room and canopy to side elevation, removal of modern cement render infill panels to timber frame. Alterations and repairs to fenestration. Application of lath and lime render, replacement of uPVC rainwater goods with cast iron and associated works.	Pending Consideration
24/00468/DAC	The Old Vicarage Sudbury Road, CO10 7TA	Application for approval of details reserved by condition 5 of approval 23/03001/LBC	Pending Consideration
24/00529/COUPA	The Piggeries Hedingham Road	Prior approval for the change of use of agricultural building to a dwellinghouse (Class C3), and for associated operational development - Change of use to 2 no. residential dwellings.	Pending Consideration

b) Planning resolutions/determinations:



Bulmer Parish Council

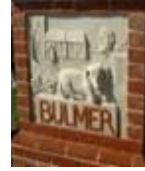


Application Number, Date Received & Applicant:	Address:	Request:	Council Decision:
24/00320/DAC	The Old Vicarage Sudbury Road, CO10 7TA	Application for approval of details as reserved by condition 3 and 4 of approved application 23/03001/LBC	Application GRANTED
24/00405/DAC	Clement Cottage Bulmer Street, CO10 7EW	Application for approval of details as reserved by condition 4 of approved application 23/02165/LBC	Application GRANTED

8. Upper Houses/ Aubreas Estate Road Conditions:
Cllr R Raymond to discuss emails received and to provide an update from Anglian Water.
9. Coes Meadow: Comments and updates to be provided.
10. Road Signs & Horse Riders:
Cllr R Raymond to provide details.
11. Contract to be signed for new Parish Clerk (Proper Officer) & RFO and position to be officially accepted.
12. Asset Register: Annual inspection of all Assets within Bulmer owned by Bulmer Parish Council & Photos required of each item: Register to be updated.
13. Risk Management Document to be updated and include finance and business continuity: To be updated prior to 31st March 2024.
14. Internal Controls Policy & Procedures: To be updated prior to 31st March 2024.
15. Email platform to .gov.uk or .org.uk
16. Finance: Financial Regulations
 - a) General Reserves: should be set at 3-12 months of outgoings/expenses.
 - b) Savings:
 - c) Emergency Funds:
 - d) Elections Reserves: Suggested £4,000
 - e) Scheme of Delegation: What can be spent without requesting at Parish Council meeting?
17. Biodiversity Act: Policy to be considered – How to action/implement a Biodiversity Policy and what you would like to be included within the Policy.
18. Long term Budget Forecast: 1-5 Year Plan: Wishlist of Council Assets: What is the vision of the council and what do you want to achieve? Strategic Plan & Action Plan are required to show how Budgets are to be used.
19. Play Area Inspection: Weekly play area inspections? Who is responsible for this?
20. RoSPA membership: Parish Clerk to update Councillors regarding the RoSPA membership and to advise what is included within their package for Annual Audit of Play Equipment.
21. Annual Parish Meeting: Date to be confirmed for May 2024 and whom is being invited?
22. Accounts:
 - a) Payments presented for approval and to be signed by two signatories at the Parish Council meeting dated 25th March 2024.
 - b) Bank Reconciliation dated 31st January & 29th February 2024 be approved and signed by two signatories at the Parish Council meeting dated 25th March 2024.



Bulmer Parish Council



23. Reports from Amenities Representatives:

Cllr R Raymond	
Cllr L Nichols	
Cllr C Harvey	
Cllr R Morris	
Cllr A Crawshay	

24. Clerk's Report: Clerk to highlight any business carried out, any relevant communications and upcoming items of note.

25. Councillor's Reports: An opportunity for each Councillor to note any relevant communications with residents or raise any business that needs to be discussed at a future meeting.

- Email Addresses & Personal Email Use: All email communications for the Parish Council MUST be completed via the appointed Councillor email addresses and not from personal email addresses. Should a Subject Access Request be received all email addresses can be accessed and this would include all of your personal data AND includes WhatsApp messages. Parish Clerk is liaising with other councils to research other platforms that are used for cloud storage and ease of use.

Date of next meeting: 20th May 2024 at Bulmer Village Hall at 7.15pm

Closure

Lynsey Ritchie-Fagg: Parish Clerk & RFO

18th March 2024